

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Non Public per RSA 91 A:3 II (a) 5:15pm  
Town House @ 5:30pm  
Selectmen's Meeting 6:00pm  
Town Office

Thursday, May 16, 2019

MINUTES

*Approved as written: June 13, 2019*

Present: Chairman Poirier, Selectmen Farnum and Streeter, Police Chief Littlefield, Asst Fire Chief Bowles, Road Agent Roberts, EDC Chairman Farley, Town Administrator McWhirter and several members of the public.

- I. CALL TO ORDER: Chairman Poirier called the meeting to order at 5:15pm.
- II. NON PUBLIC per RSA 91A:3 II (a)
  - Motion made by Chairman Poirier at 5:16pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Farnum and passed by roll call vote. Poirier Y, Farnum Y, and Streeter Y
  - Motion made by Chairman Poirier to reopen the regular session at 5:25pm. The motion seconded by Selectman Farnum and passed unanimously.

*Chairman Poirier made a motion to hire Samuel Faulkner as a per diem employee for the highway Department. The motion was seconded by Selectman Streeter and passed unanimously.*

At 5:25pm, the board recessed the meeting and reconvened the meeting at the Town House at 5:30pm.

At 5:30 Chairman Poirier reconvened the meeting. The board met with Tracy Antolin of J & S Masonry to discuss the foundation work at the Town House.

The meeting was recessed at 6:10pm and reconvened at the town office at 6:15pm.

III. DEPARTMENTS & COMMITTEES:

- Highway
  - Road Agent Roberts reported that all town roads are open and stated they are in good shape. He will contact Asplundh Tree Service to discuss the work they are doing trimming trees for Eversource. Road Agent Roberts was displeased with the lack of clean up during the recent removal of trees.
- Fire/Rescue
  - Asst Fire Chief Bowles has research the stipend pay for transports with the NH Dept of Labor. Time for transporting patients is always paid; this is a task a volunteer would not be able to perform. The Tamworth Forestry Department is requesting excess state equipment, either Stewart/Stevens 2.5 ton or a 5 ton vehicle. This new vehicle would replace the 1973 M35 "Deuce and a Half". The department will be applying for a 95%, 5% match grant to replace the 1948 Willies Jeep.

- Police
  - Police Chief Littlefield submitted the statistics for April 2019. Members of the public asked that copies of the reports to be made available at the meetings. The chief explained how the figures were calculated for the monthly report. Drug Take Back Day took in 20lbs of medications.
- EDC
  - Chairman Farley reported that “Wet Paint” was a success. \$5,000 of the proceeds were donated to the History Center and \$1,500 were donated to “Crayons for Kids” a program run through the Tamworth Art Council.
  - Lakes Region Planning Commission is holding their annual dinner at the Preserve at Chocorua. There will be 2 award recipients from Tamworth recognized at the dinner.
- Friends of the Town House
  - Melanie Streeter reported that the History Center will use the town house on June 13<sup>th</sup>. The board agreed to waive the usage fee.

*Chairman Poirier made a motion to waive the usage fee for the rental of the town house by the History Center. The motion was seconded by Selectmen Streeter and passed unanimously.*

- Recycling Group
  - Member Ellen Farnum reported that the Swap Shop that was held the last 2 weekends in April was a success. The group will conduct more research on swap shops. They have been distributing literature and educating the public on the events at the transfer station and recycling of glass and cans.
- Administration
  - Town Administrator McWhirter reported that the meeting has been confirmed for June 20<sup>th</sup> at 5pm with NFIP Community Assistance. Items for that meeting will be given to the board at an earlier meeting. E911 will be contacted again regarding the proposed name change for Pine Hill Road. The board agreed to use the Appropriations Transfer Form as presented going forward. The board agreed to wait before accepting the contract with HEB Engineering. Selectman Mason and Davis Cluff are interested in serving as sewer commissioners. Mrs. McWhirter will invite Mr. Cluff to the May 23<sup>rd</sup> meeting to discuss the transfer of the sewer system to the town. Participation of a voluntary vision plan through Anthem will be offered to the employees at no cost to the town.

*Selectman Farnum made a motion to accept the Tax Collector’s deeds for the following properties: MAP 403-017-000, 214-097-000, 214-105-000 and 216-244-000. The motion was seconded by Selectman Streeter and passed unanimously.*

#### IV. SELECTMEN’S UPDATES:

- Selectman Streeter participated in a webinar “Who not to Hire”. She reported that the Bearcamp Garden Club is disbanding after 80 years on May 21<sup>st</sup>. Over the years they were active in many aspects of the community.
- Selectman Farnum attended the Municipal Building Committee meeting. They discussed the purchase of land in 2020 suitable for long term building plan.

V. SIGNATURE:

- Chairman Poirier made a motion to approve and sign the Selectmen's minutes of May 2, 2019 as amended. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Selectmen's minutes of May 9, 2019. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Selectmen's non-public minutes of (2) May 2, 2019. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the accounts payable manifest in the amount of \$320,113.97 dated May 16, 2019. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the payroll manifest in the amount of \$30,009.97 dated May 23, 2019. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the 5 year PILOT agreement with Housing Initiatives of NE. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Memorandum of Understanding with LRPC to competitively bid on the supply of electricity. The motion was seconded by Selectmen Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Deputy Fire Warden Appointment for Steve Glencross. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Farnum and passed unanimously.
  - FD request for State Equipment
  - Letter of support to the Cook Library for a Moose Plate Grant application
  - Gravel Tax Levy
  - Timber Tax Levy 413-9 & 10
  - Intent to Cut 407-066 (supplemental) off of Philbrick Neighborhood Road
  - Intent to cut 414-032 off of Hollow Hill Road
  - Land Use Change Tax 415-031 & 031.2
  - Driveway permit map 213-53

VI. OLD BUSINESS:

- The board reviewed and prioritized their goals and objectives for the upcoming year.

VII. PUBLIC COMMENT:

The board briefly discussed the earlier meeting with J & S Masonry. Chairman Poirier stated this contractor will not be back to complete the project.

*Chairman Poirier made a motion to withhold final payment for J & S Masonry and not allow him to complete the job. The motion was seconded by Selectman Streeter and passed unanimously*

- VIII. ADJOURNMENT: At 7:40pm, Selectman Farnum made a motion to adjourn the meeting. The motion was seconded by Chairman Poirier and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

---

Daniel J. Poirier

---

Rebecca Mason

---

Aaron Ricker

---

Melanie Streeter

---

William W. Farnum