

Town of Tamworth

Planning Board

*** Capital Improvement Program Committee MINUTES ***

June 28, 2016

Meeting was called to order at 7:00 pm.

Members Present: Jack Waldron, Chairperson, Steve Gray , David Little, Ruth Timchak, John Wheeler, Sheldon Perry, Dan Poirier, Bob Seston, Melissa Donaldson, clerk

Members Absent:

Approval of minutes from 04/19/16 – Correction, David was absent from the meeting. A motion to approve as corrected was made by Sheldon , seconded by Dan. APPROVED - David abstained

FD Capital Reserve for Land – Fire Department wants a capital reserve to save for the land. Once they have the money for the land, they would like to continue it for their building. Jim Bowles mentioned using the capital reserve to reduce the bond amount. David feels that it is inappropriate to set up a capital reserve without a plan. The total cost of the project (and buildings) needs to be included, not just the funds for a location. Study prior to deciding how to purchase land? Should the Selectmen be responsible for coordinating the study including all the departments? Should it be a bond issue instead of saving up for 5-10 years to pay for it? Are Fire Wards authorized to locate the Fire Stations?

John made a motion that stated “The Capital Improvement Program Committee recommends that the Board of Selectmen appoint a committee to investigate the building of a new municipal safety building. That committee, at a minimum, should include representatives from the fire department, emergency management, police, rescue, CIP, Selectmen, and a member of the general public. A professional comprehensive study is recommended. ” Ruth seconded. APPROVED

John made a motion that the CIP committee defers discussion of funding mechanisms until completion of the recommended study. David seconded. APPROVED

Jack will contact the Fire Chief and the Selectmen about this discussion.

It is recommended that there be a separate warrant article for funding the committee. The Selectmen should be able to appoint this committee in September.

Department Status-

More than half of the department numbers have been returned. Zoning Board is requesting zero. Emergency Management stayed the same.

Rescue - want \$240000 for ambulance, 4 wheel drive- in 2017. CIP recommends that they get a buy-in from the Selectmen prior to including this item in the CIP. Perhaps push this out until the end of the existing ambulance contract? Or bring back a plan for housing, staff, and how it will be used before we have this conversation? Put it in 2023-26 line as a placeholder. We need better information and a plan to move them forward.

Town – not received yet

Police – painting and cruiser are in budget. No third person is expected this year, but perhaps next year.

Highway – Richard increased the prices of the single axle trucks. Can we get detail about what roads are being paved this year, and what roads will be done in the other years moving forward? Jack will touch base with Richard to see how far out he can go with a road paving plan.

Parks and Rec - \$7500 in 2017 for Rec Field Playground. This would be tax funded. Sheldon will meet with Chris Moneypenney for details. Perhaps Jim Hidden?

Transfer Station – Glen got updated prices, slightly higher than last year. Delivery can be very expensive.

Cemetery – no plans

Library – has a better price on the roof, which is now \$72000. Standing seam metal roof. In 2018 they have money in the plan to do rugs. If it will make it easier, they may be able to move that out. Outside painting will come out of their maintenance.

School – Discretionary capital reserves will remain the same. Sprinkler was in 2019, actual amount could be \$600,000 to \$700,000. The \$200,000 has been moved to the 2023-26 bucket. HVAC money has been changed a bit, \$30000 in 2018 for engineering study on HVAC. Sealcoating parking lot, etc.

Conservation Commission – nothing

No energy commission

Planning Board – still has building analysis in 2018. Waiting to see what Selectmen will do with reval.

Trustees of Trust Funds – nothing

ZBA – nothing

Jack will get the Selectboard CIP on Thursday.

LRPC is supposed to be doing the remapping for the Planning Board.

Criteria for use of \$150K Emergency Fund – Jack will ask at the meeting.

Add definition of Capital Improvement to next year's department letter.

Other Business – Review calendar for presentation of the report to the Selectmen. After Planning Board approval, Jack will take it the Selectmen's meeting to present it. David would like to have feedback from the Selectmen prior to the budget hearings. Can we encourage them to attend the public hearing on September 13.

Dan and Jack will go to the Fire meeting on July 7th.

The next meeting will be held on July 26th, at the Cook Memorial Library.

A motion to adjourn was made by Ruth , seconded by Dan, at 9:04 pm - APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk