

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Work Session 6:00pm
Selectmen's Meeting 6:30 pm
Town Office

Thursday, October 6, 2016

WORK SESSION MINUTES

Present: Chairman Roberts, Selectman Hidden, Paul Mercier, Norm Cloutier, Jack Waldron, Becky Mason, Peg & Dan Poirier, Dave Dinwoodie, Bruno Siniscalchi, Pat & Dave Farley, Coey Littlefield, Ruth Timchack, George Cleveland, David Little, Sergeant Cooper, Daymond Steer, Kathy Estabrook, Darlene McWhirter, Governmentoversite.com and 5 members of the public.

I. CALL TO ORDER: Chairman Roberts called the meeting to order at 6:02pm.

II. ADMINISTRATION:

- Auditor Paul Mercier reported that the 2015 Financial Statements have been completed. He stated that the town has an unreserved fund balance of \$1.4million. Mr. Mercier stated that even with the change in personnel he was pleased with the outcome of the audit. He did say that the untimely completion was totally his fault, because of changes in filing with GAASB and NHRS.
- Administrative Update:
 - The MS-1 has been completed and filed. Property values are up about 1%.
 - The board has agreed to accept the invitation from the Moultonborough Selectmen to meet to discuss sharing services.
 - Town Clerk Trammell has been awarded a Moose License Plate Conservation Grant for 2016/2017 for \$6,520 to preserve record volumes 4 & 5.
 - The board has agreed that the Finance officer and Town Administrator can attend the NHMA Conference on November 16 & 17, 2016.
 - Transfer station permits are being printed for 2017/2018. Town Clerk Trammell will research whether to 250th logo can be inserted onto the permit.

III. Signature File:

- Motion made by Chairman Roberts to approve and sign the minutes of September 17, 24 & 25, 2016. Motion was seconded by Selectman Hidden and passed unanimously. Chairman Roberts made a motion to approve and sign the minutes of September 22, 2016. Motion was seconded by Selectman Hidden 1-0-1.
- Motion made by Chairman Roberts to approve and sign the non public minutes of September 17 & 24, 2016. Motion was seconded by Selectman Hidden and passed unanimously. Chairman Roberts made a motion to approve and sign the non public minutes of September 22, 2016. Motion was seconded by Selectman Hidden 1-0-1.
- Chairman Roberts made a motion to approve and sign a Payroll Manifest in the amount of \$24,627.38 with authorization for a transfer in the amount of \$11,812.75 for direct deposit (included in this amount) and an additional transfer of \$5,713.99 to be transferred for the Federal Tax deposit (not

included in the amount above) and transfer for processing fees of \$ 127.25. Motion seconded by Selectman Hidden and passed unanimously.

- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 10/13/2016 in the amount of \$310,185.27. Motion was seconded by Selectman Hidden and passed unanimously.
- The Board approved and signed the following items:
 - Intent to cuts for: 405-15 & 412-25
 - Polling Warrant
 - HUD 3-C Form – Environmental form for Tamworth TVA
 - Norman Cloutier from the Tamworth Village Association reported that the association was awarded the \$350,000 grant from the NH Finance Authority to repair the leaching fields.

IV. CLOSE THE WORK SESSION: Chairman Roberts closed the work session at 6:29pm.

SELECTMEN'S MEETING MINUTES

V. CALL TO ORDER: At 6:30pm, Chairman Roberts called the meeting to order.

VI. PUBLIC COMMENTS:

- Reporter Daymond Steer asked the board if they were prepared to discuss the future of the Tamworth Police Department. The board did not want to discuss it and would wait for a full board to be present.
- Will Farnum commented regarding the search for a new Police Chief. Mr. Farnum presented a list of qualifications that should be considered and would like to be involved in the Police Chief search.
- With regards to the changes in the Police Department in the last year, Coey Littlefield asked the board if they held any accountability for their actions and she inquired as to how the board who recommended hiring Former Chief Colby was formed. The hiring board was formed with recommendations from Selectman Gray and Chairman Roberts. The board is okay with the outcome, did everything happen as they had hoped, the answer is no.
- Resident Becky Mason asked if the Acting Chief of Police has authority to take a police vehicle out of town, in which he did not have permission in the past. The board stated that during the September 25th meeting, the board did authorize that action. The board will look into the need for a formal vote.

VI. DEPARTMENT & COMMITTEE UPDATES:

- Sergeant Cooper reported on statistics for the month of September 2016.
- Parker Roberts, Director of Parks and Recreation reported that the chimney at the Town House will be repaired and new flue will be inserted. While the work is being conducted, please enter the building through the side door.
- Bruno Siniscalchi of the 250th Celebration Committee reported that the closing ceremony for the 250th will be 5:00pm, October 14th at Ordination Rock, with cake to follow at the Town House. A variety show is planned for October 15th at the Barnstormers.
- Pat Farley Chairman of Economic Development Commission attended the LRPC meeting the discussion was solar power and funding sources. She also attended the MWVEC meeting there is a governor program to fund 2 interns.

VII. APPOINTMENTS:

- Jack Waldron, Chairman of CIP briefly reviewed the 2017–2027 CIP report. The CIP was complimented on their work.
- 6:40 John Evans – will attend the October 20, 2016 Board of Selectmen's meeting.

VIII. SELECTMEN'S UPDATE:

IX. OLD BUSINESS:

- Irene' Way – no change

X. PUBLIC COMMENT:

- Becky Mason inquired which phone # to use for the Police Department for non emergency calls.
- Sergeant Cooper has put a plan in place with regards to issuing pistol permits.

XI. NON PUBLIC PER RSA 91– A:3 II (a)

- Motion made by Selectman Hidden at 6:55pm to enter into a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Hidden and passed by roll call vote. Roberts Y, Hidden Y.
- Motion made by Selectman Hidden to reopen the regular session at 7:15pm. Motion seconded by Selectman Gray and passed unanimously.

- XII. ADJOURNMENT: At 7:16pm, Chairman Roberts made a motion to adjourn the meeting. Motion was seconded by Selectman Hidden and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray