

**Town of Tamworth
Board of Selectmen's Meeting
February 11, 2016**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts and Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce

Chairman Gray opened the meeting at 3:02 pm.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 3:02 p.m. to enter into a non public session under RSA 91 A: 3 II (a & c). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 3:25 pm and to open the regular session at 3:30 pm Motion was seconded by Selectmen Hidden and passed unanimously.

**OTHERS
PRESENT:**

Executive Assistant Darlene McWhirter, Road Agent Richard Roberts, Fire Chief Richard Colcord, Acting Police Chief Penny Colby, TX/TC Kim Trammell, Dave and Pat Farley, Bruno Siniscalchi, Auditor Paul Mercier, Bob Durfee from Dubois & King, Bob Streeter, Rick Remick, David Little, Coey Littlefield, John Wheeler, Jack Waldron, Judith Reardon, Ruth Timchak, Rosaline Gray, Phil Sheehan, Library Director Mary Cronin, Library Trustees Mary Beth Link, Anne Chant, Ally Thompson

DUBOIS & KING:

Bob Durfee came before the board at their request to discuss using their services in the future. Mr. Durfee feels confident that his company would be an asset to future projects. He and his team are well versed in any civil engineering work and necessary permitting. Mr. Durfee will provide pricing and a list of references. He will also have a team member reach out to Mrs. Pearce regarding monitoring at the landfill on Durrell Road.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts reported he and his crew have been able to stay on top of the few storms. The highway department is continuing brush cutting, grinding stumps and taking down trees. He also mentioned, a member of this crew will be able to help at the Transfer Station while they are short-handed.

Acting Police Chief Penny Colby presented statistics for the month of January. Also presented 2 quotes to add electronics and lighting to the new police vehicle and a quote for lettering. Acting Police Chief Colby and the board discussed uniforms and vests. Monies will be included in the proposed budget for 2016.

Fire Chief Richard Colcord reported that he and Mrs. Colcord are okay after the auto accident. The Tahoe should be back in service in 2 weeks. The board gave Chief Colcord permission to use the PD Crown Vic until the Tahoe is repaired. The Board extended a thank you to Chief Colcord for his appointment as Director of the Emergency Management Department and his Deputy Director Matthew Baumann.

**ECONOMIC
DEVELOPMENT
COMMISSION:**

Chairman of the Economic Development Commission Pat Farley reported the New Career Day will be held on May 14, 2016, 11am – 1 pm at the town house. The Street Fair will be August 6th. The EDC, BOS, Fire Chief and Police Chief will meet on February 25th to discuss closing Main Street during the street fair.

Lake's Regions Planning Commission's annual dinner will be held at the Wolfeboro Inn on June 27th @ 6:00 pm.

250th COMMITTEE:

250th Committee Vice Chairman, Bruno Sininscalchi reported MVSBS will be having the 250th cookbook printed. The ads for the Commemorative Book have exceeded expectations. The Chicken BBQ will be held July 30, 2016. Members of the 250th Committee attended the Remick Ice harvest.

**AUDITOR PAUL
MERCIER:**

Paul Mercier reviewed the accounting practice set up for the 250th Committee funds with his and DRA's approval. The 250th funds are restricted by RSA 31:95b, they are being held in a special revenue fund, the funds will always be restricted for that purpose.

At this year's town meeting, 250th Committee Vice Chairman will ask to table Petition Warrant Article #11 as it is not necessary.

Mrs. Pearce stated that Auditor Mercier will be performing his field work March 14-16, 2016 if any board member has questions for him.

**JOHN WHEELER
CEMETERY TTEE:**

Cemetery Trustee, John Wheeler came before the board to request an exception from the Board to place a petition warrant article on the warrant that was not turned in by the deadline. The article would be to use funds from the sale of cemetery plots to fund a cemetery expendable maintenance trust fund. Selectman Hidden won't agree to make an exception, this has never been done. Selectman Roberts feels it's about fairness. The board voted not to make an exception to include this article on the 2016 warrant.

**DAVID LITTLE
TOWN REPORT:**

David Little presented a list of items that he feels should be included in the town report. As the town report has already been submitted to the printer and after some discussion the board agreed to revisit this topic again next year. This year the board agreed to post a trial balance with the warrant and have copies available at town meeting.

**PUBLIC
COMMENT:**

Resident Doug Barron asked Selectmen Roberts why he didn't sign the letter to the editor regarding Police Chief Poirier's retirement. Selectman Roberts did not sign the letter because of an ongoing investigation. Mr. Barron also presented a petition signed by a number of taxpayers, requesting the board hire Sargent Colby to replace Chief Poirier. Mr. Barron doesn't understand the need to hire from outside the area, when there is a qualified individual on staff. The board as assembled an advisory committee as part of the hiring process.

Resident Judith Reardon, representing the Chocorua Community Assn. asked when the lamppost will be repaired, to let the board know there is a bulb out in one of the lamppost and if the Selectmen had made a decision to use dimmers in the lampposts. The post will be fixed in about 12 weeks and the board was waiting for more information from Peter Smart regarding the dimmers. There is a possibility that the Association may fund the dimmers. The board stated that a Police Detail could be provided if the dimmers are installed.

**KIM TRAMMELL
MOOSE PLATE
GRANT:**

TX/TC Kim Trammell presented a letter of Intent to apply for the Moose Plate Grant naming herself as project coordinator. The Selectmen agreed that Ms Trammell can sign it.

ADMINISTRATION:

Town Administrator Pearce asked if the board wished to begin taxing recreational vehicles as allowed by RSA 72:7-d. Per the town assessor, he stated that the amount of work it creates is not worth the little tax revenue. The board does not want to impose the recreational vehicles tax.

The internet service was reinstalled at the town house at a cost of \$285.00. The equipment will remain in place, but the service itself will be turned on as needed for elections.

Ms. Pearce received an inquiry to sell the property on Washington Hill Road. The Board agreed that the property and other town owned land will be put out for bid.

The Town received funds held in trust from Attorney Sager from the 2008 Tax Acquired Property Auction, approximately \$3,100.00.

Ms. Pearce asked the board members to pick a date to all attend the 2016 Local Officials Workshop. No date was chosen.

➤ ***Items approved and signed by the Board:***

- Intent to Cuts 414-096-001
- Motion made by Chairman Gray to approve and sign the minutes of January 28, 2016 as amended. Motion was seconded by Selectman Hidden and passed unanimously.

- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a) of January 28, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a & c) of January 28, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the minutes of February 2, 2016 as amended. Motion was seconded by Selectman Hidden and passed (2-0-1).
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a) & (e) of February 2, 2016. Motion was seconded by Selectman Hidden and passed (2-0-1).
- Motion made by Chairman Gray to approve and sign the non-public minutes per RSA 91-A: 3, II (a) & (e) of February 2, 2016. Motion was seconded by Selectmen Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the minutes of February 3, 2016 as amended. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a) & (e) of February 3, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$18,124.84 with authorization for a transfer in the amount of \$10,588.49 for direct deposit (included in this amount), and an additional transfer of \$6,190.42 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$2,598.04 with authorization for a transfer in the amount of \$ 2,598.04 for direct deposit (included in this amount), and an additional transfer of \$ 499.84 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$262,084.09. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$262,084.09. Motion was seconded by Selectman Hidden and passed unanimously.
- Appointments for Emergency Management Director – Richard Colcord, Deputy Director Matthew Baumann: CC Michele Miller, Stephanie Doyle: ZBA Dan Rowe, Bruno Siniscalchi: EDC Kimball Packard were approved and signed by the Board of Selectmen.

**PUBLIC
HEARING:**

Chairman Gray opened the Public Hearing at 6:00pm. Town Administrator Pearce explained the three hand outs. Chairman Gray continued asking for

discussion on each article. Chairman Gray will read each article after the public hearing when the Board votes.

TAMWORTH 2016 TOWN WARRANT

The State of New Hampshire

To the inhabitants of the Town of Tamworth, County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet for the First Session of the Annual Town Meeting at the Tamworth Town House, 27 Cleveland Hill Road, in said Town of Tamworth on **Tuesday, the 8th of March, 2016**, to choose town officers and to vote on other matters required to be on the official ballot, polls to be open for voting on **ARTICLES #01 & #02** at eight o'clock in the forenoon, and to close not earlier than seven o'clock in the evening, and you are hereby notified to meet for the Second Session of the Annual Town Meeting at the Kenneth A. Brett School, 881 Tamworth Road, in said Town of Tamworth on **Wednesday, the 9th of March, 2016**, at seven o'clock in the evening for the transaction of all other Town business as specified in the remaining articles of this warrant.

ARTICLE #01 To elect all necessary **Town Officers**, which appear on the official Town ballot for the ensuing year.

ARTICLE #02 Are you in favor of the adoption of Warrant Article #2 proposed by the Board of Selectmen, as follows: **Amend the Tamworth Floodplain Ordinance** as necessary to reflect repeal of the Tamworth Wetlands Ordinance, and other typographical corrections.

The Planning Board recommends this article.

ARTICLE #03 To see if the Town will vote to raise and appropriate the sum of **\$77,563** for **salary and benefits** for the current year for the position of **Town Clerk/Tax Collector**. **NOTE:** The amount requested under this article shall be used for an annual salary of \$49,578, FICA and Medicare in the amount of \$3,795, a health and dental insurance premium (93% of the premium for the Town's health insurance plan currently with an 80/20% split for a two person policy and 100% of the employee dental insurance) of \$18,650, and contributions to the NH State Retirement System at the effective contribution rate (remaining at 11.17% throughout the calendar year) of \$5,540. (These funds shall only be disbursed as long as the eligibility requirements are met in accordance with the NH Retirement System). Also, if a midterm appointment of a new Town Clerk/Tax Collector should be made a salary and benefit package will be determined by the Board of Selectmen at the time of the appointment.

Ms. Trammell questioned the word Note in article #3. It is required wording by DRA. At an earlier board meeting attended by Ms. Trammel the wording in parenthesis regarding eligibility for NH Retirement was also added.

ARTICLE #04 To see if the Town will vote to raise and appropriate the sum of **\$757,526** for **General Government Operations:** (Majority Vote Required)

Board of Selectmen	\$ 14,239
Town Administration	\$194,561
Town Clerk/Tax Collector	\$ 49,780
Election & Registration	\$ 9,546
Treasurer's Expense	\$ 5,886
Data Processing	\$ 30,800
Revaluation of Property	\$ 13,900
Legal Expenses	\$ 40,000
Personnel Administration	\$ 4,500
Planning	\$ 9,135
Zoning	\$ 1,990
Office Building	\$ 72,700
Town House	\$ 19,968
Cemeteries	\$ 34,487
Property Liability Insurance	\$ 30,000
Advertising & Regional Assoc.	\$ 7,753
Emergency Repair Response	\$150,000
Debt Service Principal & Interest	\$ 68,281

The board explained the breakdown in the Town Administration line, the proposed office renovations were discussed. Smaller copies of the plan and costs will be made available to the public. The increase in the legal line is due to personnel issues. The chimney at the Town House needs to be repaired; the additional cost of \$2,200 will be added to the proposed budget. The item of DP PD Hardware upgrade of \$4,200 will be for this year only. The board changed the total General Government Operations from \$755,326 to \$757,526.

ARTICLE #05

To see if the Town will vote to raise and appropriate the sum of **\$755,164** for **Public Safety:** (Majority Vote Required)

Police Department	\$344,640
Ambulance Contracted Services	\$136,665
Fire Department	\$202,645
Rescue Squad	\$ 53,444
Forest Fires	\$ 7,183
Emergency Management	\$ 4,933
Animal Control	\$ 5,654

After discussion with Acting Chief Colby the Police Department line was changed from \$337,140 to \$344,640 to included increase in uniforms and add-ons to the new police vehicle. The vehicle will not be purchased until after the position is filled. The board changed the total Public Safety from \$747,664 to \$755,164.

ARTICLE #06

To see if the Town will vote to raise and appropriate the sum of **\$1,305,536** for **Public Works:** (Majority Vote Required)

Highway Department	\$609,642	
Equipment Purchase	\$140,000	
<u>Road Reconstruction/Paving</u>	<u>\$320,000</u>	
Total Highway		\$ 1,069,642

Street Lights	\$	16,000
Well Monitoring & Testing	\$	6,000
Transfer Station Operations		\$194,783
<u>Transfer Station Containers</u>		<u>\$ 19,111</u>
Total Transfer Station	\$	213,894

The salary line in the highway budget was underspent due to a personnel issue. The equipment being purchased this year is a backhoe. After some discussion the fuel line will be decreased by \$20,000. After further discussion and to keep the spending on even footing, the road construction/paving line will increase by \$150,000. The board changed the total Public Safety budget from \$1,172,536 to \$1,305,536.

ARTICLE #07 To see if the Town will vote to raise and appropriate the sum of **\$24,483** for **Health and Welfare:** (Majority Vote Required)

Health Officer	\$	600
General Assistance	\$	23,883

The Board of Selectmen **recommends** this article. (Vote 3-0)

ARTICLE #08 To see if the Town will vote to raise and appropriate the sum of **\$256,343** for **Culture & Recreation:** (Majority Vote Required)

Parks & Recreation	\$	89,463
<u>Tennis Courts</u>	\$	<u>12,000</u>
Total Recreation		\$101,463
Swim Program	\$	6,000
Cook Memorial Library		\$140,880
Patriotic Purposes/Family Day		\$ 8,000

The library trustees were present to ask the board of to increase the library budget to include increases for 2 library positions to bring them to the median salary according to the 2014 salary and wage study. The board is not in favor of giving these increases, as there are no raises being considered this year.

ARTICLE #09 To see if the Town will vote to raise and appropriate the sum of **\$7,179** for **Tamworth Conservation Commission** expenses. (Majority Vote Required)

ARTICLE #10 To see if the Town of Tamworth will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of **planning for, purchasing of, land for and the construction of a multipurpose public safety building** and to raise and appropriate the sum of **\$200,000** to be deposited in said fund. Furthermore, to name the Board of Selectmen as agents to expend said fund. (Majority Vote Required)

Resident Ron Remick volunteered to conduct a study to find the best possible land to house a future multipurpose public safety building. After a very lengthy

discussion regarding the affect this purchase and holding off on other large purchases will impact the CIP plan. This article will go forward as planned, adding to the wording "planning for and purchasing of".

- ARTICLE #11 (By Petition): To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$25,500** for the **250th Town Anniversary Committee**. (Majority Vote Required)
- ARTICLE #12 (By Petition). I respectfully request that the Town vote to have the Town Selectmen raise and appropriate the sum of **\$15,201** for the **reimbursement of the funds that the Homeyer Family** incurred due to the illegal actions of the 2012 Tamworth Planning Board.
I respectfully propose that they divide the funds into two items to help the Town with the expense by giving half in Tax Credits and the remainder in cash replacement for loans borrowed to fight for the Homeyer's legal rights.
- ARTICLE #13 (By Petition). To see if the Town will vote to raise and appropriate the sum of **\$2,000** to the **Tamworth Outing Club** for the support of the Cal Ripken and Babe Ruth baseball programs. (Majority Vote Required)
- ARTICLE #14 (By Petition). To raise and appropriate the sum of **\$6,000** for **Tri-County Community Action** for the purpose of continuing services of the Fuel Assistance Program for the residents of Tamworth. (Majority Vote Required)
- ARTICLE #15 (By Petition). To see if the Town of Tamworth will raise and appropriate the sum of **\$129** or transfer same from available funds, for support of the **Medication Bridge Assistance Program**. (Majority Vote Required)
- ARTICLE #16 (By Petition). To respectfully request that the town vote to raise and appropriate the sum of **\$1,919** in support of **Starting Point** providing advocacy and support to victims of domestic and sexual violence and their children. (Majority Vote Required)
- ARTICLE #17 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of Five Thousand (**\$5,000**) for the **Tamworth Scholarship Committee, Inc.** (Majority Vote Required)
- ARTICLE #18 (By Petition). Warrant Article for the Town of Tamworth to appropriate the same sum as last year of **\$5,000** to assist the **Community Food Center** – the food pantry serving Tamworth people. (Majority Vote Required)
- ARTICLE #19 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,400** for the Early Supports & Services Program (birth to 3 years) of **Children Unlimited, Inc.** (Majority Vote Required)
- ARTICLE #20 (By Petition). We the undersigned registered voters of the Town of Tamworth do hereby petition the 2016 Annual Town Meeting to raise and appropriate the sum of **\$80,000** for **Tamworth Community Nurse Association** for the purpose of continuing services to the residents of Tamworth. (Majority Vote Required)

- ARTICLE #21 (By Petition). We the undersigned registered voters of the Town of Tamworth do hereby petition the 2016 Annual Town Meeting to raise and appropriate the sum of **\$20,000** for **Meals on Wheels** for the purpose of continuing services to the residents of Tamworth. (Majority Vote Required)
- ARTICLE #22 (By Petition). To see if the Town of Tamworth will raise and appropriate the sum of **\$2,500** for the annual support of services provided to the citizens of this community by the **Central New Hampshire VNA & Hospice**. The VNA-Hospice Agency has been serving the Town residents for many years, and the Town has consistently supported the VNA & Hospice. (Majority Vote Required)
- ARTICLE #23 (By Petition). To see if the Town will vote to raise and appropriate the sum of **\$17,000** for support of the Tamworth children, ages 5 – 12, using the Out-of-School hours, School-Aged childcare services at **Bearcamp Valley School and Children's Center** (Tamworth Preschool Inc.), a non-profit organization. These services include before and after school, vacation weeks and summer programs for Tamworth Children ages 5-12. This request does not include any preschool programming. (Majority Vote Required)
- ARTICLE #24 (By Petition). To see if the Town will raise and appropriate the sum of **\$3,750** to assist the **Mental Health Center**. (Majority Vote Required)
- ARTICLE #25 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,000** (Three thousand dollars) in support of **Carroll County Transit Blue Loon Public Bus Service**. (Majority Vote Required)
- In 2014, 160 Tamworth individuals had 1,451 rides. In 2015, 140 individuals used the Blue Loon Bus Service 980 rides.*
- ARTICLE #26 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,567** for the support of **White Mountain Community Health Center** to help meet the healthcare needs of the uninsured and underinsured residents of the Town of Tamworth. (Majority Vote Required)
- ARTICLE #27 To transact any other business that may legally come before the meeting.

Motion made by Chairman Gray to close the Public Hearing at 9:25 p.m. and returned to the regular meeting. Motion seconded by Selectman Hidden and passed unanimously.

The Board took the following action on the warrant articles:

- Article #1: The Board of Selectmen recommends this article by a vote of 3-0.
Article #2: The Board of Selectmen recommends this article by a vote of 3-0.
Article #3: The Board of Selectmen recommends this article by a vote of 3-0.
Article #4: The Board of Selectmen recommends this article by a vote of 3-0.

Article #5: The Board of Selectmen recommends this article by a vote of 3-0.
Article #6: The Board of Selectmen recommends this article by a vote of 3-0.
Article #7: The Board of Selectmen recommends this article by a vote of 3-0.
Article #8: The Board of Selectmen recommends this article by a vote of 3-0.
Article #9: The Board of Selectmen recommends this article by a vote of 3-0.
Article #10: The Board of Selectmen recommends this article by a vote of 3-0.
Article #11: The Board of Selectmen does not recommend this article by a vote of 3-0.
Article #12: The Board of Selectmen does not recommend this article by a vote of 2-1.
Article #13: The Board of Selectmen recommends this article by a vote of 3-0.
Article #14: The Board of Selectmen recommends this article by a vote of 3-0.
Article #15: The Board of Selectmen recommends this article by a vote of 3-0.
Article #16: The Board of Selectmen recommends this article by a vote of 3-0.
Article #17: The Board of Selectmen recommends this article by a vote of 3-0.
Article #18: The Board of Selectmen recommends this article by a vote of 3-0.
Article #19: The Board of Selectmen recommends this article by a vote of 3-0.
Article #20: The Board of Selectmen recommends this article by a vote of 3-0.
Article #21: The Board of Selectmen recommends this article by a vote of 3-0.
Article #22: The Board of Selectmen recommends this article by a vote of 3-0.
Article #23: The Board of Selectmen recommends this article by a vote of 3-0.
Article #24: The Board of Selectmen recommends this article by a vote of 3-0.
Article #25: The Board of Selectmen does not recommend this article by a vote of 3-0.
Article #26: The Board of Selectmen recommends this article by a vote of 3-0.
Article #27: The Board of Selectmen recommends this article by a vote of 3-0.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 9:40 p.m. to enter into a non public session under RSA 91 A: 3 II (a, b & c). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 10:00 p.m. Motion was seconded by Selectmen Hidden and passed unanimously.

ADJOURNMENT: Motion made by Chairman Gray to adjourn at 10:01 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

James S. Hidden