

Town of Tamworth, NH
Capital Improvements Program Committee
June 28, 2022
*****Minutes*****

The meeting was called to order at 6 pm by Kathi Padgett. Present are: Kathi Padgett, Jack Waldron, Sheldon Perry, John Wheeler, Lianne Prentice, Kyle Ball, Ian Haskell, Eleanor Elbert and Nick Grant.

1. Review/Approval of Minutes of 4/26/22 Meeting – Jack made a motion to approve, Sheldon seconded. Add the time – 6 pm in the first paragraph. School Board hearing was to be announced later. It will be on the third Thursday – on page 2. 9/15/22 at 5:30. APPROVED as amended. Kyle and Eleanor abstained.

Review/Approval of Minutes 9/15/21 Public Hearing –Jack made a motion to approve, Sheldon seconded. APPROVED Lianne, Ian, John, Eleanor and Nick abstained.

2. Reports from Members re: Information obtained from Department/Agency Heads

Sheldon, Ian and Nick contacted Kathi. She also spoke with Willie re: the transfer station.

Town Government – removed municipal software replacement. Has not been expended yet, but is still an ongoing project. Property eval is ongoing. Maintenance department pickup truck – they will try to get a hand-me-down from the highway department. Mowing is now done under the maintenance category, not the rec department. When will reval be starting again? Next year is the last year that was budgeted. Lianne will check with the administrator to see when it will need to be done again. Tax map revisions are nearly completed.

Fire Department – numbers were just received. Kathi will send a revised spreadsheet tomorrow. 2023 - \$275,000 Fire Truck Capital Reserve. 2024 - \$275,000 to fire truck capital reserve, and will be expended to buy a fire truck.. 2025 - \$132,000 to fire truck capital reserve (replace E-3, engine 3). 2026 - \$132,000. 2027-\$132,000. 2028 and 2029 - \$132,000 each. 2029 – truck will be replaced. Discussion was held regarding capital reserves. Lianne made a note to have the Selectboard look at the capital reserve issue.

Police – fire blocking has been removed. Change estimates on Tahoes to \$65000. 2023 vehicle purchase has been delayed twice. The Selectboard just approved an engineering firm to look at what needs to be done at the station.

Highway – change the amount of the paving each year to \$300,000. Scott Road bridge has to be completed first. It is now in 2023 at \$600,000. Mountain Road bridge is in 2024 at \$250,000. Leave the money for the accessory building in 2026. Move that to the future bucket as there is no definite plan.

Parks and Rec – doesn't need anything – there is a question about the tennis courts and whether they need repair. Sheldon will gather some information about this. Lianne recommends talking to Tim about this.

Emergency Management – nothing

Transfer Station – Kathi spoke to Willie. The full project cost is approximately \$1,410,000. The USDA grant has been approved. The numbers from the town warrant were incorrect, the total amount for the two years (line 21) \$370,521 for 2023 and 2024. The TSIC is looking for further grants. ARPA funds paid for the well and the septic system. Landfill closure amount remains. The two capital reserve funds were added. Comingler and compactor were left in. John mentioned to the Selectboard not to put in any articles how much money is being taken from the undesignated fund balance.

Cemetery – no request. There is a question about appropriations and when they can be expended.

Cook Memorial Library – numbers are already in the spreadsheet. Furnace replacement quote has increased to \$9000. Exterior painting – estimated at \$10,000. Air conditioning is \$18,500 for 2023. They are trying to have an energy audit done. Mary is also looking for grants.

Conservation Commission – nothing

Planning Board – Buildout analysis. It has been placed in 2023.

Economic Development Commission – nothing

School – Bond is ending. Roof is in good shape. HVAC – trying to do this with ESSR3 funds. This is being left in the plan. Parking lot and flooring numbers remain. Window replacement – being done this summer, paid for by ESSR3 funds. They are gathering information on an outdoor classroom, hopefully paid for by Federal money.

3. Discussion of Spreadsheet and Written Report – on the town website. The report does not change much from year to year.

4. Other Matters – For the next meeting – if you don't have solid numbers for your departments, please gather them before the next meeting.

Jack spoke about \$2.2 million in capital expenses in 2023. This is a high number. 2024 is at \$1.6 million. Look to see if there are things that can be moved around. Kathi will gather capital reserve info from Bob Seston. Double check the sources of funds to see what is already available in the capital reserve (bridge). Lianne spoke about possibly considering the chapter of housing in the Master Plan while talking about doing the buildout analysis.

Can town meeting rescind the monies that were appropriated? With the grant money and the town money, there still is not enough. Ian feels that the plan is to get as much as we can with what we have now, and in the future to continue to expand.

5. Adjournment – Jack made a motion to adjourn at 7:18 pm, John seconded. The meeting was adjourned.

Next meeting is July 26, 2022 at 6 pm.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk