

TOWN OF TAMWORTH
BOARD OF SELECTMEN
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Selectmen's Meeting 5:00pm
Town Office

Thursday, January 3, 2019

MINUTES

Approved as written: January 24, 2019

Present: Chairman Gray, Selectmen Poirier, Farnum & Mason, Recreation Director Roberts, Swim Director Robinson, Supervisor Nothnagle, Conservation Chairman O'Bryan, Treasurer John Watkins, Cemetery Trustee Wheeler, Police Chief Littlefield, Advisory Budget Committee members Cook, Johnson, Streeter, Finance Officer Estabrook, Town Administrator McWhirter, governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:00pm.
- NEW BUSINESS:

Recreation Director Roberts asked the board if they would waive the rental fee for the use of the town house for Squeaky Sneakers, a program that has been part of the parks and recreation department for many years.

Selectman Poirier made a motion to waive the rental fee for squeaky sneaker program. The motion was seconded by Chairman Gray and passed unanimously.

Review 2019 Department Budgets

Swim – (4530.10)

- Swim Director Brenda Robinson met with the board to discuss this swim budget. Ms. Robinson shared that \$1,100 of the swim budget is funded by the Town. \$2,500 is donated by the Tamworth Foundation and \$3,600 is raised by fees. There are a number of non-resident participants in the program. The non-resident fees is double the in town fee. At a later date, Ms. Robinson will meet with the board to discuss writing procedures and rules for the program.

Election and Registration – (4140.20)

- Sharon Nothnagle, Supervisor of the Checklist agreed to decrease this budget to \$3,500.

Conservation Commission - (4612.10)

- Chairman Nelson O'Bryan stated that the Commission is working to provide scholarships for 11-13 year olds to attend camp at Tin Mountain. They do not want to remove that item from the budget. They did agree to decrease the line for professional fees. This budget was decreased by \$850. Mr. O'Bryan will draft a Memorandum of Understanding for the use of the Great Hill Fire Tower with the Fire Chief and Tamworth Wireless.

Cemeteries – (4195.10)

- Cemetery Trustee Wheeler was present to review this budget. The trustees need to have surveying work done at the Chocorua, Pease Hill and Wonalancet Cemeteries and they are in the process of finding someone. He did agree to reduce the bottom line of the budget by \$1,500.

Police Department – (4210.10)

- Police Chief Littlefield presented a spreadsheet showing where some cuts can be made to this budget. The chief was able to reduce the bottom line by \$24,350. He will not be applying for any grants in 2019. He will serve as the prosecutor for Tamworth. The chief would like to continue the conversation to include a holiday stipend for his department.

Animal Control – (4414.10)

- Police Chief Littlefield discussed the animal control budget and overall reduced the bottom line by \$750.00.

Treasury – (4150.50)

- On behalf of Treasurer Burke, Town Administrator McWhirter stated that Ms. Burke would be able to reduce the budget by \$425.

Revaluation of Property – (4152.10)

- This budget will be discussed at the next meeting.

Legal – (4153.10)

- The Board of Selectmen agreed to reduce the bottom line to \$25,000.

Personnel Benefits – (4155.20)

- No Changes were made to this budget, bottom line is \$2,500.

Zoning – (4191.30)

- The Board of Selectmen reduced bottom line of this budget to \$53. The zoning board has been very inactive.

Insurance – (4196.10)

- No changes were made to this budget.

Ambulance – (4215.10)

- This is the 5th year of a 6 year contract, no changes were made.

Municipal Building Committee – (4225.10)

- This line is a 5 year non lapsing article, no changes were made.

Street Lighting – (4316.10)

- No changes were made.

Health General – (4415.10)

- This budget will be revisited at the next meeting.

Debt Service – (4711.20)

- No changes were made.

The board briefly discussed the possible acquisition of the sewer system from the Tamworth Village Association. The joint public hearing is scheduled for January 9, 2019 at the KA Brett School. The board instructed Town Administrator McWhirter to request talking points for the meeting from town counsel.

- SIGNATURE:

- Chairman Gray made a motion to approve and sign the Selectmen's minutes of December 13, 2018. The motion was seconded by Selectman Poirier and passed (3-0-1).
- Chairman Gray made a motion to approve and sign the Selectmen's minutes of December 20, 2018. The motion was seconded by Selectman Poirier and passed (3-0-1).
- Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated January 2, 2019 in the amount of \$5,538.39. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated January 3, 2019 in the amount of \$55,050.36. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated January 2, 2019 in the amount of \$274,030.69. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the payroll manifest dated January 3, 2019 in the amount of \$32,523.04. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Poirier and passed unanimously:
 - Yield Tax – 422-26 & 4
 - Intent to Cut - 422-26 & 4 off Mountain Road

- PUBLIC COMMENT:

- Economic Development Commission Chairman Par Farley asked the board to sign the appointment form that was presented last week for John Ferreira.

Selectman Poirier made a motion to accept the appointment for John Ferreira as an alternate to the Economic Development Commission. The motion was seconded by Chairman Gray. The vote was tabled.

The Selectmen are still questioning a residency requirement for commissioners. Selectman Mason stated we would get an opinion from town counsel.

- Friends of the town house member Linda Cook reported that the fire escape has not been shoveled at the town house. The Town Administrator will contact Good Neighbor Fence to make sure that is taken care of.

- David Little asked the board to consider having a number in mind as to what the town can afford before the budget process begins. He also asked that a cumulative total expenditure be announced during the meeting, along with the % of the total budget spent and % of revenue received.
- The Public Hearing for the budget should be scheduled for January 31, 2019.
- ADJOURNMENT: At 8:10pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason