

Capital Improvements Program

Committee Meeting ***DRAFT MINUTES*** 12/15/09

The meeting was called to order at 6:02 pm by Chairperson Steve Gray. In attendance were: Steve Jacobs, Bill Jones, Herb Cooper, David Little.

Steve Gray passed around printouts of guidelines, previous worksheets, etc. that were available for the CIP work done in previous years. He also gave out current documents, including a list of the 2009 warrant articles and the current CIP expenditure plans submitted by several departments.

A discussion was held regarding how the CIP should proceed. Some of the information received needs to be transferred into a worksheet document. Other departments have yet to respond to the requests for information that were sent to the earlier this fall. It is decided that conversations should be held with the Department heads to clarify what information is being requested by the CIP committee. Meetings with the Fire and Rescue departments will be scheduled in early January. Steve G. will call Jay Rancourt regarding the library. He is going to stop in at the Volunteer Energy Committee meeting at the adjournment of this meeting. He will call the Police Department to request figures for 2015. Thursday, 12/17, the CIP Committee will be meeting with the Selectmen at 5:45, with the intention of confirming plans for the Town Government, Transfer Station, and Parks/Recreation capital improvements. The School is waiting for the CIP that they have outsourced, and it is the consensus of this committee that their information can be transferred to the CIP plan. Dave L. will speak to the Conservation Commission regarding their understanding of the CIP.

The meeting was adjourned at 7:43 pm