

**Town of Tamworth
Board of Selectmen's Meeting
September 10, 2015**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts & Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Police Chief Poirier, Road Agent Roberts, EDC Chair Pat Farley, 250th Committee Vice-Chair Bruno Siniscalchi and 24 members of the public.

Chairman Gray called the meeting to order at 4:02pm

**DEPARTMENT
HEADS:**

Road Agent Roberts stated that Mr. Castaldo has been a good addition to the crew and is working out well. He is happy to be at full staff. The crew has continued mowing. They are replacing a culvert on Mt. Mexico Road and received permission to create a swale on the property of Mary Breasted-Smith.

Police Chief Poirier reported a cost of \$150.00 to replace the broken rear window on the cruiser. The Board informed Chief Poirier of the decision to take \$1,696.00 out of the PD budget for repairs to a vehicle that was damaged by a police cruiser at the Farmers' Market. Police Chief Poirier and Fire Chief Colcord will be presenting "Home Safety" on September 19th at the Lyceum.

Pat Farley reported that the Economic Development Committee is firming up plans for placement of the 250th Celebration banner. They are also working on parking concerns for the street fair.

Pat Farley and the BOS set a tentative date of September 24th @ 6pm to meet with a representative from LRPC. Mrs. Farley believes that the BOS, Planning Board, CIP and TCNA will benefit from this meeting. The presentation will include information on an available \$250,000 Block Grant and offerings by LRPC for GIS mapping.

Bruno Siniscalchi thanked the BOS for signing the approval letter for Commemorative license plate.

TIME CAPSULE:

Both the Historical Society and the 250th Celebration Committee asked the BOS for permission to open the time capsule that is in the vault at the town house. There is much confusion on when the capsule was buried and when it should be opened. The Board of Selectmen asked the 2 committees to come up with a specific proposal to open the capsule (when, where, who, should it be buried again etc). This will be discussed again at a later date.

FARMERS'

MARKET:

A number of participants of the Farmers' Market came before the Selectmen to discuss parking and safety concerns. Bob Streeter explained to the Board that he has commitments for satellite parking areas on the property of Margaret Rieser, Betsy Watt, Emily Erskine and the Unitarian Church for next year. He did explain that he felt the Selectmen were not working with the Farmers' Market to try and alleviate the parking congestion. He also stated that the October 1st deadline was unreasonable. Police Chief Poirier stated that the parking issue is a huge safety concern and he has been patrolling the area over the last couple of Saturdays. He complimented Bob Streeter on the success of the Farmers' Market but that possibly the Farmers' Market has outgrown the space. He has received a number of complaints from residents regarding the congestion in the area. The discussion continued with Ingrid Albee stating she feels that this is strictly a power struggle and questioned whether crossing guards could be used. Tom Vachon stated he has not seen any police presence during the hours of operation, asked if the police could have a paid detail. Skip Nason asked how much a detail would cost. Ellen Leonard, Board Member of the Unitarian Church stated that moving a successful Farmers' Market is the kiss of death. Selectman Hidden and Roberts reminded the members of the Farmers' Market that in June of this year Bob Streeter and Peg Loughran were asked to come up with a plan to address the parking issues. At that time the Board could have made the village area "No Parking", but felt it that would not be fair with such short notice. Town Administrator Pearce read from the August 13th Selectmen meeting minutes reiterating how this issue came up and how the members of Farmers' Market agreed to make some changes on a trial basis. From what the Board has seen over the last 4 weeks these changes were not implemented. Sienna Kaplan believes the Farmers' Market brings a lot of business to the downtown area. Allie Thompson, Mark Albee, John Mersfelder, Sue Colton and Peg Loughran all shared concerns about the danger of Rt 113 and Rt 113A. The discussion continued regarding accusation of selectively ticketing at the Farmers' Market and not during other events. The members of the Board of Selectmen stated again that they have a legal and moral obligation for the safety of the village. Selectmen Robert's made a motion to extend the deadline to October 24th. From now until October 24th there is no parking on Main Street from the bridge to the 4 corners and parking on one side of Route 113 and Route 113A. The motion was seconded by Selectmen Hidden, the vote passed unanimously. After the vote Dave Grasse questioned the use of the dirt area behind the Town Office for parking, this has always been an option. Bob Streeter read from the Tamworth Charter, 1766 "that as soon as the said Town shall consist of fifty families, a market may be opened and kept one or more days in each week, as may be thought most advantageous to the inhabitants"

**PUBLIC
COMMENT:**

John Gotjen came before the board to discuss trees and shrubs in Chocorua Village that did not take. There was a brief discussion and Town Administration has been working on a date for a meeting with LA Drew and Salmon Falls. Regarding the sign at Chocorua Village there cannot be anything else placed on the sign unless it is reviewed and approved by DES.

Sue Colton asked the Board what can be done regarding the refugee situation in Europe. The suggestion was to contact the State for guidance.

ADMINISTRATION: Town Administrator Cassandra Pearce presented and discussed the following items:

- State Utility Values are not completed as of yet. We are still waiting for 2 utilities. The values will not be finalized until December 15th.
- Per the Boards request Town Administrator Pearce contacted Myles Grinstead from Chocorua Library inquiring about the benches that are in front of the Library. Mrs. Pearce reported that the benches did belong at Chocorua Village Park. Mrs. Pearce was instructed the Board to ask that the benches be returned.
- Town Administrator Pearce will contact Ricker's Junkyard to tour the facility on October 8th at 3:00pm.
- HEB sent the SWPPP proposal to the town. Ms Pearce needed to complete the on line version. It has been completed.
- Record Retention Policy was reviewed and clarified. Selectmen Gray will meet with Ms Pearce to go over a few minor grammar changes. The final version will be presented at the next meeting for signatures.
- Town Office Modifications - the Board discussed how to proceed. They are in agreement that the project needs to move forward using local craftsman. After a brief discussion Selectman Roberts made a motion to ask Mike Ames to get the project started as the General Contractor. The motion was seconded by Selectmen Hidden, the vote passed unanimously.
- The upgrade to the town website is complete.
- Chocorua Village Maintenance Contract – The Board directed Town Administrator Pearce to resubmit the contract to the State with the following changes:
 1. The contract stated that the town constructed a number of items in the Chocorua Village, one being gateway signs, the board disagrees and asked for it to be removed.
 2. The Town does not feel it should be responsible for maintenance of paved aprons and asked for it to be removed.
 3. Section B to be removed "The TOWN shall provide or cause to provide for the future maintenance of the sidewalk identified on sheet Cl.11 of the record drawings, including winter maintenance and snow removal in accordance with the TOWN's policy and practices (in accordance with 23 CFR 1.27 and 28 CFR 35.133), once the work under the construction project is completed"
- Building Notification for Verizon Wireless c/o NB&C will be issued. It was confirmed that Verizon Wireless doesn't have to go before the Planning Board for the installation of this equipment.
- ***Items approved and signed by the Board:***
 - The Board signed the approval letter for the commemorative license plate for 250th Celebration.

- Motion made by Chairman Gray to approve and sign the minutes of August 27, 2015. Motion was seconded by Selectman Hidden and passed unanimously
- Motion made by Chairman Gray to approve and sign non- public minutes of August 27, 2015. Motion was seconded by Selectmen Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$19,065.25 with authorization for a transfer in the amount of \$12,662.27 for direct deposit (included in this amount), and an additional transfer of \$6,521.21 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$275,278.61. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$275,278.61. Motion was seconded by Selectman Hidden and passed unanimously.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 7:26 p.m. to enter into a non public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Roberts and passed unanimously.

Motion made by Chairman Gray to exit non public at 7:47 p.m. Motion was seconded by Selectman Hidden and passed unanimously

Motion made by Chairman Gray to Seal the non public minutes for 10 years. The motion was seconded by Selectman Hidden and passed unanimously.

ADJOURNMENT:

Motion made by Chairman Gray to adjourn at 7:50 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

James S. Hidden