

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting
4:00 pm – Town Office

Thursday, May 19, 2016

Minutes

Present: Chairman Roberts, Selectmen Hidden and Gray, Road Agent Roberts, Police Chief Colby, Dave & Pat Farley, Peg Poirier, Dave Dinwoodie, Cassandra Pearce, Rebecca Mason, Town Administrator Darlene McWhirter and the photographer from Governmentoversight.com.

I. CALL TO ORDER: At 4:02 pm, Chairman Roberts call the meeting to order.

II. DEPARTMENT UPDATES

▪ Highway Department:

Chairman Roberts welcomed Road Agent Richard Roberts back from his leave. Road Agent Roberts said Judson Noyes did an excellent job keeping the highway department running smoothly in his absence. Road Agent Roberts reported that his department received nice support for the BOS office staff. The new backhoe is schedule for delivery this week. Page Hill Road is ready for paving. Mountain Road should be paved the 1st week of June.

▪ Police Department:

Police Chief Colby reported the department's activity for April. The ending mileage for the 2012 Tahoe is 70,149 and the 2013 Tahoe's ending mileage is 50,135. Sargent Cooper will be taking his Physical Fitness test on May 31, 2016. The new motor in the Tahoe is warranted for 100,000 miles or 3 years. Selectman Gray requested the speed radar be placed on the bridge during Memorial Day Weekend. Chief Colby will do so.

▪ Administration:

- The Board of Selectmen will meet on Wednesday, May 25th to sign the 2015 tax warrant.
- A letter from the Chocorua Community Church was discussed regarding parking on Rt 113. This letter will be forwarded to NH State DOT @ district 3.
- The board agreed that the Rescue Squad can receive their stipends twice a year instead of once.
- The board reviewed a contract from Heartland Payment Systems, who will be providing credit card and ACH services in place of Global Payments. This change was due to a vendor change by Interware Development Co.
- Darlene and Kathy will be meeting with Checkmate Payroll Services on May 20, 2016. Our target date to begin using the payroll service is the first pay period in July.
- The board agreed to waive the NSF fee for a taxpayer who was paying taxes on 215-060-000. She submitted a letter from Citizens Bank stating that her account is involved in an ongoing check fraud case.

III. COMMITTEE UPDATES

▪ 250TH Celebration Committee:

The Committee kicked off the Commemorative Book and Cookbook on May 17th. The 8th grade is selling coffee mugs for the event. All items are being sold at various locations throughout town. Chairman Roberts stated that the banner should be going up within a week or so. Dig Safe has inspected the area.

- Economic Development Commission:
Pat Farley, reported that the Career Day was a great event and well attended. There were 13 businesses being represented and 28 potential applicants. Mrs. Farley is seeking live broadcast sponsorships for and during the Street Fair.

IV. APPOINTMENT

- Planning Board Chairman Dom Bergen asked the board to place a brief instruction sheet in the sales book to help create an accurate abutters list. After Mr. Bergen's brief explanation, Chairman Roberts made a motion to include these instructions. The motion was seconded by Selectman Hidden and passed unanimously.

V. SELECTMEN'S UPDATES

- Selectman Gray reminded the public of the historical videos available on the Cook Memorial Website. Chairman Roberts asked Selectman Gray to inquire at the next Conservation Commission meeting about the particulars of the Steele Property easement that Mr. Moody was asking about.

VI. PUBLIC COMMENT

- Mrs. Poirier asked if the Board will be discussing the correspondence from Dan Poirier in the meeting. Chairman Roberts stated that it was a personnel issue and it would be discussed in non-public. Mrs. Pearce asked why this discussion will be non public and was told it was the board decision. She also stated that if Dan's request was granted, she has proof that a member of the board discussed a confidential matter with Retired Chief Poirier and she will bring suit against the town of Chief Poirier's legal bills are paid. Mrs. Poirier asked Mrs. Pearce how she was made aware of the correspondence regarding Retired Chief Poirier. Mrs. Pearce said she reads the minutes and can put two and two together.
- Mrs. Pearce stated in her opinion the board is allowing Mrs. McWhirter to change a number of things without the boards' permission, which was not the case when Mrs. Pearce was the Town Administrator.
- Rebecca Mason asked if the job descriptions for the Selectmen's Office were completed and why the Town Administrator position had not been posted. She asked that the Police Department report their mileage on a weekly basis, she is concerned that with both vehicles going out of town the mileage will increase rapidly. She suggested that a formal procedure for locating abutters be put on the town's website.

VII. NON PUBLIC per RSA 91-A:3, II(e)

- Motion made by Chairman Roberts at 4:40 p.m. to enter into a non-public session under RSA 91 A: 3 II (e). Motion seconded by Selectman Hidden and passed by a roll call vote. Roberts Y, Hidden Y & Gray Y
- Motion made by Chairman Roberts to exit nonpublic session at 5:20 pm and to open the regular session at 5:21 pm. Motion was seconded by Selectmen Hidden and passed unanimously.

PUBLIC COMMENT CONTINUED

- After returning to public session, Chairman Roberts stated that the board will be asking legal counsel how to proceed with Retired Chief Poirier's request.
- Chairman Roberts stated on April 29, 2016 in a 2-1 vote, the board appointed Darlene McWhirter as Town Administrator.
- Mrs. Mason stated again that she is concerned that the Board did not follow their plan to hire a new Town Administrator.

VIII. REVIEW & APPROVAL MINUTES

- Motion made by Chairman Roberts to approve and sign the minutes of April 29, 2016 and May 5, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve and sign non-public minutes Per RSA 91-A: 3, II (a) & (c) of May 12, 2016. Motion was seconded by Selectman Hidden and passed unanimously.

IX. SIGNATURES

- The board of Selectmen approved and signed the following items:
 - Yield Tax Levy : 211-067-000, 414-053 & 415-094
 - Notice of Intent to Cut: 217-045, 407-064, 415-16, 17 & 52, 211-52.4, 52.5, 52.6 & 52.7
 - IDC Web Services Agreement
 - Permit for Sale of Fireworks
- Junkyard permit for Ricker's Auto Salvage: A site visit will be scheduled for 3:00, June 2nd before the permit will be signed.
- Payroll Manifest Motion made by Chairman Roberts to approve & sign a payroll manifest in the amount of \$17,755.520 with authorization for a transfer in the amount of \$10,920.95 for direct deposit (included in this amount), and an additional transfer of \$5,651.57 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

- X. ADJOURNMENT: At 5:30pm, Chairman Roberts made a motion to adjourn the meeting. Motion was seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray