

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Work Session 5:30pm  
Town Office

Tuesday August 30, 2018

WORK SESSION MINUTES

*Approved as written*

Present: Chairman Gray, Selectmen Poirier, Farnum and Mason, Transfer Station Supervisor Johnson, Administrator McWhirter and one member of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:30pm.
- NEW BUSINESS:
  - Transfer Station Supervisor Glenn Johnson came before the board to discuss potential changes to the Waste Management contract which is to be renewed in October 2018. He discussed the proposed increase in tipping cost and processing fees. The board discussed the possible need to raise the cost to dispose of C&D.
- CONTINUED BUSINESS:
  - The board discussed the draft town house rental policy and fee schedule.

*Chairman Gray made a motion to accept the town house rental policy and fee schedule as amended. The motion was seconded by Selectman Poirier and passed unanimously.*

- After a brief discussion whether to build a set of stairs on the outside of the town office to the attic:

*Selectman Poirier made a motion to table the Proposal. The motion was seconded by Selectman Mason and passed (3-1).*

- The board discussed options for hosting town emails once the new website goes live. The town administrator will contact RMon again to see what they can offer.
- The board agreed to continue to have employees use the current 2 week timesheets and discussed the use of a separate daily log to record daily activity.

*Selectman Mason made a motion to require all department heads keep a daily log and produce written monthly statistics. The motion was seconded by Selectman Poirier and passed (3-1).*

- The board will revisit the following items at the next work session:
  - Discuss hiring a per diem handy man
  - Discuss payment to/from school for plowing
  - Master Plan

- Selectman Poirier will craft a letter to the editor from the Board of Selectmen to encourage the veto to the governor's vote on SB 365.
  
- ADMINISTRATION:
  - Administrator McWhirter reported that J & S Masonry has been notified that they were awarded the contract for the 4 repair projects at the town house. Spectrum will be putting in cable and phone at the town house on September 4. The insurance settlement for the damage at the Narrow's Bridge has been received. Chocorua Lake Conservancy will be reimbursed \$13,607 to cover the cost to replace the bridge. The board is still seeking members for the advisory budget committee. The process this year for the advisory budget committee will be get a copy of the budget, meet with each department head and committee chair and then present a report to the board of selectmen with their recommendations. At least 3 members of the board will attend the Albany Selectmen's meeting at the Wonalancet Chapel on September 12, 2018.
  
- SIGNATURE FILE:
  - Selectman Poirier made a motion to approve and sign the Tamworth Foundation Grant Application being submitted for the Friends of the Town House. The motion was seconded by Selectman Mason and passed unanimously.
  - Chairman Gray made a motion to approve and sign the Notice of Intent to Cut – Map 411-024 & 025 off Great Hill Road. The motion was seconded by Selectman Poirier and passed unanimously.
  - Chairman Gray made a motion to approve and sign the Notice of Intent to Cut – Map 412-030 off Cleveland Hill Road. The motion was seconded by Selectman Poirier and passed unanimously.
  - Chairman Gray made a motion to approve and sign the letter to the Liquor Commission on behalf of Wing's Restaurant. The motion was seconded by Selectman Poirier and passed (3-1).
  - Chairman Gray made a motion to approve and sign the corrective deed map 213-039. The motion was seconded by selectman Poirier and passed unanimously.
  
- NON PUBLIC PER RSA 91-A :3 II (a)
  - Motion made by Chairman Gray at 7:16pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Farnum Y, Mason Y.
  - Motion made by Chairman Gray to reopen the regular session at 7:43pm. The motion seconded by Selectman Poirier and passed unanimously.
  - Selectman Mason made a motion to seal the minutes of the previous non-public session #1, #2 & #3, as it would adversely affect a reputation. The motion was seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Farnum Y, Mason Y.
  
- ADJOURNMENT: At 7:45pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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Steve G. Gray

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Daniel J. Poirier

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Aaron Ricker

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William W. Farnum

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Rebecca Mason