

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting 5:00pm  
Town Office

Thursday, January 10, 2019

MINUTES

*Approved as amended: January 24, 2019*

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Road Agent Roberts, Asst Fire Chief Bowles, Police Chief Littlefield, Recreation Director Roberts, EDC Chair Farley, Members of the Friends of the Town House Streeter, C Cook, L Cook & Watson, Advisory Budget Committee Members Streeter, C Cook & Siniscalchi, Finance Officer Estabrook, Town Administrator McWhirter, Videographer from governmentoversite.com and several members of the public.

- I. CALL TO ORDER: Chairman Gray called the meeting to order at 5:00pm.
- II. APPOINTMENT:
  - Tim Howard, the owner of Rmon Networks came before the board to review the data processing needs for the upcoming 2019 budget. Replacing 5 computers is being proposed that have reached their end of life. The operating system will no longer be supported as of 1/2020.
- III. DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts reported his crew has been busy cleaning up after the storm. They are busy pushing back banks and trimming trees. He did remind the board and members of the public that there are a number of dead end roads in town. Those roads will be plowed at the end of the highway departments scheduled routes. Highly traveled roads will be cleared first for safety reasons.
  - Fire
    - Asst Fire Chief Bowles reported that the Fire/Rescue Department has been busy with storm related issues and accidents. The Haz-Mat plan has been completed and submitted to the NH DOS for approval.
  - Police
    - Police Chief Littlefield submitted the Departments stats for the month of December. They discussed the possibility of having a policy for holiday stipend for the Police Department. Chief Littlefield will craft a draft policy. Sergeant Sheehy has successfully completed the training on "Law Enforcement against Drugs" program. She will be the new instructor for the school.
  - Recreation

- Director Roberts shared that pickle ball and open gym for adults is ongoing. Basketball has begun. The Squeaky Sneakers has begun the 10 week program. Mr. Roberts is holding a meeting tonight with interested residents to discuss July 4<sup>th</sup> and family day.
- Economic Development Commission
  - Chairman Farley reported the Tuesday night meeting was rescheduled to January 15<sup>th</sup> due to the storm. Mrs. Farley asked the board to reconsider putting \$400 back into the 2019 budget for EDC expenses related to Tech Talks.

*Selectman Poirier made a motion to add \$400 back into the DEC draft 2019 draft budget. The motion was seconded by Chairman Gray and passed (3-2).*

- Friends of the Town House
  - Melanie Streeter reported there is a problem with the furnace at the town house. Town Administrator McWhirter will contact American Air Systems for service. Mrs. Streeter will be working with NH Preservation to secure grants to replace/fix the duct work. The basement door has been replaced and the windows are being replaced this week. The town administrator will contact Good Neighbor Fence to discuss shoveling the fire escape and walkway.
- Administration
  - Town administrator McWhirter reported that the Friends of the Town House submitted receipts totaling \$42.79 for supplies which need approval.

*Selectman Farnum made a motion to reimburse for the supplies totaling \$42.70. The motion was seconded by Selectmen Poirier and passed unanimously.*

*Chairman Gray made a motion to delegate the approval of purchasing supplies and minor maintenance to the Town Administrator. The motion was seconded by Selectman Poirier and passed unanimously.*

The memorandum of understanding for the Fire Tower was distributed to the Fire Chief and Tamworth Wireless for their review. The Selectmen are fine with the wording. After consulting with town counsel it was determined that a commissioner does not have to be a resident of Tamworth to be a commissioner on Economic Development Commission. The public hearing for the 2019 budget is schedule for January 31, 2019 at 6:00 in the cafeteria at the KA Brett School. Chairman Gray asked that the compensation spreadsheet showing a 2.5% COLA raise, be updated to show a 2.8% and a 3.0% COLA raise. This will be discussed at the next meeting. The board reviewed a request for a waiver from the Tamworth Congregational Church for the security/cleaning deposit at the town house.

*Selectman Mason made a motion to waive the request from the Tamworth Congregational Church to waive the security/cleaning deposit and the rental fee. The motion was seconded by Selectman Poirier and passed unanimously.*

Beginning for 2019, copies made with the town office copier will not be charged back to each individual department. Selectman Mason asked for meeting minutes from TVA to be discussed at the next meeting. The board does not want to spend additional funds to ask

town counsel to draft warrant articles to acquire the TVA. Town Administrator will try and draft something.

#### IV. NEW BUSINESS:

##### Review 2019 Department Budgets

##### Board of Selectmen – (4130.20)

- After some discussion the board agreed to reduce the Selectmen stipend to \$15,000, \$3,000 per board member.

*Selectman Mason made a motion to eliminate the contingency line of \$600 in the Selectmen budget. The motion was seconded by Selectman Farnum and failed (2-3)*

*Selectmen Poirier made a motion to made the contingency line in the Selectmen budget \$400. The motion was seconded by Selectman Ricker and passed (3-2).*

##### Data Processing – (4150.60)

- No changes were made.

##### Revaluation of Property – (4152.10)

- No changes were made.

##### Health Officer – (4415.10)

- The stipend for the health officer was decreased to \$500 and \$1 for the deputy health officer. The total health officer budget was decreased to \$739.

#### V. SIGNATURE:

- Chairman Gray made a motion to approve and sign the Selectmen's minutes of December 27, 2018. The motion was seconded by Selectmen Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the Selectmen's non-public minutes (3) of December 27, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the accounts payable manifest dated January 17, 2019 in the amount of \$303,109.80 and the payroll manifest dated January 17, 2019 in the amount of \$36,039.69. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest dated January 16, 2019 in the amount of \$23,313.46 for 2018 expenses. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign a payroll manifest dated January 10, 2019 with a net result of (\$114.75). The motion was seconded by Selectmen Poirier and passed unanimously.
- Selectman Poirier made a motion to approve and sign the Economic Development Commission appointment for John Ferriera as an alternate member. The motion was seconded by Selectmen Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items:
  - Driveway Permit - 212-044
  - Timber Tax levy – 413-18-1

VI. SELECTMEN'S UPDATE

- Selectman Mason will get information from Northeast Resource Recovery Association (NRRA) regarding glass recycling.
- Selectman Farnum has not been able to look at the street lights. The physical address and pole #'s have been requested from Eversource.
- Chairman Gray reported that the entire board attended the public hearing regarding the possible acquisition of the sewer system.

Selectman Poirier requested that once the meeting is adjourned the members should leave the building and not stay around and talk further.

VII. ADJOURNMENT: AT 7:30pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Selectman Farnum and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Steve Gray

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Daniel Poirier

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Aaron Ricker

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William Farnum

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Rebecca Mason