

Town of Tamworth  
Planning Board – Capital Improvements Program Committee

\*\*\* draft MINUTES \*\*\*

May 28, 2013

**Meeting was called to order at 6:40 pm**

**Members Present:** Willie Frnum, Steve Gray, Jack Waldron, David Little, John Wheeler and Bob Seston

**Members Absent:** Steve Jacobs

**Minutes:**

2/7/13 – motion to approve as written was made by David. John seconded. APPROVED

Willie began with a review of the CIP process and it's relation to the Master Plan. The CIP should investigate the need for a new rescue/ambulance facility, as the contract renewal will come up next year. The concern with town ambulance service would be finding appropriate personnel. A letter hinting that ambulance service needs consideration should be sent to the rescue squad. The Selectmen should encourage them to think ahead. The town needs to consider options. This should be included in the letter to the Selectmen, or encourage Steve G to bring it to their attention at the next meeting.

The letter to the departments was reviewed. A date change is needed. Spreadsheets will be sent with the letters. The detailed form with descriptions needs to be sent with the letters. In this letter we should indicate that projects already submitted do not need to be resubmitted. The detail form is for new projects.

Roads and Bridges – The Tamworth assessment was nearing completion last June. Cassandra has that information on the computer. This program is no longer being used by LRPC. They are using the Maine DOT software. Mike Izzard encourages the use of this program. There is no program that will transfer the information from the UNH program to the Maine DOT program. The Maine program will not project 10 years ahead. The software does not do bridges. Steve will work on getting reports out of the program. DOT supplies a bridge inventory. The Narrows Bridge work is starting in June and a culvert is being installed at the Stony Brook bridge. Willie and David will be on a subcommittee to meet with Richard to gather information. John Wheeler needs to be notified of the date of the meeting.

Schools – Jack reports that the school is bidding out the roof work right now. Siemans is doing a lot of HVAC work at the school, and will be analyzing the digital upgrades. Some repairs may be done on the other roof project that will allow it to be postponed later than 2017. They may be moving the work on the inside locks and building security around a bit. They are looking into doorless bathrooms for bullying prevention.

Pat Farley encouraged regional buying for heating oil.

Building Analysis – Pat is here to encourage the CIP to support doing a buildout analysis. It was budgeted last year but not done due to mapping issues. Georeference maps are required for the analysis. This is currently scheduled for 2017. Floodplains cannot be determined from the current maps.

Granit Systems – Faye Ruben – may be able to help find funding for the georeference mapping. These maps would help the town, FEMA, Fish and Game, Rescue and Homeland Security. Consider making mapping a priority for 2014. Pat encourages approaching other towns to make a regional group for pricing on the mapping.

Department Signups are as follows:

Town Gov – Steve G

Fire Department – Bob and Jack

Police – John

Highway – Willie

Rescue – Willie

Emergency Mgmt – Steve G

Parks – Bob

Transfer – Steve J

Cemetery – John

Cook library – Jack

School District – Jack

Conservation Commission – Bob

Energy Commission – David

Economic Development – David

Planning Board – David

ZBA- David

CIP Meeting Schedule – June 25, July 23, August 27, September 18 Public Hearing, September 25 deliver to Planning Board

John made a motion to adjourn at 9:05, seconded by David. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk