

Capital Improvements Program

Committee Meeting *** MINUTES*** 04.27.10

The meeting was called to order at 6:30 pm by Chairperson Steve Gray. In attendance were: members - Steve Gray, David Little, Steve Jacobs, and candidates for membership, Peter VanderLaan, Bob Seston, and John Wheeler.

Bill Jones and Herb Cooper were absent.

Steve Gray began the meeting by describing the purpose and process of the CIP. New candidates were invited to attend this meeting. John Wheeler, Peter VanderLaan, and Bob Seston were present for this discussion.

A lengthy discussion was held regarding the duties that would be asked of candidates if they chose to participate in the process.

Steve outlined the 8 steps of the CIP process.

John Wheeler has offered to serve in an advisory capacity, but will not be a member of the committee. Peter VanderLaan and Bob Seston have accepted membership and their names will be brought to the Planning Board for appointment on the committee.

Meetings will be held on the last Tuesday of each month at 6:30 pm.

May 25th, June 29th, July 27th, August 31st, September 27th, and October 26th are scheduled meeting dates.

Steve would like to have a lengthy discussion about the length of the plan, forms, etc. at the May 25th meeting. The CIP will attend department meetings during the next couple of months and ask for explanations of last year's requests.

Steve will contact John Cleveland to ask if he is still interested in being the School Board representative to the Capital Improvements Committee.

The meeting was closed at 8:30 pm.