

TOWN OF TAMWORTH
BOARD OF SELECTMEN
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Selectmen's Meeting 5:00pm
Town Office

Thursday, December 27, 2018

MINUTES

Approved: January 10, 2019

Present: Chairman Gray, Selectman Poirier, Ricker and Mason, Jo Anne Rainville, TCNA Trustees Watkins, Aprille & Colten, Recreation Director Roberts, Planning Board Chair Perry, Eric Dube, Library Director Cronin, Library Trustees Winship & Nason, Transfer Station Supervisor Johnson, TC/TX Trammell, Advisory Budget Committee members Streeter, Cook & Siniscalchi, Friends of the Town House members Walker & Cook, Finance Director Estabrook, Town Administrator McWhirter and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:02pm.
- APPOINTMENTS:
 - Jo Anne Rainville, RN and the Trustees from the Tamworth Community Nurses (TCNA) came before the board to discuss the Advisory Budget Committees recommendation to reduce the appropriation to TCNA. Trustee Watkins shared that over the last 5 years there have been 14,000 instances of service. The nurses see 3,000 to 4,000 patients per year either at the office or in homes. The kinds of service provided are clinic visits; prepare meals at home and/or delivery of meals, community education. At present, there are 2 nurses employed and with a 30% cut that would eliminate 1 nurse. Ms. Rainville works 7 days a week as is, one nurse could not service the residents of Tamworth alone. Ms. Rainville questioned the reasoning of the recommendation, the population of Tamworth has not decreased by 30% nor has the age of the population decreased. The request from TCNA has been steady since 2014. The TCNA watches the overall health and safety of the town. There was a brief discussion regarding billing patients and Medicare. According to the rules for Medicare billing, TCNA does not meet the requirements for billing clients.
- NEW BUSINESS:
 - Review 2019 Department Budgets
 - Parks and Recreation (4520)
 - Recreation Director Roberts was present to discuss the Parks and Recreation budget. Mr. Roberts discussed each line and with the recommendations from the Advisory Budget Committee reduced the total budget by \$8,642.
 - Patriotic Purposes (4583)
 - Parker Roberts presented this budget and reported the donation for the fireworks will be \$6,000 beginning in 2019. After some discussion, he stated he would be comfortable reducing the bottom line by \$300.

Planning Board (4191)

- Planning Board Chairman Perry and Treasurer Dube were present to review this budget. Because the Planning Board is updating the cell tower ordinance, they wish to keep the legal line as is. After some discussion, they would be able reduce the bottom line by \$1,100.

Library (4550)

- Library Director Mary Cronin presented the Library budget. The trustees will meet on January 10th to discuss and finalize the budget. Mrs. Cronin stated the library received an estimate of \$21,500 to paint 2 sides and the tower on the outside of the building, which will include lead remediation.

Transfer Station

- Transfer Station Supervisor Johnson agreed to decrease his overall budget by \$475.

Town Clerk/Tax Collector (4140)

- Town Clerk/Tax Collector Trammell presented this budget, after some discussion the bottom line was reduced by \$1,500. The Town Clerk/Tax Collector warrant article will be discussed further at a later meeting.

Town Administration (4130.20)

- Town Administrator McWhirter stated she reviewed the recommendations of the Advisory Budget Committee. The recommendation to employ 2 full time positions was calculated to show that there would be no cost savings and would result in 644 less work hours per year. The board did not agree to move the TA Trustees Fees from this budget to the cemetery budget. These fees include the Trustees of the Trust Funds and Cemetery Trustees fees. After a little discussion the bottom line of this budget was decrease by \$2,500.

Data Processing (4150.60)

- This budget will be discussed at a later meeting.

Town House (4194.20)

- The Friends of the Town House stated because of the donation from the Tamworth Foundation, this budget can be reduced by \$6,600.

Selectman Farnum made a motion to return \$2,187 to the Tamworth Foundation from the grant. These funds were not needed to complete the updating for the lighting. The motion was seconded by Selectman Mason and passed unanimously.

Chairman Gray recessed the meeting at 7:45pm for 5 minutes.

- SIGNATURE:
 - Chairman Gray made a motion to approve and sign the Selectmen's non-public minutes (2) of December 13, 2018. The motion was seconded by Selectman Farnum and passed (4-0).
 - Chairman Gray made a motion to approve and sign the Appointment for John Ferreira to the Economic Development Commission. The motion was seconded by Selectman Farnum. The board discussed if a commissioner needs to be a resident of Tamworth. The appointment has been tabled to obtain the answer.
 - Chairman Gray made a motion to approve and sign the Appointment for Ron Remick to the Municipal Building Committee. The motion was seconded by Selectman Farnum and passed unanimously.

- Chairman Gray made a motion to encumber the following items for 2018 totaling \$9,541.23. The motion was seconded by Selectman Mason and passed (4-0).
 - BMSI - Software upgrades \$1,000
 - Minuteman Press – Tri fold brochures \$625
 - Minuteman Press – Business listing book \$1,229.23
 - J & S Masonry – Town House, foundation Work \$3,745
 - Mark Feddern – Town House, windows & doors \$2,942
- Chairman Gray made a motion to encumber the following items for 2018 totaling \$9,868.87. The motion was seconded by Selectman Farnum and passed (4-0).
 - Good Neighbor Fence – Plowing/shoveling \$8,142.87
 - J & J Floor Covering – Town Office flooring \$1,726.00
- Chairman Gray made a motion to encumber the following items for 2018 totaling \$450. The motion was seconded by Selectman Ricker and failed (1-3).
 - Rosie’s Restaurant - EDC luncheon \$450.00

▪ **SELECTMEN’S UPDATE:**

- Chairman Gray attended the Christmas luncheon with the employees and other board members. He presented a letter written on behalf of the Day’s Inn to their corporate office asking them to waiver to complete work in their parking lot. After some discussion,

Selectman Mason made a motion not to sign this letter; it is not up to the Board to intervene. The motion was seconded by Selectman Farnum and passed (3-0-1).

The board did authorize Town Administrator McWhirter to write a letter to Day’s Inn corporate office to state that Tamworth does not have zoning or code enforcement.

▪ **PUBLIC COMMENT:**

Melanie Streeter shared with the Board that the grant received from the Tamworth Foundation for \$18,014.94 was not totally spent, to upgrade the lighting was less than anticipated and would like to refund \$2,187 back to the Foundation.

Selectman Farnum made a motion to return \$2,187 to the Tamworth Foundation from the grant. These funds were not needed to complete the updating for the lighting. The motion was seconded by Selectman Mason and passed unanimously.

Casslyn Cook, as a member of the Friends of the Town House reported that they spent an additional \$200 on rugs to protect the newly renovated floors. The board originally authorized \$400 to spend on incidentals.

Friends of the Town House presented an estimate to purchase and install 13 window shades for the Town House at a cost of \$1,892.00.

Chairman Gray made a motion to approve the purchase of the blinds from the 2018 budget. The motion was seconded by Selectman Mason and passed unanimously.

▪ **NON PUBLIC per RSA 91-A:3, II (a)**

- Motion made by Chairman Gray at 8:40pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Farnum and passed by roll call vote. Gray Y, Ricker Y, Farnum & Mason Y.

- Motion made by Selectman Farnum to reopen the regular session at 8:57pm. The motion seconded by Selectman Poirier and passed unanimously.

Selectman Mason made a motion to seal the minutes of the previous non-public session #1 & #3, as it would adversely affect a reputation. The motion was seconded by Chairman Gray and passed by roll call vote. Gray Y, Ricker Y, Farnum Y & Mason Y.

- ADJOURNMENT: At 9:02pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason