

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Town Office

Thursday, November 3, 2016

Chairman Roberts called the meeting to order at 5:45pm.

- Motion made by Chairman Roberts at 5:45pm to enter into a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Hidden and passed by roll call vote. Roberts Y, Hidden Y, Gray Y.
- Motion made by Chairman Roberts to reopen the regular session at 6:01pm and adjourn. Motion seconded by Selectman Hidden and passed unanimously.

WORK SESSION MINUTES

Present: Chairman Roberts, Selectmen Hidden and Gray, Pat & Dave Farley, Jack Waldron, Anne Chant, Mary Cronin, Skip Nason, Coey Littlefield, Betty Wasson, Rosalind Gray, Ruth Timchak, John Evans, videographer of Government Oversight and Town Administrator Darlene McWhirter

- I. CALL TO ORDER: Chairman Roberts called the meeting to order at 6:03pm.
- II. ADMINISTRATION:
  - The 2016 tax rate has been set at \$22.94.
  - Parker Roberts reported the chimney repairs at the Town House will be completed by Monday November 7, 2016. The new stove has been installed and the lock on the bathroom door has been changed.
  - The meeting with the Sandwich Selectmen Board has been scheduled for November 14, 2016 at 5:00pm. Paul Kind is scheduled to attend.
  - The board briefly discussed meeting with a few of the legal firms that had submitted a proposal as legal counsel. The board will get outside help during the interview process.
  - The board agreed to ask the past members of the Wage, Salary & Benefits study committee to update the 2014 study. Dave Farley will contact the other members. The committee was also asked to develop a pay grade/step guide.
- III. SIGNATURE FILE:
  - Motion made by Chairman Roberts to approve and sign the Selectman's minutes of October 20, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
  - Motion made by Chairman Roberts to approve and sign 2 sets of Selectmen's non public minutes for October 20, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
  - Chairman Roberts made a motion to approve and sign a Payroll Manifest in the amount of \$18,749.98 with authorization for a transfer in the amount of \$10,343.03 for direct deposit

(included in this amount) and an additional transfer of \$5,528.19 to be transferred for the Federal Tax deposit (not included in the amount above) and transfer for processing fees of \$ 122.75. Motion seconded by Selectman Hidden and passed unanimously.

- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 11/03/2016 in the amount of \$253,431.83. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve and sign the 2016 Property Tax Warrant. The motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to adopt a resolution to authorize and designate Kim Trammell the ability to enter into any agreements and contracts on behalf of the town, regarding the Moose Conservation License Plate program. The motion was seconded by Selectman Hidden and passed unanimously.
- The Board approved and signed the following items:
  - Petition and Pole License
  - Yield Tax Levy – 217-045
  - Intent to cut – 406-028 & 410-006

IV. CLOSE THE WORK SESSION: Chairman Roberts closed the meeting at 6:25pm.

#### SELECTMEN'S MEETING MINUTES

V. CALL TO ORDER: Chairman Roberts called the meeting to order at 6:26pm.

VI. PUBLIC COMMENTS:

- Resident John Evans spoke in favor of former Police Chief Colby's performance. He voiced his displeasure after reading the newspaper article insinuating that the Chief had been stealing hours. Mr. Evans asked the board if they sought legal advice before dismissing the chief and if the board had spoken to Chief Colby before they dismissed her. Mr. Evans advice would be not to bring in the former chief. Coey Littlefield asked the board if they had considered Chief Poirier's offer to comeback part time to help out. Chairman Roberts said the board appreciated his offer.

VI. DEPARTMENT & COMMITTEE UPDATES:

- Pat Farley reported that the Economic Development Commission changed the November 8, 2016 meeting to November 15<sup>th</sup> at 6:00pm. The meeting will be held at the Preserve at Chocorua. At 7:00pm the commission will be introducing the Tamworth Visitors Bureau.
- Selectmen Gray reported that the highway department has been getting the trucks winterized. They have been crushing materials in the lot, clearing trees and doing ditch work. They will be working on Old Mail Road. The Transfer Station is doing well; they will be obtaining prices on new tires for the tractor.
- Chairman Roberts stated that when the town bought the land the highway garage is on, they expected the material on it to last about 20 years. It may be time to start looking for another piece with gravel and sand.

VII. APPOINTMENTS:

- Library Trustees Anne Chant & Skip Nason and Library Director Mary Cronin came before the board to ask if the board could share in the cost of a new furnace. The estimated cost is \$7,264.00. Chairman Roberts believes he knows someone who would be willing to make a donation to cover half the cost. He will contact the trustees.

VIII. SELECTMEN'S UPDATE:

- Selectman Gray attended the employee training that was held on October 31.
- Chairman Roberts attended the Cemetery meeting. 2017 will begin a new maintenance contract with Jeremy Beauchesne maintaining the outlying cemeteries. The remaining cemeteries will be maintained by J & S Masonry.

IX. OLD BUSINESS:

- Sandwich Perambulation – Meeting with Sandwich BOS 11/14/2016
- Irene' Way – no change

X. PUBLIC COMMENT:

- Jack Waldron asked if any decisions had been made regarding staffing the Police Department. At this time the only decision has been to ask Sergeant Cooper to find part time officers to help with coverage. Sergeant Cooper has been patrolling in town those areas of concern including the school.

XI. NON PUBLIC PER RSA 91– A:3 II (a) & (c)

- Motion made by Chairman Roberts at 5:45pm to enter into a non-public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Hidden and passed by roll call vote. Roberts Y, Hidden Y, Gray Y.
- Motion made by Chairman Roberts to reopen the regular session at 6:01pm and adjourn. Motion seconded by Selectman Hidden and passed unanimously.

XII. ADJOURNMENT: At 7:20pm, Chairman Roberts made a motion to adjourn the meeting. Motion was seconded by Selectman Hidden and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator  
Approved by the Board of Selectmen

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John E. Roberts

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James S. Hidden

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Steven G. Gray