

TOWN OF TAMWORTH
BOARD OF SELECTMEN
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Selectmen's Meeting 6:00pm
Town Office

Thursday, March 26, 2020

MINUTES

- CALL TO ORDER: The meeting was called to order at 6 pm by Willie Farnum, Chair. Present are: Melanie Streeter, Rebecca Mason, Kelly Goodson, and Willie Farnum. Also present is John Wheeler, Interim Administrator. Aaron Ricker is absent.
- APPOINTMENTS:
 - Bunker Hill Bridge - The contract will be signed at the bridge site. Selectman Mason motioned that Selectman Farnum be the Selectman present to sign, Selectman Goodson seconded. **4-0-0** John Wheeler will attend as well.
- NEW BUSINESS:
 - Telephone Interviews for Job Applicants - discuss in nonpublic session
 - Administrator Update - CLC Pilot is on next week agenda. TriCounty pilot has been mailed to them for their signature. Affinity contract has been signed and received. Eversoure has been in contact regarding the buyback amount. Kim has a question about RV stickers -see under new business. Police Department ad is being reviewed. Concerns are cost of ad, and that it does not contain information about deadlines. Selectman Farnum made a motion to put it in Tuesdays and Fridays for 3 weeks. Selectman Mason seconded. **4-0-0**. All towns have approved the ambulance contract. On the SAM Award Management we are now renewed. Under CarePlus - it could have been withheld from the payment, but they will send a check to us for it. Information from AAA- they are featuring Tamworth in their July story and would like some high resolution photos. This request was passed on to Artworks. Selectman Farnum recommends that they approach each individual business. Cybertron - do we want to have them come in regarding the server? Selectman Mason does not feel that it is necessary. This is on next week's agenda. Dan Poirier's emails have been archived for three years.
 - Transfer Station Guidelines - posted yesterday. This is an FYI. PlanetAid is no longer going to serve Tamworth. Selectman Mason made a motion to ratify the Transfer Station guidelines, Selectman Goodson seconded. Jackson found that their waste has increased dramatically. **4-0-0**
 - Approve/Deny Abatement Application - Robin had an abatement with a question about whether to accept it or not. It was received March 9. The abatement is dated March 1. Selectman Mason feels it should be denied due to missed deadline. Selectman Mason motioned to deny the abatement request for Map 415 Lot 036-000, seconded by Selectman Streeter **4-0-0**
 - Tax Collector Liens/Deeding dates - It is best to do the regular liening that is lined up. Kim will have to notify people about this. In September we can go ahead with deciding about deeding the property.
 - Campground Transfer Facility Stickers - someone who paid tax on their trailer would like a sticker. Kim felt that providing one sticker would do. Selectman Farnum has no issue with this. Selectman Mason made a motion that campground trailer owners who pay registration or taxes be allowed to get one transfer facility sticker. Selectman Streeter seconded. Selectman Mason rescinded the motion. Selectman Streeter rescinded the second.

Selectman Mason made a motion to approve the ability of someone who is paying property taxes on their campground trailer to receive a sticker, Selectman Streeter seconded. **4-0-0**

- H. E. Bergeron Landfill Closure Report - a section of fence along Durrell Road was damaged. The repairs did not meet the requirements of HEB. The lease on the landfill for solar arrays may do the repair of the fence. Selectman Farnum made a motion to approve the report to NH DES for landfill closure report. Selectman Mason seconded. **4-0-0**
- Town House - a call was received from the Farmers Market, requesting use of the building restrooms this weekend for the vendors only. They have set up safety guidelines for a "grab and go" style market. The Department of Agriculture recommends hand sanitizer be placed on all tables. There is concern about the cleaning after the event. This is the last winter market. Selectman Farnum made a motion to allow them to use the restrooms provided that it is for vendors only, and that they clean it to CDC standards. Selectman Mason seconded. A key would be provided and access would be to the bathroom area only. We will also request a list of vendors be supplied. Selectman Farnum added those items to the motion, so it now reads "a motion to allow them to use the restrooms provided that it is for vendors only, it is cleaned to CDC standards, access is to the bathroom area only, and that a list of vendors will be provided. Selectman Mason seconded that motion. **4-0-0**
- Recreation Director - Selectman Mason contacted him and made sure that his phone is working. He has not received clearance to come back to work yet. He is working at home. This is the slow time of year. Selectman Mason told him that they will be providing him with a list of items to address - Logs, Summer Programs, cancel Easter Egg hunt. He took 3 days of sick time last week. Selectman Mason will send him an email to-do list. The door quote could be photographed and sent to the Selectboard. All programs will be cancelled until at least May 4. Time sheets can be emailed. Baseball/softball - it sounds like spring sports will not be happening.
- **SIGNATURE FILE:**
 - Selectmen's minutes for March 19, 2020 - Selectman Farnum made a motion to approve, Selectman Mason seconded. Corrections noted - correct spelling of reimbursement, John Rich does not have an H in John, then comma after IT, add "but" and add "have not gone through" after credit cards. Selectman Farnum made a motion to approve as corrected, Selectman Mason seconded **4-0-0**
 - Selectmen's Non- Public Minutes for March 19,2020 - Session #1 and #2 - Selectman Farnum made a motion to approve the minutes from Session 1, Selectman Mason seconded **4-0-0** . Session 2 - Selectman Farnum made a motion to approve the minutes from Session 2, Selectman Mason seconded **4-0-0**
 - Notice of Intent to Cut - Map 217 Lot 21 - Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Notice of Intent to Cut - Map 208 Lot 22 - Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Application for Current Use Assessment – Map 411 Lot 30 - Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Certification of Yield Tax Assessed - Map 414 Lot 057-000 - \$466.71 - Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Notice of Intent to Excavate - Map 218 Lot 098-000 - Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Abatements - Denied -
 - Map 411 Lot 8 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Map 214 Lot 45 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Map 406 Lot 47 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
 - Map 216 Lot 178 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**

- Map 215 Lot 104 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
- Map 403 Lot 3 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
- Map 410 Lot 157 Selectman Farnum motioned to approve, Selectman Mason seconded **4-0-0**
- Abatements - approved - The rebate amount is \$6923.40. Total value reduction is \$280,900.
 - Map 406 Lot 36 - Selectman Farnum motioned to approve , \$ 2.18, Selectman Mason seconded **4-0-0**
 - Map 211 Lot 40 - Selectman Farnum motioned to approve, \$327.99, Selectman Mason seconded **4-0-0**
 - Map 206 Lot 69 - Selectman Farnum motioned to approve, \$803.25, Selectman Mason seconded **4-0-0**
 - Map 403 Lot 15 - Selectman Farnum motioned to approve, \$3564.00, Selectman Mason seconded **4-0-0**
 - Map 403 Lot 12-2 - Selectman Farnum motioned to approve, \$96.45, Selectman Mason seconded **4-0-0**
 - Map 206 Lot 96 - Selectman Farnum motioned to approve , \$183.68, Selectman Mason seconded **4-0-0**
 - Map 415 Lot 46 - Selectman Farnum motioned to approve, \$951.05, Selectman Mason seconded **4-0-0**
 - Map 202 Lot 17 - Selectman Farnum motioned to approve, \$194.80, Selectman Mason seconded **4-0-0**
- Letter to CivicPlus requesting a second administrator for the account. Need signature. Rebecca Selectman Mason to be added. Selectman Farnum motioned to approve, Selectman Mason seconded **3-0-1** Selectman Mason abstained
- Board Assignments - LRPC Shared Services Regionalization - must be a Selectman. Selectman Mason made a motion to put Selectman Ricker on this committee, Selectman Streeter seconded. **4-0-0**
- Invoice from Drummond and Woodsome.

▪ **SELECTMEN'S UPDATE:**

Selectman Goodson - people asking about road bans and when they would be listed. She contacted the library to see how they plan to hold their meetings. There would need to be a telephone number for public comment if the meetings are held on Zoom. EDC Meetings have been cancelled. Zoom meeting was held for Saco River Headwater Alliance. They would love to see towns share the same guidelines in groundwater ordinances.

Selectman Mason - COVID 19 meeting was held on Monday. There is still an issue with PPE, which is being worked on. Hand sanitizer is still available. 68 hours of hunger was mentioned. The food pantry was full, but has now asked for cash. She would like to shut down all town buildings until May 4. Firefighters/stations have been shut down, Mutual Aid will have to be available. Laconia Police Department has been cut by 6 due to exposure. The new ambulance company should start on April 1. Selectman Mason made a motion to post that we keep all public buildings at status quo until May 4. Selectman Goodson seconded. She will include the transfer station. It will be a banner on the website. **4-0-0** She would like some card stock to print posters on and drop the off at the different departments so they can be posted at their sites. Selectman Farnum made a motion to activate Emergency Management protocols due to Covid-19. Selectman Mason seconded. **3-0-1** Selectman Mason abstained

Selectman Streeter - attended a program by Drummond and Woodsome regarding employee issues around Covid-19 . Filing in the office has begun. She attended the Emergency Meeting on Monday

Selectman Farnum - tuned into the Drummond and Woodsome program. We need to be cautious and get all information to the personnel. Do not make determinations for employees. We are not allowed to ask for letters from physicians. We need to let employees know that they will need to call in to complete the Covid-19 form. Has the Town put a hold on all spending? Selectman Farnum reviewed the bank account balances. March info will be available at the next meeting. Selectman Mason also mentioned that any spending that could fall under Covid-19 will need to be placed on the request, and Chief Colcord will sign off on it. A memo to department heads containing guidelines for returning to work if you self isolate - no return to work for 7 days after no signs of fever without the assistance of fever reducers, cleaning protocols. Selectman Mason will have them ready for April 2.

- OLD BUSINESS:
 - Job descriptions/Personnel Policies
 - Procedures for BOS
 - Traffic & Road Regulations & Policy
- PUBLIC COMMENT: The County budget went up 6.8%. Ed Comeau spoke about the concerns around Covid-19 and how they built. The intent was to have no tax increase at all. Mr. Comeau gave the history of how it was voted to revert to 2019 budget, but then one week later the Democrat changed his mind and it went back to the budget with the 6.8% increase.
- Selectman Streeter - tomorrow is Kathy's last day. If her flight is cancelled, she may be here Monday. Selectman Farnum did not realize that this was the intention. MRI is scheduled to be in. Glenn from MRI is happy either way. This will be moved to a nonpublic discussion. The door code has changed.

Selectman Farnum made a motion to enter Nonpublic Session under 91A:3, II(b) - discuss telephone interviews for job applicants for Session 1, and RSA 91A:3, II(c) for Session 2 at 7:28 pm. Selectman Mason seconded.

Roll call:

Selectman Goodson – Yes

Selectman Mason – Yes

Selectman Streeter – Yes

Selectman Farnum – Yes

We came out of Non-public at 8:02 PM. A motion to leave non-public was made by Selectman Farnum at 8:02 pm, seconded by Selectman Mason.

Roll call vote

Selectman Goodson – Yes

Selectman Mason – Yes

Selectman Streeter – Yes

Selectman Farnum – Yes

- ADJOURNMENT: Motion to adjourn made by Selectman Mason, seconded by Selectman Streeter - passed unanimously at 8:05 pm.

Respectfully submitted,
Melissa Donaldson
Recording Secretary

William W. Farnum

Rebecca Mason

Aaron Ricker

Melanie Streeter

Kelly Goodson