

**Town of Tamworth
Board of Selectmen's Meeting
April 21, 2016**

Town Office

**BOARD MEMBERS
PRESENT:**

John Roberts and Steve Gray

Chairman Roberts opened the meeting at 4:05 pm.

**OTHERS
PRESENT:**

Executive Assistant Darlene McWhirter, Police Chief Penny Colby, Transfer Station Manager Glenn Johnson, Bob Streeter, Joel Clements, Dave & Pat Farley, Videographer from Government Oversight.com and 3 members of the public.

**DEPARTMENT
HEADS:**

Police Chief Colby reported on monthly activity. She also reported that the Tahoe is still being repaired. A new police sergeant has been hired and will begin work next week.

Transfer Station Manager Glenn Johnson discussed new bids from Bucks and Atlantic Recycling for 3 containers. Chairman Roberts made a motion to purchase 3 new containers from Atlantic Recycling for \$20,175.00. The motion was seconded by Selectman Gray and passed unanimously. Mr. Johnson is still working on finding a vendor to recycle steel. He has been very busy and would like to hire an on call per diem person. He has a couple names of interested individuals. There is no word when the part time TS employee will return to work.

ED COMMISSION:

Pat Farley contacted the local radio station for a possible live promotional event during the upcoming street fair. It can be costly, Mrs. Farley will contact other committees to share the cost. Mrs. Farley distributed a flyer to advertise the New Career Day on May 14, 2016. The "250th Celebration banner" will be hung before Memorial Day over the bridge on Main Street. Mr. Farley reminded the board about the LRPC's Annual dinner will be held on June 27th at the Wolfeboro Inn. She attended an LRPC meeting, the presentation was regarding culverts and that NH received the least amount of money from the Federal Government in the country.

**APPOINTMENTS:
Freedom Computer**

Joel Clements from Freedom Computer presented 3 computer options to be placed in the lobby for assessing research. He recommended the Optiplex 744 All-in One to be placed on an arm in the corner over the map table. The board agreed that Mr. Clements

order the All-in One for \$1,229.00 and get it up and running. In an email to the BOS, PB Chairman asked if they could have the wireless password to be able to access the internet during their meetings. Mr. Clements said it was possible for him to set up a guest account as to not allow individual access to the town server.

Farmer's Market:

Bob Streeter came before the board to discuss the upcoming Farmer's Market season and the plans to make the parking situation safer. Mr. Streeter has ordered "No Parking this Side" signs to be posted on the left side of Route 113 during the Farmer's Market. He has enlisted 3 parking lots in the area to allow patrons off street parking. Extra parking will be at the Unitarian Church, Watts residence and Bennett House. They discuss not parking on the South Side of Main Street, only allowing 1 or 2 handicap stops near the entrance. They plan to have volunteers at each parking lot to direct patrons.

ADMINISTRATION:

Executive Assistant Darlene McWhirter presented paperwork from TC/TX Kim Trammell for the 2016/2017 Conservation License Plate Grant and a list of properties that are up for deeding on May 11, 2016 for the board to review.

Mrs. McWhirter asked if the Selectmen are ready to make a decision to use Checkmate Payroll Service. After receiving a call from a resident about a payroll service company on Gregg's Way in Tamworth, Chairman Roberts asked Mrs. McWhirter to get a quote before a decision can be made.

➤ ***Items approved and signed by the Board:***

- Current Use Applications: 414-038 and 208-021-003
- Gravel Tax Levy: in the amount of \$1,366.08
- Yield Tax Levy: Maps 410-143, 415-031, 414-008 and 414-009.
- Notice of Intent to Cut – Maps 420-007 and 420-008
- Notice of Intent to Excavate: Map 210-003
- Veteran's Credit Application: Map 201-019
- Raffle Application – Friend of Cook Memorial Library
- Appointment: Tucker Letarte to Economic Development Commission
- Motion made by Chairman Roberts to approve and sign the minutes of April 7, 2016. Motion was seconded by Selectman Gray and passed unanimously.

- Motion made by Chairman Roberts to approve and sign the minutes of April 11, 2016. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Roberts to approve and sign the minutes of April 14, 2016. Motion was seconded by Selectman Gray and passed unanimously.
- Chairman Roberts made a motion to approve and sign non-public minutes Per RSA 91-A: 3, II (a) of April 11, 2016. Motion was seconded by Selectman Gray and passed unanimously.
- Chairman Roberts made a motion to approve and sign non-public minutes Per RSA 91-A: 3, II (a) of April 14, 2016. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable check register in the amount of \$233,299.51. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest in the amount of \$233,299.51. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Chairman Roberts to approve & sign a payroll manifest in the amount of \$14,234.28 with authorization for a transfer in the amount of \$8,391.92 for direct deposit (included in this amount), and an additional transfer of \$5,171.77 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Roberts at 5:15 p.m. to enter into a non-public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Gray and passed by a roll call vote. Roberts Y, Gray Y

Motion made by Chairman Roberts to exit nonpublic session at 5:25 pm and to open the regular session at 5:30 pm Motion was seconded by Selectmen Gray and passed unanimously.

ADMINISTRATION:

Joel Clements of Freedom Computer made the necessary changes and created the guest account for the town committees to use.

Mrs. McWhirter presented a proposal from BMSI Municipal accounting software to purchase the cash receipts module to implement accounting efficiency in the office. Board members agreed to approve the purchase.

ADJOURNMENT:

Motion made by Chairman Roberts to adjourn at 5:45 p.m. Motion was seconded by Selectman Gray. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Steve G. Gray