

**Town of Tamworth
Board of Selectmen's Meeting
January 28, 2016**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts and Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Road Agent Richard Roberts, David Little, Pat Farley, Dana & Coey Littlefield and Damon Steer.

Chairman Gray opened the meeting at 3:08 pm.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 3:09 p.m. to enter into a non public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 4:00 pm and to open the regular session at 4:01 pm Motion was seconded by Selectmen Hidden and passed unanimously.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts reported the crew has been limbing and cutting trees. There were 3 large trees cut on Rt. 25. Mr. Roberts is very pleased with the new 550 truck. There was a brief discussion regarding speed signs.

**ECONOMIC
DEVELOPMENT
COMMISSION:**

Chairman of the Economic Development Commission reported the Street Fair will be held Saturday, August 6th. Paul Chant was elected the new president of the Mount Washington Valley Economic Council.

Mrs. Farley requested clarification on last week's minutes regarding the discussion of the 250th Committee. Mrs. Farley reported to the Board that the EDC asked the 250th Committee to accept \$140.00 which was raised by selling small banners. The EDC asked if they could then take the \$140.00 to have more banners made and resold. The intent is that all proceeds from these sales go to the 250th Committee. Selectmen Hidden commented on behalf of the 250th Committee that because of the miscommunication and lateness of the request, the committee is not able to grant the EDC request. The EDC will not continue with this fundraiser.

Mrs. Farley discussed the possibility of closing the road during the street fair in August. The board requested a meeting together with police and fire department to discuss the possibility. The street banner will be delivered in early May; Mrs. Farley asked Selectman Roberts to speak with Lloyd Hadden about getting the banner mounted.

250th COMMITTEE: 250th Committee Chairman, Jim Hidden reported that the committee has been busy. Advertisers are beginning to sign up and turn in required items. The committee participated in a photo op with MVSB. Tamworth Conservation Commission will be sponsoring a photo contest as an activity during the 250th Celebration.

**SELECTMEN'S
UPDATES:**

Selectmen Roberts reported the Cemetery Trustees met to discuss the Town Report article. The next meeting will be the middle of March.

Chairman Gray attended the Library Trustees meeting. They reviewed the library budget and policies. The Trustees are creating a better accounting system to record revenues. They are actively recruiting members to serve.

Chairman Gray also attended the Planning Board Meeting. The Public Hearing has held for a Boundary Line Adjustment and Eversource – Scenic Road Application. The PB tax maps are updated and current. The PB will request in writing specifically what information they need on the thumb drive. They are continuing to work on what forms need to be on the website.

**PUBLIC
COMMENT:**

Reporter Damon Steer inquired of Police Chief Poirier's status and if Officer Littlefield was resigning. Chief Poirier is back until the end of the month and will be retiring February 1st. Officer Littlefield asked the board if they had received his resignation. Chairman Gray stated they had received paperwork and that no action had been taken at this time.

David Little presented the board with a list of items that he feels should be included in the Town Report. The board did not discuss this item, as the deadline for putting items on the BOS agenda is the Tuesday before the meeting.

ADMINISTRATION: The board reviewed and corrected the article for the Town Report.

The Albany Selectmen are hosting a public forum on February 1st with District 3 & 7 reps to discuss upcoming legislation and how their votes will affect the municipalities. The board is encouraged to attend. Selectmen Roberts will try to attend. Chairman Gray asked if there had been a public hearing on House Bill 1395 regarding electronic storage. This should be discussed during the above mentioned forum.

It is time to renew the agreement with HEB Engineers. The board agreed to a meeting with Dubois and King to see if they could provide the landfill monitoring and possibly other engineering work in the future.

• ***Items approved and signed by the Board:***

- Intent to Cuts 410-142, 410-120, 121 & 201-59, 413-18.1 & 412-37
- Supplemental Intent to Cut 419-5, 4 & 1

- Notice of Intent to Excavate 202-09
- Fireworks Application – Christopher Vernon, North County Fireworks
- Motion made by Chairman Gray to approve and sign the minutes of January 14, 2016 as amended. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a & c) of January 14, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a & c) of January 14, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$27,006.34 with authorization for a transfer in the amount of \$20,460.93 for direct deposit (included in this amount), and an additional transfer of \$9,478.35 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Roberts and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$253,929.89. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$253,929.89. Motion was seconded by Selectman Hidden and passed unanimously.
- The board briefly reviewed the 3rd draft of the 2016 budget. There are some changes in the retirement, changes on page 5 and 11. There will need to be a change to the Government Buildings line to fix the chimney at the Town House. Parks and Recreation Director Roberts is acquiring quotes. Selectmen Roberts instructed the office to ask Director Roberts to contact Brian Chase and Scott Mudgett to see about the chimney liner they used.
- Judith Reardon extended an invitation to the board and members of the community to a potluck dinner and bonfire at Chocorua Park on Sunday, January 31st.
- Town Administrator Pearce updated the board that TCNA will be petitioning for \$20,000 instead of the original \$16,000 for Meals on Wheels. Meals on Wheels did go over their funds last year, they are serving more people.
- Mrs. Pearce had an inquiry regarding the use of the meeting room. If a board has the meeting room scheduled ahead of time should they assume that the room is theirs with no interruptions? There have been instances where privacy was needed and the treasurer and/or Supervisor of the checklist were working in the room. The board instructed Town Administrator Pearce to inform these individuals; they should come in when no meetings are scheduled.
- The Public Hearing is scheduled for February 11, 2016 @ 6:00PM. The board discussed the proposed warrant articles and are all on board with the proposed town office renovation. A copy of the proposed office renovation plan will be made available at the Public Hearing.

NON-PUBLIC

MEETING:

Motion made by Chairman Gray at 5:50 p.m. to enter into a non public session under RSA 91 A: 3 II (a & c). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 6:14 p.m. and to open the regular session at 6:15 p.m. Motion was seconded by Selectmen Hidden and passed unanimously.

Chairman Gray expressed with regret the board has accepted the resignation of Dana Littlefield from the Tamworth Police Department and as Emergency Management Director. They wish him luck in his new position.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 6:16 p.m. to enter into a non public session under RSA 91 A: 3 II (a & c). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 6:50 pm and to open the regular session at pm Motion was seconded by Selectmen Hidden and passed.

ADJOURNMENT:

Motion made by Chairman Gray to adjourn at 6:50 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

James S. Hidden