

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, June 13, 2019

MINUTES

Approved as amended June 27, 2019

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason and Streeter, Transfer Station Supervisor Johnson, Road Agent Roberts, Bob Durfee of Dubois and King, Assistant Fire Chief Bowles, Police Chief Littlefield, Maud Anderson of the Recycle Project, Friends of the Town House member Cook, Kate Thompson of the History Center, Town Administrator McWhirter, governmentoversite.com videographer and several members of the public.

I. CALL TO ORDER: At 6:00pm, Chairman Poirier called the meeting to order.

II. DEPARTMENTS & COMMITTEES:

▪ Transfer Station

- TS Supervisor Johnson reported he met with the CIP to discuss the needs at the Transfer Station for next year. Mr. Johnson stated he will hold off on the CIP improvements for 2019 as this and the drilled well and septic planned for 2020 will alter the DES footprint of the area. Town Administrator McWhirter will contact the engineering firm of HEB to discuss what engineering work will need to be done, Mr. Johnson needs to do more research regarding contractor billing for brush.

▪ Highway

- Road Agent Roberts reported that on Washington Hill Road, between Savary Road and High Street they have completed grinding the gravel and have extended the culvert. The crew has begun roadside cleanup, but the ditches are still to wet to work on. They did patch holes in the asphalt at the Town House.

▪ Fire

- Assistant Fire Chief Bowles reported he met with Selectmen Mason and Streeter, Finance Officer Estabrook and Town Administrator McWhirter to discuss the correct way to pay the Fire/Rescue volunteers. Mr. Bowles will modify the current point system to deal with transports and specific tasks as carried out by the volunteers. A warrant article may be placed on the 2020 town warrant to establish a revolving fund for the ambulance transports to come from the ambulance billing. Mr. Bowles reported that random drug testing is not required for CDL license drivers on the fire/rescue department. Selectman Streeter mentioned that the Library is waiting for an inspection of the building by the Fire Chief.

- Police
 - Police Chief Littlefield reported his department has been steady. School is out on June 18, 2019. He met with the Recreation department to discuss the activities for the July 4th celebration. The Police Department will work with the Economic Development Commission regarding parking and road closures during the Street Fair on August 3rd. Chief Littlefield was made aware of the parking concerns in the village. With the suggestion of the Road Agent, the board agreed to put a no parking sign in front of 88 Main Street.
- EDC
 - Chairman Poirier reminded residents that the Boat Race is on June 16 at 2:00pm. The Street Fair is scheduled for August 3rd and the Lakes Region Planning Commission annual dinner will be held at the Preserve at Chocorua on June 24th.
- Friends of the Town House
 - Friend's member Cook thanked Selectmen Streeter, Farnum and Dan & Linda Cook for the work they did on the Town House foundation. It was a good first step.
- Recycling Project
 - Maud Anderson reported that recycling cans which began on May 1st and the recycling of glass which began on June 1st is going well. The Recycling Project is still gathering information from other transfer stations in the area. They are touring the Tuftonboro facility on June 25th at 7:30am.
- Administration
 - Town Administrator McWhirter reported that the cell phone line for the rescue department has been cancelled. The State of NH has granted the extension for completion of the Bunker Hill Road bridge project to January 2, 2021. The board will tour Ricker's Auto Salvage yard on June 20th at 4:00pm. The board agreed to abate the interest charge for a yield tax that was mailed to the incorrect address.

III. APPOINTMENTS:

- Robert Durfee from Dubios and King met with the board to share the results of the bids for the Bunker Hill Road bridge replacement. Mr. Durfee reported that 4 perspective bidders attended the pre bid meeting and 3 bids were received. All bids were 60% over the engineer's estimates. After reviewing the bids, it was determined there was a lot of discrepancy between bidders. The cost of materials is much higher than planned. The board agreed to stop the job and rebid in January 2020. Dubios and King's contract with Tamworth is for bid phase and administrative service and will still be valid to continue in January 2020.
- Kate Thompson from The History Center asked the board if a pathway can be made in the shrubbery between The History Center and Remick Park. The board agrees with the idea and will look at the project on Thursday, June 20 at 4:30pm

IV. NEW BUSINESS:

- The board discussed the voluntary road name change from Pine Hill Road and Pine Ground Road.

Chairman Poirier made a motion to change the name of Pine Hill Road to Pine Ground Road. This change will be effective July 8, 2019. The motion was seconded by Selectman Mason and passed unanimously.

- The list of non public minutes provided by Selectman Farnum and Streeter at a previous meeting was corrected to include 3 sets of sealed minutes that were previously not included.

Chairman Poirier made a motion to unseal the non public minutes of 12/30/2014 and 2 sets dated 8/30/2018. The motion was seconded by Selectman Farnum and passed unanimously.

V. SELECTMEN'S UPDATES:

- Selectman Mason attended the 6 town ambulance meeting. Everything is moving forward and the RFP will be ready to review next week. The Town of Freedom and Madison attorneys are reviewing the old contract regarding the discrepancy of the ending dates in the contract. Madison's attorney believes the date in the contract supersedes the date on the individual appendixes. The committee will wait on an opinion from the Town of Freedom's attorney. The RFP includes housing 3 ambulances, each ambulance with have a paramedic and an advanced EMT. A bariatric stretcher is also included in the RFP. The next meetings are scheduled for August 12th and 26th. The committee will discuss forming an oversight group for complaints for this next contract cycle. The Firewards met with the CIP Committee to discuss the items included in the plan. The committee increased the amounts that had been slated in the plan through the last couple of years. There is \$18,000 in the CIP for Fire Station maintenance which could include work at multiple stations.
- Selectman Ricker has been working with the recycling project.
- Selectman Farnum met with CIP to discuss the town government items slated for the next couple of years and the need for firmer numbers.
- Selectman Streeter attended the Library Trustees meeting.
- Chairman Poirier attended the Economic Development Commission meeting.

VI. SIGNATURE:

- Chairman Poirier made a motion to approve and sign the Selectmen's minutes May 16, 2019, May 21, 2019 and May 22, 2019. The motion was seconded by Selectman Mason and passed (3-0-2).
- Chairman Poirier made a motion to approve and sign the Selectmen's minutes May 30, 2019. The motion was seconded by Selectman Mason and passed (4-0-1).
- Chairman Poirier made a motion to approve and sign the Selectmen's minutes June 6, 2019. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Selectmen's non public minutes #2 of May 16, 2019. The motion was seconded by Selectman Mason and passed (3-0-2).

- Chairman Poirier made a motion to approve and sign (3) sets of Selectmen's Non Public minutes for May 30, 2019. The motion was seconded by Selectman Mason and passed (4-0-1).
- Chairman Poirier made a motion to approve and sign the Selectmen's Non Public minutes of June 6, 2019. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the accounts payable manifest dated June 14, 2019 in the amount of \$399,956.51. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the payroll manifest dated June 20, 2019 in the amount of \$30,284.71. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Primex Contribution Assurance Program for 2020 to 2022. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the 2019 Municipal Unlicensed Dog Warrant. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion approve and sign the appointment for Art Mason to serve on the Advisory Budget Committee. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Petition and Pole License. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the notice of intent to cut for map 415-17 off Depot Road and 414-035 off Hollow Hill Road. The motion was seconded by Selectman Mason and passed unanimously.

VII. OLD BUSINESS:

- Traffic and Road Regulation Policy will be discussed at the June 27th selectmen's meeting.

VIII. PUBLIC COMMENT:

- Erik Burbank, producer for JEEP Shoot – NE came before the board to ask permission to film along Rt 16 from McGregor Street to Chocorua Lake Road. Filming will be sometime the week of June 17th.

Chairman Poirier made a motion to allow filming on Chocorua Lake Road and Narrows Bridge for the JEEP Shoot. A traffic detail will be obtained, 1 officer from Tamworth Police Department for the town roads and 1 officer from the Sheriff's office for the state roads. The motion was seconded by Selectman Mason and passed unanimously.

Mr. Burbank offered to make a donation to the town, which will be earmarked for the Town House.

- The board asked Mrs. McWhirter to schedule a work session to discuss the planning of specifications for the fire truck and the appropriation process. Selectman Mason asked the board to review the towns' drug policies. Selectman Ricker will forward a copy of the RSA governing unregistered cars.
- David Little suggested the board review other street names in town to see if they need to be changed to make it easier for emergency response.

IX. ADJOURNMENT: At 7:36pm Selectman Ricker made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum