

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting 6:00pm  
Town office

Thursday, July 11, 2019

MINUTES

*Approved as written: July 25, 2019*

Present: Selectmen Farnum, Ricker, Mason & Streeter, Road Agent Roberts, Transfer Station Supervisor Johnson, Friends of the Town House members C Cook & L Cook, Police Chief Littlefield, Judith Reardon with Chocorua Community Association, Town Administrator McWhirter, videographer from [governmentoversite.com](http://governmentoversite.com) and 3 members of the public.

- CALL TO ORDER: At 6:00pm, Selectman Farnum called the meeting to order.
- DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts reported that the crew has completed spring cleanup. With all the rain it took a long time. They have been doing shoulder work on Page Hill Road. The crew will be replacing culverts on Great Hill Road and Chocorua Lake Road. In August the crack sealing will be done by a company from Gilford. The tractor for the roadside mowing has been scheduled for 2 weeks in August. The highway crew will be clearing the downed tree at the old landfill and fix the fence if possible. He did receive an estimate from Good Neighbor Fence for \$800 to fix the fence if the highway crew isn't able to.
  - Transfer Station
    - Transfer Station Supervisor Johnson met with Jay Poulin from HEB Engineers to discuss the proposed work to be done at the facility. Mr. Poulin advised Mr. Johnson that his firm does not have to do anything before the work is complete. Once the work is complete Mr. Poulin will update the plan and submit it to NH DES at a cost of approximately \$2,000.
  - Police
    - Police Chief Littlefield stated that the July 4<sup>th</sup> celebration was a success. Road and event signage was great in the village. The members of the department were busy at White Lake State Park all day as it was at capacity by 9:30am. They checked Chocorua Lake for overflow of people from White Lake State Park. There has been ongoing traffic issues at Dunkin Donuts which is a civil matter, the chief will be reaching out to the owner of Dunkin Donuts and Tamworth Pines Co-op to try and resolve. The department issued a press release concerning an arrest at 725 Turkey Street in conjunction with the drug task force. The department has been down a cruiser for this week due to repairs. He is working on bids for a new police vehicle

and will be contacting state bidders as well. He has heard that the Ford vehicles are out of stock. The board requested he move the speed limit radar to Page Hill Road.

- Friends of the Town House

- Member C Cook shared that there are still tickets for the quilt raffle. The proceeds will be used to purchase a new banister for upstairs at the town house. Only 3 windows on the main floor open, they will be trying to get the other ones to work.

- Administration

- Town Administrator stated the Public Hearing to name roads in Tamworth Pines Co-op has been scheduled for August 22, 2019. The current auditor contract is over this year. The board discussed placing an article on this year's warrant to elect a town auditor as opposed to hiring a large accounting firm to conduct the town's yearly audit.

*Selectman Mason made a motion to prepare an RFP for a 1 year contract for an auditing firm for 2019. The motion was seconded by Selectman Streeter and passed unanimously.*

John Wheeler will represent CIP during the work session to discuss last year's budget regarding the purchase of the fire truck. Road Agent Roberts is unable to attend the work session for the department heads. He will meet at a later date. The board still has questions regarding the 2018 audit. The administrator will reach out again to the auditor. I am still waiting on estimates to replace the town office roof. With a few minor corrections an RFP will be issued for technology services. The board discussed proposed activities sponsored by Recreational Equipment Inc. (REI).at Chocorua Lake. Mrs. McWhirter will ask Chocorua Lake Conservancy to have participants of (REI) park only on the right side of the road (the lake side) and have signs in the cars stating they are "Guests of Tamworth".

- APPOINTMENTS:

- Judith Reardon shared with the Board the events to take place on Chocorua Day, July 27, 2019. Events include book and food sale, an art show, storytelling and a duck race in Chocorua River. Mrs. Reardon shared the amended RSA 287-A: 7, stating that a charitable organization may conduct a raffle and sell tickets without a permit if the event is 12 hours or less. The raffle regulations will be updated to reflect the change in the RSA. Per a request from the board, Mrs. McWhirter will ask the Road Agent to paint the crosswalk in Chocorua before the event.

- SELECTMEN'S UPDATES:

- Selectman Mason attended the CC Broadband group meeting. The participation letter will go out on Sunday. She met with the sewer commissioners.
- Selectman Ricker had members of the fire/rescue department use the extrication tools at the junkyard for practice.
- Selectman Streeter attended the library trustees meeting.
- Selectman Farnum attended the Municipal Building Committee meeting.

- SIGNATURE:

- Selectman Farnum made a motion to approve and sign the Selectmen's minutes of June 27 and 28, 2019. The motion was seconded by Selectman Mason and passed (3-0-1).

- Selectman Farnum made a motion to approve and sign the Selectmen's non public minutes of June 27 & 28, 2019. The motion was seconded by Selectman Mason and passed (3-0-1).
- Selectman Farnum made a motion to approve and sign the accounts payable manifest dated July 12, 2019 in the amount of \$296,642.44. The motion was seconded by Selectman Mason and passed unanimously. Selectman Streeter mentioned that the department heads need to be more frugal purchasing supplies.
- Selectman Farnum made a motion to approve and sign the payroll manifest dated July 18, 2019 in the amount of \$23,291.01. The motion was seconded by Selectman Mason and passed unanimously.
- Selectman Farnum made a motion to approve and sign a \$6,000 grant for the Fire Department. The motion was seconded by Selectman Mason. The board discussed incomplete application and did not sign it.
- Selectman Farnum made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
  - Intent to Cut – 208-040 off Whittier Road
  - Yield Tax Levy – 411-056
  - Selectmen's Deed for 214-097
  - Appointment for Deputy Forest Fire Warden
- OLD BUSINESS:
  - Custodial – not discussed
  - 2019 BOS Goals – not discussed
- PUBLIC COMMENT:
  - Resident Madeline Siniscalchi asked for clarification about Sergeant Sheehy attending the Cadet Police Academy as an instructor. Selectman Ricker stated that it benefits children. Chief Littlefield had left the meeting and was not able to answer questions.
  - She expressed concern that the board will not be testing the water at Chocorua Lake Beach and asked if the swim instructors are CPR certified.
- NON PUBLIC per RSA 91-A :3, II (c)
  - At 7:20pm, Selectman Farnum made a motion to enter into non public per RSA 91-A: 3, II (c). The motion was seconded by Selectman Mason and passed. Farnum Y, Ricker Y, Mason Y & Streeter Y
  - At 7:52pm, Selectman Farnum made a motion to reopen the regular meeting. The motion was seconded by Selectman Streeter and passed unanimously.

*Selectman Mason made a motion to seal the non public meeting minutes for sessions #1 & #2, as it would adversely affect a reputation. The motion was seconded by Selectman Ricker and passed unanimously.*
- ADJOURNMENT: At 8:05pm, Selectmen Farnum made a motion to adjourn the meeting. The motion was seconded by Selectmen Mason and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum