

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Non Public per RSA 91 A: 3 II (a) 5:15pm
Selectmen's Meeting 6:00pm
Town Office

Thursday, May 30, 2019

MINUTES

Approved as written: June 13, 2019

Selectmen Farnum, Ricker, Mason and Streeter, Recreation Director Roberts, Road Agent Roberts, Police Chief Littlefield, Friends of the TH member Cook, TVA president Cloutier, Attorney Cargill, Town Administrator McWhirter, Videographer from governmentoversite.com and several members of the public.

- I. CALL TO ORDER: Selectman Farnum called the meeting to order at 5:20pm and moved directly into non public session:
- II. NON PUBLIC: Per RSA 91-A:3, II (a)
 - Motion made by Selectman Farnum at 5:20pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Mason and passed by roll call vote. Farnum Y, Ricker Y, Mason Y and Streeter Y
 - Motion made by Selectman Farnum to reopen the regular session at 6:03pm. The motion seconded by Selectman Mason and passed unanimously.
- II. CALL TO ORDER: Selectman Farnum reconvened the regular meeting to order at 6:03pm.

Selectman Mason made a motion to seal session the minutes of #1 & #2 of the non public meeting, as it would adversely affect a reputation. The motion was seconded by Selectman Streeter and passed unanimously.

- III. DEPARTMENTS & COMMITTEES:
 - Recreation
 - Recreation Director Roberts reported that the beginning of the spring sports season has been challenging with all the rain. The July 4th celebration will be held on July 4th. The parade this year will begin at Depot Road to the village. All festivities during the day will be in the village. The activities will be held at the History Center, Remick Park, Town House and the distillery. The fireworks will still be held at the KA Brett School. The board requested the Recreation Director create a parade entry & liability form. Mr. Robert's entire summer staff has returned for the summer program. Selectman Mason suggested parental permission may be needed to discuss the new handbook with the staff.
 - Highway

- Road Agent Roberts reported he and his crew have been working on Washington Hill Road, 5000ft between Savory Street and High Street. This portion of the road will remain gravel until next year. They are continuing to clean brush from the sides of the road. A large tree was removed on Old Mail Road. It is still too wet to clean ditches. Selectman Mason asked that a basin be checked on Turkey Street.
- Police
 - Police Chief Littlefield stated that he and Sergeant Sheehy attended an Adverse Childhood Experiences Assessment workshop. His department has been busy this month with juvenile matters. The issue regarding childhood adversity needs a community effort.
- Fire
 - Asst Chief Jim Bowles reported that Chief Colcord will be on active duty for 3 weeks in June. While the Fire Chief is away, inspections will be done by the Assistant Chief or Zack Remick. The wireless phone line that is being used in the rescue truck can be cancelled. Mrs. McWhirter will cancel that line. Mr. Bowles and the board discussed the proposed ambulance contract and RFP. One change suggested will be requiring a bariatric stretcher. The Firewards will review the proposed contract and get back to Selectman Mason with any suggestions before the June 3, 2019 meeting. The new fire truck is still being built. The old truck may be auctioned off or the highway department showed some interest in using it as a sander.
- EDC
 - Town Administrator McWhirter reported that the 2nd annual boat race will be held on Father's Day. The LRPC annual dinner will be June 24, 2019 at the Preserve at Chocorua. The EDC meeting schedule for June 11, 2019 will be held at 1334 Chocorua Mountain Hwy.
- Friends of the Town House
 - Member L Cook asked when the foundation work will be completed. The board stated the work will not be completed by the original contractor. The board will set a date in the near future to complete the work themselves.
- Administration
 - Town Administrator McWhirter clarified changes to the updated HEB contract.
 - A public hearing is scheduled for June 27th @ 6:00pm to discuss naming roads in Tamworth Pine Coop.
 - Cook Memorial Librarian Cronin submitted a request to waive the town house rental fee for their annual meeting on September 28, 2019.

Selectman Mason made a motion to waive the rental fee for the library's use of the town house on September 28, 2019. The motion was seconded by Selectman Ricker and passed unanimously.

The board agreed to continue the town's participation in the NH Emergency Notification System. New paperwork will be completed. The Department of Labor granted permission to change the pay period beginning June 27, 2019. The board agreed to make that change. The board discussed the active duty policy and the need for a procedure to make the payments. This will be included in the

list of duties for the board. Line 27 of the town house usage policy has been updated with current contact information.

IV. NEW BUSINESS:

- TVA Attorney Cargill stated he is working with Town Council Serge regarding the transfer of the sewer system to be ready for July 1, 2019. The board voted to appoint commissioners to the sewer commission.

Selectman Farnum made a motion to appoint Norman Cloutier to a 6 month term, David Cluff to an 18 month term and Rebecca Mason to a 30 month term to the sewer commission. The motion was seconded by Selectmen Ricker and passed (3-0-1).

- After a review and brief discussion of the letter of commitment for the 6 town ambulance services agreement, the board will not sign it until Selectman Mason discusses it at the next ambulance meeting on June 3, 2019.
- Discussion and vote to participate in the LRPC Oil/Propane joint RFP

On behalf of the Town of Tamworth, Selectman Farnum made a motion to authorize LRPC to issue a RFP on our behalf to take part in regional propane and/or oil joint purchasing initiative. We understand this means jointly issuing a RFP to purchase oil and/or propane at a group rate. We agree not to shop around during the joint bidding process so that our group will have a stable purchasing volume for bidders to base their bid price on. We further understand that we are under no obligation to except the joint bid price if it is not competitive for our town. The motion was seconded by Selectman Streeter and passed unanimously.

V. SELECTMEN'S UPDATES:

- Selectman Mason attended an all day health officer association meeting. She is compiling a letter to all daycares and schools stating that all water must be tested for lead if the pipes are older than 2014. There has been a case of measles reported in NH.
- Selectman Ricker is pleased with the steel can collection at the transfer station.
- Selectman Streeter attended a workshop on Social Media. This was mentioned to all department heads throughout the meeting. A policy will be created at a later date.
- Selectman Farnum mentioned that the municipal building committee meeting scheduled for June 3rd has been changed to June 17th.

VI. SIGNATURE:

- Selectmen's minutes May 16, 2019, May 21, 2019, May 22, 2019 and May 23, 2019 will be approved and signed at the next selectmen's meeting.
- Selectmen's non-public minutes of (1) May 2, 2019 will be approved and signed at the next selectmen's meeting.
- Selectman Farnum made a motion to approve and sign the accounts payable manifest in the amount of \$327,848.71 dated May 31, 2019. The motion was seconded by Selectman Mason and passed unanimously.

- Selectman Farnum made a motion to approve and sign the accounts payroll manifest in the amount of \$32,283.14 dated June 6, 2019. The motion was seconded by Selectman Mason and passed unanimously.
- Selectman Farnum made a motion to approve and sign an agreement to participate in the Contribution Assurance Program for 2020 to 2022 for worker's compensation program. The motion was seconded by Selectman Mason. After a brief discussion this vote was tabled.
- Selectman Farnum made a motion to approve and sign the extension letter for the Bunker Hill Bridge Project to hsempplanning@dos.nh.gov as stipulation of accepting FEMA funds for the damage during the October 30, 2017 storm. The motion was seconded by Selectman Mason and passed unanimously.
- Selectman Farnum made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
 - Driveway Permit for Map 412-6.3
 - Revised Policy of the Use of the Townhouse
 - Notice of Intent to Cut for Map 410-118, 120 & 121 off Chocorua Road
 - Timber Tax Levy Map 412-25
 - Current Use Application for Map 415-031 & 31.2
 - Abatements (2) Map 401-026 & 201-002
 - Appointments to the ZBA
 - David Little, Rebecca Boyden and Dom Bergen
 - Appointment to the Advisory Budget Committee
 - Madeline Siniscalchi, Casslyn Cook and Rachel Johnson

VII. PUBLIC COMMENT:

- Selectman Farnum had received a complaint about people not parking properly in the village. The board will review the traffic and road regulations policy at a later meeting. They discussed the need for parking to be enforced during the farmer's market.
- A hiring policy will be added to the list of duties for the board to work on this year.
- Selectman Streeter asked about putting bids out for shoveling or should the board discuss hiring for a custodian. This will be discussed at a later meeting.

VIII. NON PUBLIC: Per RSA 91-A:3, II (c)

- Motion made by Selectman Farnum at 8:25pm to enter into non-public session under RSA 91-A: 3 II (c). Motion seconded by Selectman Mason and passed by roll call vote. Farnum Y, Mason Y and Streeter Y
- Motion made by Selectman Farnum to reopen the regular session at 8:35pm. The motion seconded by Selectman Mason and passed unanimously.

Selectman Farnum made a motion to seal session #3 of the non public meeting, as it would adversely affect a reputation. The motion was seconded by Selectman Mason and passed unanimously.

Selectman Farnum made a motion to unseal the following sets of minutes: October 4, 2007, February 24, 2011, October 24, 2012, July 14, 2017, February 22, 2018, May 31, 2018, July 12, 2018, August 23, 2018, August 23, 2018, August 23, 2018, August 30, 2018,

September 6, 2018, November 15, 2018, November 15, 2018, November 26, 2018, December 4, 2018, December 13, 2018, December 13, 2018 and December 29, 2018. The motion was seconded by Selectman Streeter and passed unanimously.

- IX. ADJOURNMENT: At 8:40pm, Selectman Streeter made a motion to adjourn the meeting. The motion was seconded by Selectmen Ricker and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum