

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
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Selectmen's Work Session 6:00pm  
Selectmen's Meeting 6:30 pm  
Town Office

Thursday, September 8, 2016

WORK SESSION MINUTES

Present: Chairman Roberts, Selectmen Hidden and Gray, Dave and Pat Farley, Kimball Packard, Bruno Siniscalchi, Rebecca Mason, Marilyn Indelicato, Dan & Peg Poirier, Dave DinWoodie, John Evans, Rosalind Gray, Mark McConkey, Darlene McWhirter and videographer.

- I. CALL TO ORDER: Chairman Roberts called the meeting to order at 6:00pm.
- II. ADMINISTRATION:
  - Chairman Roberts signed the Letter of Agreement with HEB Engineering for the 2016 Landfill Monitoring Service at the landfill.
  - The date for the CIP Public Hearing has changed to September 15, 2016 @ 7:00pm at the Town office.
  - The water fountain in the lobby is broken and cannot be repaired. I am awaiting the cost to replace it.
  - The MS-4 Estimated Revenue has been filed.
  - The auditor has made some changes to the audit and has revised the MS-535. I expect it will be ready to file with DRA by next week.
  - The JLMC has scheduled the mandatory training for October 31, 2016 from 9-12 at the town office.
- III. Signature File:
  - Motion made by Chairman Roberts to approve and sign the minutes of August 25, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
  - Chairman Roberts made a motion to approve and sign a Payroll Manifest in the amount of \$17,010.99 with authorization for a transfer in the amount of \$10,766.15 for direct deposit (included in this amount) and an additional transfer of \$6,244.84 to be transferred for the Federal Tax deposit (not included in the amount above) and transfer for processing fees of \$ 122.75. Motion seconded by Selectman Hidden and passed unanimously.
  - Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 9/15/2016 in the amount of \$268,505.34. Motion was seconded by Selectman Hidden and passed unanimously.
  - The Board approved and signed Intent to Cut for 401-026-000.
- IV. CLOSE THE WORK SESSION: Chairman Roberts adjourned the work session at 6:05pm.

SELECTMEN'S MEETING MINUTES

- V. CALL TO ORDER: At 6:06pm, Chairman Roberts called the meeting to order.
- VI. PUBLIC COMMENTS:
- Resident Marilyn Indelicato inquired about activity at the Mountain View Cottages. Members of the board did not have specific information, but believes a Boundary Line Adjustment had been approved by the Planning Board. Mrs. Indelicato asked what could be done regarding a property in her neighborhood that has a trailer load of trash in garbage bags, she is concerned it may attract animals and it is unsanitary. As the Health Officer, John Roberts will investigate the situation.
- VI. DEPARTMENT & COMMITTEE UPDATES:
- Bruno Siniscalchi of 250<sup>th</sup> Celebration Committee reported the committee has planned a variety show to be held at the Barnstormer's on October 15 "Celebrating Tamworth Then & Now". The committee ordered pens and postcards with an aerial view of the day of the BBQ. The ending ceremony is scheduled for October 14<sup>th</sup> at Ordination Rock. A hand crafted box to hold the time capsule was displayed. The wood was donated by Vincent Cook and Tim Brown built the box.
  - Pat Farley and Kimball Packard of the Economic Development Commission came before the Board to discuss plans to create the Tamworth Visitors Bureau as a subcommittee of (EDC) and some type of fund to allow revenue and expenses to net out and roll over year after year.
- VII. APPOINTMENTS:
- VIII. SELECTMEN'S UPDATE:
- Selectmen Gray reported on the following:
    - An incident of theft of materials at the Transfer Station.
    - Highway activities are Chocorua Road was closed for preventative maintenance. The highway crew will be mowing the roadsides and performing some grading. The crew has been performing maintenance work on Brown Hill, Cleveland Hill and Bunker Hill Roads. The crew will be paving/sanding Bryant Hill, Cleveland Hill & Whittier Roads
    - The Municipal Records Committee met and discussed appropriate storage for the Town House vault. Funds were encumbered and will be used this year to preserve one book. The Tamworth foundation has a possible funding opportunity.
  - Selectman Gray reported that the Parks and Recreation Department has begun the fall sign up for soccer and fall programs for adults.
  - Chairman Roberts reported that the Cemetery Trustees will be meeting at Riverside on October 1<sup>st</sup> from 9am to noon for stone repair and preservation. Selectmen will be available at the polling place on September 13<sup>th</sup>.
- IX. PUBLIC COMMENT:
- State Rep Mark McConkey stated that although the State has a 10 year Plan for road repair, there are funds available for safety concerns. Chairman Roberts stated that about 1 to 1 ½ miles of Cleveland Hill Road may qualify.
- X. NON PUBLIC PER RSA 91– A:3 II (a)
- Motion made by Chairman Roberts at 6:40 pm to enter into a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman the regular session at 7:30 pm. Motion seconded by Selectman Gray and passed unanimously.

- XI. ADJOURNMENT: At 7:33pm, Chairman Roberts made a motion to adjourn the meeting. The motion was seconded by Selectman Hidden and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator  
Approved by the Board of Selectmen

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John E. Roberts

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James S. Hidden

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Steven G. Gray