

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting 5:15pm  
Public Hearing 6:00pm  
Town Office

Thursday, February 8, 2018

MINUTES

Present: Chairman Hidden, Selectmen Gray and Poirier, Fire Chief Colcord, Police Chief Littlefield, Adam Charest, Andy Fisher, David Little, Bruno Siniscalchi, Becky Mason, Linda & Casslyn Cook, Melanie Streeter, Barbara Walker, Sue Stowbridge, Peggy Poirier, Town Administrator McWhirter and videographer from Governmentoversite.com.

I. CALL TO ORDER: Selectman Hidden called the meeting to order at 5:19pm.

II. DEPARTMENTS & COMMITTEES:

▪ Fire/Rescue Department

- Fire Chief Colcord stated he has contacted Primex Insurance Company to file a claim regarding the mold issue at the Town House. He presented a proposal from ServiceMaster to clean up the mold at the Town House. Mr. Charest of ServiceMaster was available to answer questions. He is also acquiring estimates to have the ducts cleaned and the asbestos removed. After the cleanup, we will still need to sheetrock, re-install fixtures and waterproof or add French drains. Chief Colcord has begun work at the Veteran's Memorial regarding the lighting. Municipal Safety Building Committee meeting is Monday, February 12 @ 7:00pm. Haz-Mat meeting is scheduled for Tuesday, February 13, from 1:00pm to 3:00pm. The Ambulance is getting re-licensed this week. 6A1 is currently out of service and 6C1 is also out of service, should be back in service next week.

▪ Police Department

- Police Chief Littlefield presented the January statistics. There have been numerous automobile accidents. The new patrolman will begin on Monday, February 12, 2018.

III. NEW BUSINESS:

- Andy Fisher was in attendance to discuss the accident on the Narrows Bridge in Chocorua. He asked the board of their intention to replace the railings as they were. The board doesn't see a reason to change the design. The town is still waiting for accident information from State Police.

IV. SIGNATURE FILE:

- Motion made by Chairman Hidden to approve and sign the Selectmen's minutes for February 1, 2018. Motion seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Hidden to approve and sign the Selectmen's Non public minutes. The motion was seconded by Selectmen Gray and passed unanimously.

- Chairman Hidden made a motion to approve and sign the accounts payable manifest and check register dated February 15, 2018 in the amount of \$273,537.19 for 2018 expenses. Motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the accounts payable manifest and check register dated February 15, 2018 in the amount of \$15,391.91 for 2017 expenses. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Hidden to approve and sign the payroll manifest of February 15, 2018 in the amount of \$18,488.48 with authorization for a transfer in the amount of \$27,928.84. Motion was seconded by Selectman Gray and passed unanimously.
- The board approved and signed the following items:
  - Appointment forms
    - Deputy Health Officer
    - Patrolman
    - Conservation Commission
  - Yield Tax
    - 412-2. 412-28 & 29
    - 202-52
    - 202-45

V. NON-PUBLIC – RSA 91-A:3, II (c)

- Motion made by Chairman Hidden 5:55 pm to enter into a non-public session under RSA 91 A: 3 II (c). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y, Gray Y & Poirier Y.
- Motion made by Chairman Hidden to reopen the regular session at 5:55 pm. Motion seconded by Selectman Gray and passed unanimously.

VI. ADJOURN SELECTMEN'S MEETING: At 5:58pm, Chairman Hidden made a motion to adjourn the Selectmen's Meeting. The motion was seconded by Selectman Gray and passed unanimously.

VII. PUBLIC HEARING: Chairman Hidden opened the public hearing at 6:05 pm. 2018 Budget Review

Present: Chairman Hidden, Selectmen Gray and Poirier, Fire Chief Colcord, Police Chief Littlefield, David Little, Bruno Siniscalchi, Becky Mason, Linda & Casslyn Cook, Melanie Streeter, Barbara Walker, Sue Stowbridge, Peggy Poirier, John Wheeler, Norman Cloutier, Willie Farnum, Ron & Lisa Remick, Zac Remick, David Bowles, Jim Bowles, TC/TX Kim Trammell, Library Director Mary Cronin, Finance Officer Kathy Estabrook, Town Administrator McWhirter and videographer from Governmentoversite.com.

## TAMWORTH 2018 TOWN WARRANT

### The State of New Hampshire

To the inhabitants of the Town of Tamworth, County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet for the First Session of the Annual Town Meeting at the K. A. Brett School, 881 Tamworth Road, in said Town of Tamworth on **Tuesday, the 13<sup>th</sup> of March, 2018**, to choose town officers and to vote on other matters required to be on the official ballot, polls to be open for voting on **ARTICLE #01** and **ARTICLE #02** at eight o'clock in the forenoon, and to close not earlier than seven o'clock in the evening, and you are hereby notified to meet for the Second Session of the Annual Town Meeting at the Kenneth A. Brett School, 881 Tamworth Road, in said Town of

Tamworth on **Wednesday, the 14<sup>th</sup> of March, 2018**, at seven o'clock in the evening for the transaction of all other Town business as specified in the remaining articles of this warrant.

**ARTICLE #01** To elect all necessary **Town Officers**, which appear on the official Town ballot for the ensuing year. Open positions (2) Selectmen 3 year terms, (1) Selectman 1 year term, (1) Moderator 2 year term, (1) Town Clerk/Tax Collector 3 year term, (1) Treasurer 1 year term, (1) Supervisor of the Checklist 6 year term, (2) Planning Board members 3 year terms, (1) Trustee of the Trust Funds 3 year term, (1) Cemetery Trustee 3 year term, (2) Library Trustees 3 year terms, (1) Fireward – East 3 year term, (1) Fireward-at-Large 3 year term.

**ARTICLE #02** Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment?

**ARTICLE #03** To see if the Town will vote to raise and appropriate the sum of **\$85,160** for **salary and benefits** for the current year for the position of **Town Clerk/Tax Collector**. ***NOTE:*** The amount requested under this article shall be used for an annual salary of \$56,000 to include 20 paid days off, FICA and Medicare in the amount of \$4,284, a health and dental insurance premium (93% of the premium for the Town's health insurance plan currently with an 80/20% split for a two person policy and 100% of the employee dental insurance) of \$18,503 and contributions to the NH State Retirement System at the effective contribution rate (remaining at 11.38% thru Dec 2018) of \$6,373. (These funds shall only be disbursed as long as the eligibility requirements are met in accordance with the NH Retirement System). Also, if a midterm appointment of a new Town Clerk/Tax Collector should be made a salary and benefit package will be determined by the Board of Selectmen at the time of the appointment. (Majority Vote Required)

**ARTICLE #04** To see if the Town will vote to raise and appropriate the sum of **\$698,951** for **General Government Operations:**  
(Majority Vote Required)

Board of Selectmen	\$ 25,401
Town Administration	\$ 191,749
Town Clerk/Tax Collector	\$ 53,318
Election & Registration	\$ 9,232
Treasurer's Expense	\$ 8,201
Data Processing	\$ 49,644
Revaluation of Property	\$ 14,010
Legal Expenses	\$ 30,000
Personnel Administration	\$ 8,100
Planning	\$ 9,135
Zoning	\$ 109
Office Building	\$ 51,700
Town House	\$ 111,900
Cemeteries	\$ 34,376
Property Liability Insurance	\$ 33,505

Advertising & Regional Assoc.	\$ 3,960	
ECD-Patron Funded Programs	<u>\$ 250</u>	\$ 4,210
Debt Service Principal & Interest		\$ 64,361

*After some discussion the board increased the TA line by \$1,500 for additional timber monitoring. There was a brief discussion for the need for part time help and the cost of office supplies. The board feels there is a need for a part time assessing clerk for the TA Office. Cemetery Trustee John Wheeler asked that the \$1,000 added to the budget for a flag pole be moved to patriotic purpose, which will be done. \$600 was added to the Town House budget for plowing and \$1,000 reduction from the Building repair/Maintenance line. There was a lengthy discussion regarding data processing and software. A new website hosting program is being proposed. The public asked if all other town affiliated websites will be eliminated. No answer was given. The Board of Selectmen net increase to the General Government Operation is \$100, \$698,851 to \$698,951.*

#### ARTICLE #05

To see if the Town will vote to raise and appropriate the sum of **\$818,004** for **Public Safety:** (Majority Vote Required)

Police Department		\$369,931
Ambulance Contracted Services		\$141,489
Fire/Rescue Department	\$286,060	
Ambulance Billing	<u>\$ 3,000</u>	\$289,060
Forest Fires		\$ 6,953
Emergency Management		\$ 4,933
Animal Control		\$ 5,638

*Police Chief Littlefield was available to discuss the Police Department budget particularly the need for an assistant with 3 full time officers on the force. Fire Chief Colcord stated that the Fire and Rescue budgets have been combined. There was a brief discussion regarding heating fuel and the need for \$5,000 for an assistant at the Fire Department, which Fire Chief Colcord addressed. There was a brief discussion about the reason the highway department is not plowing the fire stations and police station next year. The reason being for the change is manpower and equipment. No changes were made to this budget.*

#### ARTICLE #06

To see if the Town will vote to raise and appropriate the sum of **\$1,304,622** for **Public Works:** (Majority Vote Required)

Highway Department	\$611,650	
Equipment Purchase	\$170,000	
Road Reconstruction	<u>\$250,000</u>	
Total Highway		\$1,031,650
Street Lights		\$ 18,000
Well Monitoring & Testing		\$ 6,500
Transfer Station Operations		\$ 248,472

*Road Agent Roberts was available to discuss the highway budget. He explained the need for the warrant article to place \$100,000 into the bridge capital reserve.*

*This is in a separate warrant article. The engineers working on the Bunker Hill Bridge reported that the abutments cannot be reused as previously thought. The entire project will cost @ \$600,000. Additional funds are planned to be appropriated next year to complete the projected. No changes were made to this budget.*

ARTICLE #07 To see if the Town will vote to raise and appropriate the sum of **\$24,656** for **Health and Welfare:** (Majority Vote Required)

Health Officer	\$ 1,008
General Assistance	\$ 23,648

*The board increased the Health Officer budget to include funds for a deputy health officer and training. The Health and Welfare budget increased from \$24,287 to \$24,656.*

ARTICLE #08 To see if the Town will vote to raise and appropriate the sum of **\$123,030** for **Culture & Recreation:** (Majority Vote Required)

Parks & Recreation	\$ 106,651
Swim Program	\$ 7,379
Patriotic Purposes/Family Day	\$ 9,000

*There was a brief discussion regarding revenue for the Parks and Recreation Department and the lack of record keeping. The board increased Patriotic Purchases by \$1,000 for a flag pole in So. Tamworth. The Culture and Recreation budget increased from \$122,030 to \$123,030.*

ARTICLE #09 To see if the Town will vote to raise and appropriate the sum of **\$7,890** for **Tamworth Conservation Commission** expenses. (Majority Vote Required)

ARTICLE #10 To see if the Town will vote to raise and appropriate the sum of \$176,587 for the Cook Memorial Library of which **\$154,923** to be raised through taxation and \$21,664.00 to come from library income from donations, grants, fees etc; such funds to be expended under the direction of the Board of Library Trustees. (Majority vote required)

ARTICLE #11 To see if the Town will vote to raise and appropriate the sum of **\$100,000** to be added to the Bridge Capital Reserve Fund. (Majority vote required)

ARTICLE #12 To see if the Town will vote to raise and appropriate the sum of **\$150,000** Emergency Repair/Response for unanticipated expenses. The full amount **\$150,000** will come from the Unassigned Fund Balance and no amount to be raised by taxation. (Majority vote required)

At 7:55pm, Chairman Hidden made a motion for a 5 minute recess. The motion was seconded by Selectmen Gray and passed unanimously.

At 8:00pm, Chairman Hidden reopened the public hearing.

Willie Farnum raised concerns of projected revenues going down and the appropriations increasing.

ARTICLE #13 To see if the town will vote to allow the operation of KENO within the town pursuant to the provisions of NH RSA 284:41 through 51.  
(Majority vote required) (Ballot vote required)

ARTICLE #14 (By Petition) To see if the town will vote to change the organization of the Tamworth Fire-Rescue Department and adopt RSA 154:1, I (a) which provides for a Fire Chief to be appointed by the Select Board with fire fighters appointed by the Fire Chief, and to further, disband and discontinue the Tamworth Board of Firewards, with the Board of Firewards going out of existence and operation one year after adoption of the article by town meeting.

ARTICLE #15 Shall the Town pursuant to RSA 72:81 adopt for a five-year period (5) a “new construction property tax exemption” of fifty percent (50 percent) of the increase in assessed value attributable to construction of new structures, additions, renovations or improvements to existing structures for commercial and industrial uses (as defined by RSA 72:80). If passed, this exemption would take effect in the tax year beginning April 1, 2018. (Majority vote required)

ARTICLE #16 Shall the town adopt the “all veterans’ property tax credit” under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of \$500.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the Selectmen or the Assessor by April 15 of the tax year. If adopted, this amendment shall become effective as of April 1, 2018. (Majority vote required)

ARTICLE #17 (By Petition) We the undersigned registered voters of the Town of Tamworth do hereby petition the 2018 Annual Town Meeting to raise and appropriate the sum of **\$6,000** for **Tri-County Community Action** for the purpose of continuing services of the Fuel Assistance Program for the residents of Tamworth. (Majority Vote Required)

ARTICLE #18 (By Petition) To respectfully request that the town vote to raise and appropriate the sum of **\$2,491** in support of **Starting Point** providing advocacy and support to victims of domestic and sexual violence and their children. (Majority Vote Required)



- ARTICLE #19 (By Petition) To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,000** for the **Tamworth Scholarship Committee, Inc.** (Majority Vote Required)
- ARTICLE #20 (By Petition) Warrant Article for the Town of Tamworth to raise and appropriate the same sum as last year of **\$5,000** to assist the **Community Food Center** the food pantry serving Tamworth people. (Majority Vote Required)
- ARTICLE #21 (By Petition) To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,400** for the Family Resource Center at **Children Unlimited, Inc.** (Majority Vote Required)
- ARTICLE #22 (By Petition) To see if the Town will vote to raise and appropriate the sum of **\$80,000** to support the **Tamworth Community Nurse Association.** (Majority Vote Required)
- ARTICLE #23 (By Petition) To see if the Town will vote to raise and appropriate the sum of **\$24,000** to provide meals for Tamworth **Meals on Wheels** recipients. (Majority Vote Required)
- ARTICLE #24 (By Petition) To see if the Town will vote to raise and appropriate the sum of **\$18,500** for support of the Tamworth children, ages 5 – 12, using the Out-of-School hours, School-Aged childcare services at **Bearcamp Valley School and Children's Center** (Tamworth Preschool Inc.), a non-profit organization. These services include before and after school, vacation weeks and summer programs for Tamworth Children ages 5-12. This request does not include any preschool programming. (Majority Vote Required)
- ARTICLE #25 (By Petition) To see if the Town will raise and appropriate the sum of **\$3,750** to assist the **Mental Health Center.** (Majority Vote Required)
- ARTICLE #26 (By Petition) We the undersigned voters of the Town of Tamworth do hereby request the Selectmen to place this petition warrant article on the 2018 Warrant for Town meeting. To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,500** in support of **Blue Loon Bus Service.** (Majority Vote Required)
- ARTICLE #27 (By Petition) To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$6,024** for the support of **White Mountain Community Health Center** to help meet the healthcare needs of the uninsured and underinsured residents of the Town of Tamworth. (Majority Vote Required)
- ARTICLE #28 (By Petition) To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$1,500** for **MWV Supports Recovery Coalition Recovery Support Programs** (family and peer support programs for substance use disorders). (Majority Vote Required)

VIII. ADJOURN PUBLIC HEARING: At 8:50pm, Chairman Hidden made a motion to close the public hearing and return to the regular meeting. The motion was seconded by Selectman Gray and passed unanimously.

Candidate's night is March 5<sup>th</sup> at 7:00pm at the KA Brett School.

The board took the following action on the warrant articles.

Article #3:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #4:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #5:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #6:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #7:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #8:	The Board of Selectmen recommends this article by a vote of 2-1.
Article #9:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #10:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #11:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #12:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #15:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #16:	The Board of Selectmen does not recommend this article by a vote of 2-1.
Article #17:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #18:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #19:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #20:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #21:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #22:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #23:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #24:	The Board of Selectmen recommends this article by a vote of 2-1.
Article #25:	The Board of Selectmen recommends this article by a vote of 3-0.
Article #26:	The Board of Selectmen recommends this article by a vote of 0-3.
Article #27:	The Board of Selectmen recommends this article by a vote of 2-0-1.
Article #28:	The Board of Selectmen recommends this article by a vote of 3-0.

ADJOURN SELECTMEN'S MEETING: At 9:10pm, Chairman Hidden made a motion to adjourn the meeting. The motion was seconded by Selectman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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James S. Hidden

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Steven G. Gray

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Daniel J. Poirier