

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting
4:00pm -Town Office

Thursday, June 16, 2016

MINUTES

Present: Chairman Roberts, Selectmen Hidden & Gray, Road Agent Richard Roberts, TX/TC Kim Trammell, Town Administrator Darlene McWhirter, Norman Cloutier, Donna Lane, Ken Cargill, Dave & Pat Farley, Bill Rich, Rosalind Gray, Cole Littlefield and Norma Johnson.

I. Call to Order: At 4:03 pm, Chairman Roberts called the meeting to order.

II. DEPARTMENT:

▪ Highway Department:

Road agent Roberts reports that Page Hill and Mountain Road have been paved. He thanked Chief Colcord for his assistants in flagging while the paving was being completed. The work on the Stoney Brook Bridge is still on track to begin the week of July 5, 2016. Signage will be put in place the week before. Road Agent Roberts is still continuing to repair the rails in Chocorua Village.

▪ Administration:

- The EDC and the Farmer's Market will be receiving the LRPC Award of Excellence at the Annual Dinner on June 27th.
- Checkmate Payroll Service is on track to begin running payroll for the July 7, 2016 payroll.
- The Employer Compliance Audit Report for NHRS shows that the town is in compliance with NHRS requirements.
- District 3 of the NH DOT answered the letter we forwarded to them from Chocorua Community Church regarding parking. A copy was forward to the church.
- Beginning with the July 14th meeting, the board will meet in a public work session at 6:30pm and go directly into the regular board meeting at 7:00pm. Department heads that attend will be compensated. The Board hopes this change will allow more participation from the public.
- The Board agreed that the General Election in November will be held at the Town House.
- The Board agreed that the Selectmen's minutes will be posted to the website once they are approved.

III. COMMITTEE UPDATES:

- Reporting on behalf of the 250th Celebration Committee, Selectman Hidden shared that on Saturday, June 17th he, Bruno Siniscalchi and Betty Wasson will open the time capsule that is at the town house to see which year it was buried.

- Pat Farley, Chairman of the Economic Development Commission spoke briefly about the award the Commission will be receiving.

IV. APPOINTMENTS:

- Norm Cloutier representing Tamworth Village Association Sewer System explained to the board that in April 2016 the leach field beds had failed. The Association retained 2 engineering firms to assist in design and implementing repairs. The estimated cost for repairs will be \$300,000. With the help of grant writer Donna Lane, the Association has found a grant through NH Community Development Finance Authority. This grant is only available to Municipalities and needs to be applied for ASAP. One requirement to qualify for the grant is an income survey. The association should have the results of this survey within the week. Mr. Cloutier asked if the board will be willing to apply for the grant on behalf of the Tamworth Village Association. The board agreed to schedule a public hearing for July 7, 2016 at 6:00pm at the Town Office.

V. CONTINUED BUSINESS:

VI. PUBLIC COMMENT:

VII. REVIEW & APPROVAL MINUTES:

- Motion made by Chairman Roberts to approve and sign the minutes of June 2, 2016. Motion was seconded by Selectman Hidden and passed (2-0-1).
- Motion made by Chairman Roberts to approve and sign the Non-Public Meeting minutes of June 2, 2016. Motion was seconded by Selectman Hidden and passed (2-0-1).

VIII. SIGNATURE FILE:

- The board approved and signed the following items.
 - Yield Tax Levy – 410-57 & 414-096-001
 - Intent to Cut – 411-096-001
 - Pole license for Fairpoint Communications
 - NH DRA form MS-123 (Report of Town Officials)
 - 2017 Tax Map Maintenance Contract with CAI.
- Chairman Roberts made a motion to approve and sign the Payroll Manifest in the amount of \$18,642.36 with authorization for a transfer in the amount of \$12,018.53 for direct deposit (included in this amount) and an additional transfer of \$5,740.56 to be transferred for the Federal Tax deposit (not included in the amount above). Motion seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 6/23/2016 in the amount of \$350,443.99. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest and check register dated 6/23/2016 in the amount of \$398,701.59. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve and sign the Municipal Warrant for Unlicensed Dogs. The motion was seconded by Selectman Hidden and passed unanimously.

IX. SELECTMEN'S UPDATE:

- Selectmen Gray attended the Memorial Day Ceremony at the Veteran's Memorial performed by David Bowles. He also mentioned that the Steele Property Easement is held by The Green Mountain Conservation Group and that it is the owner's decision as to how their property can be used. Mrs. Steele will meet with Mr. Moody to explain the terms of the easement. Selectman Gray reported that the Conservation Commission will attend the June 30th Selectmen's meeting to talk about a possible easement on Mill Road.
- Chairman Roberts has reached out to the State of New Hampshire to get a copy of the layout for Narrows Bridge.

X. NON PUBLIC PER RSA 91– A:3 II (a) & (c)

- Motion made by Chairman Roberts at 4:59 pm to enter into a non-public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Hidden and passed by roll call vote. Roberts Y, Hidden Y, Gray Y.
- Motion made by Chairman Roberts to reopen the regular session at 6:10 pm. Motion seconded by Selectman Gray and passed unanimously.

Chairman Roberts made a motion to accept the Assessor's recommendation to approve the following abatements: 215-54, 217-044, 406-047 & 216-218. The motion was seconded by Selectman Hidden and passed unanimously.

XI. ADJOURNMENT: At 6:11 pm, Chairman Roberts made a motion to adjourn the meeting. Motion was seconded by Selectmen Hidden and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray