

TAMWORTH PLANNING BOARD
Capital Improvements Program Committee
PUBLIC HEARING DRAFT MINUTES
September 14, 2022
6:00 PM, Town House

The meeting was called to order at 6 pm by Kathi Padgett. Committee members present are: Kathi Padgett, Sheldon Perry, Eleanor Elbert, Nick Grant, John Wheeler, Jack Waldron, Kyle Ball, Lianne Prentice-Selectmen's Representative.

Kathi led the group through the report.

Transfer station – The Town approved a renovation, and funds were to come from the unexpended fund balance as well as other sources, for the next two years. There is a 35% reimbursement from a USDA grant. John Wheeler spoke to this issue. \$274,460 is the total amount that was appropriated. The Town meeting of this year appropriated that sum. This will not have to be appropriated in 2023 as it was already appropriated. The Town may have to use it's own funds to pay up front. He does not believe that there needs to be more money appropriated in 2023. Becky Mason spoke about this process that was recommended by DRA. The appropriation is \$224,460 with an additional \$50K coming from the fund balance. Line 21 needs to be changed to \$274,460 for 2023 and 2024. If the 35% needs to be found, that will be a different discussion.

Melanie asked about the money for the software. The Town software number is for coordinating the Town Clerk software with the other software used in the Town office. This money can be encumbered if a contract is signed by the end of the year. It should be in for 2023 and can be removed if a contract has been signed by Town meeting. David Little asked about the \$20K for the buildout analysis. He feels that the georeferencing of the software needs to happen before the buildout analysis. Sheldon is in contact with a company who does buildout analysis and will ask about the prerequisite of having the maps georeferenced. Rebecca Mason will double check on whether two contracts were signed last year, to have the correct georeferencing done that is being spoken about tonight.

David asked if there is a chart that would show money actually spent with the capital reserves. The highway department spent money on a dumptruck. Refer to page 9 of the report.

The hearing was closed at 6:37 pm.

The committee meeting began at this time. A motion to accept the draft minutes from the last meeting was made by Lianne, seconded by Jack. Kathi - page 1 line 1 at 6 pm. ESSER funds. Paragraph 4 – whether “the” parks. Next paragraph – school add s on years. No “s” on Improvement. Page 2 – Capital Improvement budget. Next line – federal money (roadways and municipally owned bridge allocations. Last sentence – remove the word was. APPROVED Eleanor and Lianne abstained.

The number needs to be changed on the transfer station as noted during the hearing. The changes will be made and it will be sent to the committee for a final review.

Lianne made a motion to accept the report as the final report with the changes that were made tonight to present to the Board of Selectmen, Jack seconded.
APPROVED

Kathi thanked everyone who worked on this report.

A motion to adjourn was made by Jack at 6:45 pm, seconded by Lianne. The meeting was adjourned.

Respectfully submitted,
Melissa Donaldson
Recording Secretary