

Capital Improvements Program
Committee Meeting *** MINUTES*** 09.28.10

Meeting called to order at 6:37pm by Chairperson Steve Gray.

Members present: Steve Gray, Peter Vanderlaan, Willie Farnum, Bob Seston, Steve Jacobs, John Wheeler, David Little

Members absent: Bill Jones, John Cleveland, Herb Cooper

Minutes from 8.13.10 were reviewed. A motion to approve was made by Willie, seconded by Peter. APPROVED.

Steve Gray distributed copies of financial reports for school, rescue squad, and fire department.

School – Charlie Pugh presented CIP report for the Brett School. A discussion ensued about upgrading the digital control heating system. This item needs clarification regarding efficacy and savings over the life of system. Charlie will check with the school board for an explanation of the bottom 3 items of the existing budget and the digital control panel and get back to the committee.

Rescue Squad – Dana Littlefield presented the Tamworth Rescue Squad Ambulance Service Provider Plan on behalf of rescue squad. A lengthy dialogue with the rescue squad followed regarding logistical details of their proposed plan. The committee agreed they must make clear to the rescue squad that the idea is not to put money away in capital reserves, but to spend the money in the year it is allocated.

John mentioned the proposed \$150,000 emergency fund in the selectman's budget. Willie clarified that this fund would be for unforeseen repairs of trucks, roads, etc. and would recommend that there be a public hearing before spending the money. The rescue squad should be able to foresee the need for a new truck if it's worn out.

Fire Department – Steve Gray reviewed the spreadsheet and Project or Equipment Description from the Fire Department.

Discussion about how this committee is not in favor of letting groups have their private piggy banks from capital reserve.

Library – Must find out what expenses are. Willie will contact the library to get expenses.

Parks and Recreation – Steve Gray will be in touch with Parker to get David a spreadsheet.

Energy Commission – will be a narrative, not a spreadsheet.

Economic Development – no specific plans.

Police – John has been in touch with Dan about a new cruiser, but the committee still needs a dollar amount and how the money will be raised. David will put the whole spreadsheet together to look at it as a committee.

Discussion: this committee needs to report on what groups want to spend and give its recommendations, including recommendation for when funds are raised and appropriated. The committee agrees that there should be a footnote regarding the rescue squad's proposal in the report.

Next meeting scheduled for October 19 at 6:30pm. Meeting also scheduled for 10/26.

Peter moved to adjourn, Bob seconded. Meeting adjourned at 9:46pm.

Respectfully submitted,

Caitlin Behr