

**Town of Tamworth
Board of Selectmen's Meeting
March 24, 2016**

Town Office

BOARD MEMBERS

PRESENT:

John Roberts, Jim Hidden and Steve Gray

Chairman Roberts opened the meeting at 3:35 pm.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Roberts at 3:36 p.m. to enter into a non public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Hidden Y, Roberts Y,

Motion made by Chairman Roberts to exit non public at 3:58 p.m. Motion was seconded by Selectmen Hidden and passed unanimously.

**OTHERS
PRESENT:**

Executive Assistant Darlene McWhirter, Road Agent Richard Roberts, Police Chief Penny Colby, Transfer Station Manager Glenn Johnson, Bruno Siniscalchi, John Wheeler, Nancy Cavalieri, Milton Cat Rep, Steve Tedstone.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts reported he and his crew have worked on sanding, filling potholes and doing a little cutting. The paving bids will be in May 5th. The board discussed the need for a master shut off on the trucks. Mr. Roberts will look into getting master shut offs put on. Steve Tedston from Milton CAT was present with a quote for a new loader/backhoe and John Deere submitted a quote. After a brief discussion, Chairman Roberts made a motion to purchase the loader/backhoe from Milton Cat for \$129,000. The motion was seconded by Selectman Hidden and passed unanimously.

Transfer Station manager shared that his part time attendant should be back to work in about a month. Mr. Johnson is still gathering information on certifying per diem operators.

Police Chief Colby reported on monthly activity for February 2016. She reported that the 2012 Tahoe repair work to either rebuild or replace the engine will be under warranty. Applications for the Police Sergeant position are due back by April 8th.

250th COMMITTEE: Bruno Siniscalchi stated the committee will be adding banners to the Welcome to Tamworth signs. "Celebrating Tamworth's 250th". The committee has been in contact with Parker Roberts to coordinate July 4th activities.

JOHN WHEELER: Mr. Wheeler came before the board to share his feelings regarding the open Town Administrator position. He feels it is a good time to review job descriptions and procedures. Mr. Wheeler stated that the administration and finance duties should be separated. He stated the board should be open to the public's concerns. His hope is that the board gets help through the hiring process and to see if more space is needed in the Selectmen's office. Mr. Wheeler also shared concerns over all the non-public meetings that have been held. Mr. Wheeler feels along with many members of the public that no action to renovate the Selectmen's Office should be taken this year. Mr. Wheeler asked the board to put all non public minutes on the website. After some discussion, Chairman Roberts made a motion to put non public minutes on the website. Motion was seconded by Selectman Hidden and passed unanimously.

NANCY CAVALIERI: Ms. Cavalieri met with the board to offer her services in the office until the Town Administrator position is filled. Her background is accounting and she is available on a part-time basis.

SELECTMEN'S UPDATE: Selectmen Gray attended the Cook Memorial Library and Conservation Commission meetings. The library had implemented new accounting procedures. The Conservation Commission is sponsoring a photo contest. The 250th committee is planning hiking events on the conservation trails.

Chairman Roberts attended the Planning Board meeting. There were 2 BLA hearings that were continued and a 2 lot subdivision that was approved. He attended the CIP meeting in which Jack Waldron was voted as chairman of the committee. Resident Dan Poirier and Sheldon Perry will be appointed as members to the CIP.

ADMINISTRATION: The board reviewed the 2016 budget changes as voted at town meeting. Changes will be made as proposed. Once MS 232 is completed, it will be reviewed and signed.

The board discussed changing their meeting time to a 6:00pm public work session to take care of administrative issues and move directly into the regular selectmen's meeting beginning at 7:00pm. This will happen when the office is fully staffed.

Checkmate payroll service will be scheduled to attend the next Selectmen's meeting on April 7th.

The locks and combinations will be changed at the Town Offices on Friday, March 25th.

Selectmen Gray and Chairman Roberts will attend the Tamworth Village Association meeting on March 26th @ 3pm.

The board discussed getting some temporary office help while we are in transition. Fridays will be covered with an employee from the Town of Madison.

The Board will attend the 2016 Local Officials Workshop in Ossipee on May 25th.

The board instructed Ms. McWhirter to respond to LRPC regarding the change they would like to see in the paving schedule. They will suggest NHDOT resurface NH 113 from Bennett's Corner to Holderness in 2017 and NH 113 from Page Hill Road in Chocorua Village to the junction with NH 25 in 2016.

➤ ***Items approved and signed by the Board:***

- Abatement for tax map 415-090-003
- Appointments: Sharon Nothnagle, Library Trustee (1 yr term)
Daniel Poirier, Planning Board Alternate
Eric Dube and John Watkins, Conservation Commission Alternates
- Elderly Exemption for tax map 212-017-000.
- Veteran's Credit for tax map 211-062-000.
- Timber Tax Levy for tax maps 211-032-000 & 201-039-000.
- Motion made by Chairman Roberts to approve and sign the minutes of March 10, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve and sign the 4 sets non-public minutes Per RSA 91-A: 3, II (a) of March 10, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve and sign the minutes of March 17, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Roberts made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a) of March 17, 2016. Motion was seconded by Selectman Hidden and passed unanimously.

- Motion made by Chairman Roberts to approve & sign the accounts payable check register in the amount of \$268,877.27. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign the accounts payable manifest in the amount of \$268,877.27. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Roberts to approve & sign a payroll manifest in the amount of \$3,505.58 with authorization for a transfer in the amount of \$3,505.58 for direct deposit (included in this amount), and an additional transfer of \$1,612.47 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Roberts at 5:53 p.m. to enter into a non public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y,

Motion made by Chairman Roberts to exit non public at 6:55 p.m. Motion was seconded by Selectmen Hidden and passed unanimously.

ADJOURNMENT:

Motion made by Chairman Roberts to adjourn at 6:58 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

James S. Hidden