

TOWN OF TAMWORTH
BOARD OF SELECTMEN
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Selectmen's Meeting
Town Office

Thursday, June 30, 2016

MINUTES

Present: Chairman Roberts, Selectmen Hidden and Gray, Road Agent Richard Roberts, Eric Dube, Conservation Chair Nelson O'Bryan, CIP Chairman Jack Waldron, Dave & Pat Farley and Town Administrator Darlene McWhirter

I. Call to Order: At 4:03pm, Chairman Roberts called the meeting to order.

II. DEPARTMENT:

- Highway
Road Agent Roberts reported that he and crew have been working on Durrell and Ossipee Lake Roads removing rocks, repairing ditches and working on the shoulders. They will begin working on the shoulder of Depot Road. The bridge over Stoney Brook project is set to begin July 5th. Signage has been placed and the road will be closed.
- Administration
 - Notices have been posted for the Public Hearing on July 7th regarding The CDBG grant application for the Tamworth Village Association.
 - The Payroll manifest that is being signed tonight is the first one from Checkmate. One big difference is that Checkmate includes employer benefit costs on the employee paystubs.
 - Town Administrator McWhirter will requests fuel bids for the 2016-2017 heating season.
 - A notice will be placed in the newspaper with the time change for selectmen's meetings.

III. COMMITTEE UPDATES:

- Bruno Siniscalchi reported that members of the 250th Celebration committee verified that the capsule at the Town House is from 1976, they are not sure where the 1966 capsule is, but are still researching it. All the July 4th festivities have been finalized.
- Pat Farley from the Economic Development Commission asked if the board would participate in the Street Fair on August 6th @ 9am. She presented the plaque that the EDC received at the LRPC Annual Meeting. The Tamworth Farmer's Market also received a plaque for the Snap program. Mrs. Farley attended the Mount Washington Valley Economic Development Commission meeting which featured speakers from NH Fund Community Development and a representative from NH DRED.

IV. APPOINTMENTS:

- Eric Dube informed the board SB306 passed regarding sampling of wine and beer at Farmer's Markets. This change will take affect August 2, 2016. Mr. Dube asked the board if they will be giving permission to hold tastings. The board would like to see the RSA, before agreeing. Mr. Dube will provide the information and wait until the next meeting for confirmation.
- Conservation Commission Chairman Nelson O'Bryan came before the board with a proposal for a conservation easement on 2 properties owned by Moscati and Albee. Lakes Region Conservation Trust, Fish & Game and Tamworth Conservation Commission are in discussion regarding this concept. TCC is in support of the easement.

- Jack Waldron, Chairman for CIP discussed items the board wishes to include in the CIP plan for this year. There was a brief discussion regarding a town office addition or possible renovation. More estimates will be collected. The board discussed briefly including the cost of a revaluation for 2019. Mr. Waldron asked what the criteria are for using the \$150,000 in the contingency fund. The board stated that money is there for emergency use only. Mr. Waldron also stated that the CIP committee voted in favor of recommending the Board of Selectmen form a committee to move forward with a need assessment for a Public Safety Building. The CIP members will meet with the Fire Wards on July 7, 2016.

V. SELECTMEN'S UPDATE:

- Chairman Roberts attended the Planning Board meeting on June 22nd. A boundary line adjustment application was continued and a lot merger was granted.

VI. OLD BUSINESS:

- Irene's Way - The board briefly reviewed the information provided by Attorney Sager regarding the ownership of Irene's Way. The board requested Surveyor Paul King be invited to the next meeting to discuss the issue with him. Chairman Roberts is obtaining a copy of a map from the Bureau of Transportation that recognizes Irene's Way previously named White Lake Reservoir Road as a local road.

VII. PUBLIC COMMENT:

VIII. REVIEW & APPROVAL MINUTES:

- Motion made by Chairman Roberts to approve and sign both sets of minutes for June 16, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve and sign both sets of non-public meeting minutes of June 16, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve and sign the minutes of June 24, 2016. Motion was seconded by Selectman Hidden and passed (2-0-1).
- Motion made by Chairman Roberts to approve and sign the Non-Public Meeting minutes of June 24, 2016. Motion was seconded by Selectman Hidden and passed (2-0-1).

IX. SIGNATURE FILE:

- The Board approved and signed the following items.
 - Offer letter to the Finance Officer
 - NH DRA PA-28 Inventory of Taxable Property
 - Yield Tax Levy 415-92 & 410-167 and 213-017
 - Pole License for Fairpoint
 - Notice of Intent to Cut 405-015
- Motion made by Chairman Roberts to approve and sign a 2016 Supplemental Warrant for \$958.00. The motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve and sign the Elderly Exemption for the property at 217-036. The motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve the following abatements: 211-014-028, 211-014-003 & 415-090-034. The motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve and sign the Payroll Manifest in the amount of \$18,642.36 with authorization for a transfer in the amount of \$12,018.53 for direct deposit (included in this amount) and an additional transfer of \$5,740.56 to be transferred for the Federal Tax deposit (not included in the amount above). Motion seconded by Selectman Hidden and passed unanimously.

- Chairman Roberts made a motion to approve and sign the Payroll Manifest in the amount of \$681.29 and a transfer of \$141.22 to be transferred for the Federal Tax deposit. Motion seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 6/23/2016 in the amount of \$350,443.99. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 6/20/2016 in the amount of \$3,000.00 Motion was seconded by Selectman Hidden and passed unanimously.

XI. ADJOURNMENT: At 4:57 pm, Chairman Roberts made a motion to adjourn the meeting. The motion was seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray