

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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153 Gardner Hill Road 5:30pm
Selectmen's Work Session 6:00pm
Selectmen's Meeting 6:30 pm

Thursday, August 11, 2016
Town Office

At 5:30pm Selectmen Hidden & Gray and Road Agent Roberts met at 153 Gardner Hill Road to look at propane storage tanks. Selectman Hidden recessed the meeting at 5:45pm to move to the town office.

Present: Selectmen Hidden and Gray, Road Agent Roberts, Police Chief Colby, Bruno Siniscalchi, Dave & Pat Farley, Priscilla Remick, Dave Dinwoodie, Coey Littlefield, John Evans, Paul King, John & Shelly Paven, Damon Steer, Town Administrator Darlene McWhirter and videographer from Governmentoversite.com.

WORK SESSION MINUTES

- At 5:50 pm Selectmen Hidden reconvened the meeting.
- ADMINISTRATION:
 - The board agreed to additions to the Welfare Guidelines proposed by the Welfare Director. The changes are concerning eligibility of non-residents and hotel/motel stays. The additions will be included effective August 11, 2016.
 - Selectman Hidden made a motion to accept the resignation of the Deputy Health Officer. The motion was seconded by Selectman Gray and passed unanimously.
 - Administrative Update:
 - The newly formed Municipal Public Safety Committee will meet August 15 @ 7:00 pm at the town office. Committee members include Fire Chief/EMD Richard Colcord, Police Chief Penny Colby, Rescue Captain Jeff Tavares, Selectmen Roberts and Hidden, CIP Rep Dan Poirier, Martin Frank, Ron Remick and alternate Will Farnum.
 - The board agreed to sign a new 5 year contract beginning 2017 with Rod B Wood & Associates for assessing services.
 - The board has agreed to review the RFP's provided for legal and auditing services. A list of 5 vendors per service will be contacted. All vendors have been recommended or are listed with NH Municipal Assn.
 - The Town Administrator reported that the cash receipts back log of deposits has been made current. All warrants that have been issued this year are in the process of being entered. Once that is complete revenues will be current and up to date in BMSI. Within the next few weeks, bank reconciliation process will begin. Kathy and Priscilla will be meeting to develop a process to reconcile independently and then confirming monthly bank balances.
 - The Tax Collector is continuing to build the BSMI module to allow revenue from taxes to be exported to Fund Accounting.

- The draft audit was received.
- SIGNATURE FILE:
 - Motion made by Selectman Hidden to approve and sign the minutes of July 28, 2016. Motion was seconded by Selectman Gray and passed unanimously.
 - Motion made by Selectman Hidden to approve and sign the Non-Public Meeting minutes of July 28, 2016. Motion was seconded by Selectman Gray and passed unanimously.
 - The Board approved and signed the following items:
 - Application for Reimbursement to towns and cities with forest lands
 - Elderly Exemption for 213-020-000
 - Selectman Hidden made a motion to approve and sign a Payroll Manifest in the amount of \$25,151.31 with authorization for a transfer in the amount of \$10,903.89 for direct deposit (included in this amount) and an additional transfer of \$5,881.07 to be transferred for the Federal Tax deposit (not included in the amount above) and transfer for processing fees of \$136.25. Motion seconded by Selectman Gray and passed unanimously.
 - Motion made by Selectman Hidden to approve & sign the accounts payable manifest and check register dated 8/11/2016 in the amount of \$259,356.58. Motion was seconded by Selectman Gray and passed unanimously.
 - Motion made by Selectman Hidden to approve and sign the appointment forms for Municipal Safety Building Committee for Martin Frank, Daniel Poirier, Ron Remick and William Farnum. Motion was seconded by Selectman Gray and passed unanimously.
- CLOSE THE WORK SESSION: At 6:03pm Selectman Hidden closed the work session.

SELECTMEN'S MEETING MINUTES

- CALL TO ORDER: At 6:04pm Selectman Hidden opened the Selectmen's Meeting.
- NON PUBLIC PER RSA 91– A:3 II (a)
 - Motion made by Selectman Hidden at 6:05 pm to enter into a non-public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y, Gray Y.
 - Motion made by Selectman Hidden to reopen the regular session at 6:29 pm. Motion seconded by Selectman Gray and passed unanimously.
- PUBLIC COMMENTS:
 - John Paven came before the board to inquire about a letter to the editor in the Conway Daily Sun regarding the Police Department. He is concerned about response time of the officers and the mileage being put on the police vehicles because they are going out of town. He asked the board the hours of duty of the officers. Selectman Hidden stated that there are 2 shifts: 8am-4pm with 4 hours on call beginning at 4:00am & 12pm-8pm with 4 hours on call ending at midnight.
- DEPARTMENT & COMMITTEE UPDATES
 - Highway Department
 - Road Agent Roberts reported that the crew has built a swale on Page Hill Road, removed large rocks from Gardner Hill Road and rebuilt Bunker Hill Road to gravel. The paving has been completed on Stoney Brook Bridge and they are 3 weeks ahead of

schedule. The guardrails for the bridge project have not arrived. Road Agent Roberts stated that he could contact the State to see about painting the cross walk near the school.

- 250th Celebration Committee

Bruno Sininscalchi reported that the 250th BBQ was a great success. There are photos and videos on the 250th Face Book Page. The next meeting of the committee has been cancelled.

- Economic Development Commission

Chairman Farley stated the committee members were very happy with the Street Fair and all the participation. She wished to thank Scott Aspinall, the Police and Fire Departments and the Boy Scouts for all their help.

- APPOINTMENTS

- Surveyor, Paul King shared with the Board a number of maps dating back to 1930, which clearly shows the Irene's Way or Fisherman's Alley as it was formerly known, is definitely a road. The Road Study committee has always agreed that it is a road. As far back as residents can remember this road has been maintained by the town. His opinion is that the road should be Tamworth's by prescription. He has agreed to share his maps with the town and will present something in writing that can be used to present a case to the state DOT.

- John Evans lives on Deer Hill Road and is a part time officer in Freedom. He is also retired from the military. John pointed out that in a 7 day week there are 168 hrs, with 2 full time officers Tamworth can only cover 80 hours. He reported statistics from other towns such as:
 1. Effingham with a population of 1400 has 2 full time and 5 part time officers.
 2. Freedom with a population of 1500 has 2 full time and 5 part time officers.
 3. Madison with a population of 2500 has 4 full time and 1 part time officer.
 4. Bristol with a population of 3054 has 8 full time and 1 part time officer.

Mr. Evans stated that in this area most chiefs do not live in the town they work in and have take home vehicles. It is the same for the officers as well. It was mentioned that there was only 1 applicant for the Sergeants position and that there are not many people entering law enforcement at this time.

- SELECTMEN'S UPDATE:

- Selectman Gray reported that Transfer Station Supervisor Glenn Johnson will include painting the buildings in the 2017 budget. David Bowles was named Citizen of the Year at Chocorua Day. Karl Behr hosted the 250th Chicken BBQ. The event was excellent. Selectman Gray attended the Conservation Commission meeting and stated that the Albee Conservation Easement is still a work in progress. On November 18, Susan Morse will be leading a nature walk and sharing her book.
- Selectman Hidden thanked the Tamworth Outing Club for supporting the Babe Ruth program. He also thanked Karl Behr for the big undertaking of the Chicken BBQ. The Parks and Recreation has another successful summer program which ended today.

The Board asked for a moment of silence for the family of Jake Davidson.

- OLD BUSINESS:

- PUBLIC COMMENT:

The discussion continued regarding the Police Department and the need to have vehicles traveling out of town. Is that fiscally responsible? Residents are asking for the Police officers to be more visible in town.

- ADJOURNMENT: At 7:30 pm, Selectmen Hidden made a motion to adjourn the meeting. Motion was seconded by Selectmen Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray