

Town of Tamworth
Planning Board – Capital Improvements Program Committee

*** draft MINUTES ***

June 25, 2013

Meeting was called to order at 6:37 pm

Members Present: Willie Farnum, Steve Gray, Jack Waldron, David Little, John Wheeler and Bob Seston (6:58 pm)

Members Absent: Steve Jacobs

Minutes:

5/28/13 – 2 corrections noted. Spelling of Farnum and building should be buildout. Motion to approve as amended was made by John. David seconded. APPROVED

Town Government has returned their worksheet. There has been a change to the schedule of the Town Office repair/rebuild.

The School Board will not be meeting in July. They have approved signing a lease for tablets. 285 tablets will be leased for 4 years, at approximately \$30000 per year. There is additional funding that is needed for upgrading their network (approximately \$15000) and a service contract for the network which would be an additional \$15000 per year. Jack estimates that the project expense will be approximately \$200000. The expected life of the tablets is 3.5 years. These are android tablets. The CIP Board feels that this project needs a special warrant article and a special town meeting. It is decided that a letter should be sent to the School Board expressing the CIP's concern that this is a capital expenditure that should have been planned for in the CIP. Items for inclusion in the letter are: appreciation for work on the physical aspects of the school and cooperation throughout the past few years; reminder that the CIP is a cooperation of all town departments; that this should be part of a well planned process; emphasize planning; legality of lease. It is recommended that the School Board should check with the DRA and seek legal advice.

Steve addressed the road software with Cassandra. She will not be able to assist him with this until July. Steve is willing to meet with the person from UNH to review what has been entered to date. If he is able to obtain the information on a thumb drive, David has agreed to sit with him to review. LRPC has purchased the Maine version of the software.

The Buildout analysis is still delayed by mapping issues.

There are 2.5 years remaining on the ambulance contract. David recommends seeking legal advice on whether the contract we have with them protects us from being dropped, as Tuftonboro was.

There has not been a meeting with the police yet.

The July meeting of the Fire Department is not yet scheduled, it will possibly be on the third Thursday. Important to ask – how long will the new SUV last?

Conservation Commission has indicated that they have no capital expenses planned.

The Economic Development Committee returned their form indicating that zero expenses are planned for 2014, but it will be returned to them to ask if there are expenses being considered for other years.

The Cemetery Commission is still planning to repair the roads in the Chocorua Cemetery.

Steve G will talk to Steve J about the items the Transfer Station is considering.

Willie will meet with Richard soon. Richard has been busy with Turkey Street.

The next meeting is on July 23.

David made a motion to adjourn at 8:11 pm. Jack seconded.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk