

**Town of Tamworth
Board of Selectmen's Meeting
January 14, 2016**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts and Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Road Agent Richard Roberts, Parks and Recreation Director Parker Roberts, Transfer Station Supervisor Glenn Johnson, Acting Police Chief Penny Colby, Treasurer Priscilla Remick, Nelson O'Bryan, Bruno Siniscalchi, Rosalind Gray, Rebecca Mason, Mrs. Littlefield & Pat Farley.

Chairman Gray called the meeting to order at 3:00 pm.

Juno Lamb with the Art Council of Tamworth came before the Selectmen, employees and committee members to present the project the council will be undertaking for Tamworth's 250th Celebration. The Council has commissioned David Fichter to design and build a glass mosaic mural that will hang at the KA Brett School. She has asked for participation with ideas, photos, drawings etc. that can be incorporated into the mural. Ms. Lamb also invited members of the boards and employees to volunteer at the elementary school to help the school children while working on this project.

There was a brief discussion as to who owns the school. Mrs. Pearce will look into it.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts reported that the department has been busy with winter weather, contract drivers are working out well. Mr. Roberts is preparing paperwork for paving bids. He is hoping to pave the top of Page Hill, Mountain Road, a 75-100 ft piece of Mill Road and sealcoat Cleveland Hill Road.

Parks and Recreation Director Parker Roberts reported that basketball season has begun and he has some great volunteers. The first of March is the flower show. He is planning to have the Town House floor downstairs buffed and sealed. Mr. Roberts will remove the flag that is tattered, until the new one has arrived.

Acting Chief Penny Colby is getting herself acclimated to her new role. She is receiving tremendous support from the Sheriff's Office and State Police. Acting Chief Colby and the board reviewed quotes for a 2016 AWD Police sedan and a FWD Police Sedan, the price difference is \$1,000. Ms. Colby would prefer getting an AWD vehicle.

Transfer Station Supervisor Glenn Johnson reported things are going well.

**ECONOMIC
DEVELOPMENT
COMMITTEE:**

Chairman of the Economic Development Committee reported the Street Fair will be held the 1st Saturday in August. The committee is also planning a New Career Day forum for unemployed or under employed individuals.

Mrs. Farley reported to the Board that the EDC asked the 250th Committee to accept \$140.00 which was raised by selling small banners. The EDC asked if they could then take the \$140.00 to have more banners made and resold. The intent is that all proceeds from these sales go to the 250th Committee. Selectmen Hidden commented on behalf of the 250th Committee that because of the miscommunication and lateness of the request, the committee is not able to grant the EDC request. The EDC will not continue with this fundraiser.

250th COMMITTEE:

Bruno Siniscalchi questioned why the \$25,500 was not encumbered from 2015. Mrs. Pearce repeated that the funds are held in a separate special fund and they do not need to be encumbered.

ADMINISTRATION:

Town Administrator Pearce presented the updated Police Department budget which includes the Police Chief's buyout to 2/1/2016 and the new Police Chief salary. Adjustments were made to the FICA, Medicare and retirement lines. A new line for Data Processing will be included for 2016 budget only in the amount of \$4,200.00. This will replace 3 work stations \$900/ea, software \$165/ea and eSet \$45/ea and 9 hrs of labor \$900.

**PUBLIC
COMMENT:**

Ed and Mary Phelps owners of the old Brass Heart Inn were in to introduce themselves. They are very excited to be in Tamworth and will be running the Inn as a wedding venue. Mrs. Phelps complimented Mrs. Farley who has been very helpful and gracious since they moved to town. EDC Chairman Farley recommended to the Select board to appoint Mrs. Phelps as a member to the Economic Development Committee. Chairman Gray made a motion to appoint Mary Phelps to the Economic Development Committee. The motion was seconded by Selectman Hidden and passed unanimously.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 4:25 p.m. to enter into a non public session under RSA 91 A: 3 II (a & c). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 4:40 pm and to open the regular session at 4:42 pm Motion was seconded by Selectmen Hidden and passed unanimously.

• *Items approved and signed by the Board:*

- 2015 Abatement 407-086-000 and 207-008-000

- A-10 Current use 403-004-000
- A-5W Land Use Change Tax Warrant and A-5 Land Use Change Tax 413-017-003
- Timber Tax Levy 412-017-000
- Intent to Cut 407-014-000
- Motion made by Chairman Gray to approve and sign minutes of December 22, 2015. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the 1st set of minutes of December 31, 2015. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign 1st set of non-public minutes Per RSA 91-A: 3, II (a & e) of December 31, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal this set of December 31, 2015 minutes for perpetuity. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign a 2nd set of non-public minutes Per RSA 91-A: 3, II (c, d & i) of December 31, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal this set of December 31, 2015 minutes until December 31, 2025. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign a 3rd set of non-public minutes Per RSA 91-A: 3, II (a & e) of December 31, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal this set of December 31, 2015 minutes for perpetuity. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the 2nd set of minutes of December 31, 2015. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the 4th set of non-public minutes Per RSA 91-A: 3, II (a & e) of December 31, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal this set minutes for perpetuity. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the 5th set of non-public minutes Per RSA 91-A: 3, II (a & e) of December 31, 2015. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the minutes of January 4, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the minutes of January 6, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a & e) of January 6, 2016. Motion was seconded by Selectman Hidden and passed unanimously. Chairman Gray made a motion to seal this set minutes for perpetuity. Motion was seconded by Selectman Hidden and passed unanimously.

- Motion made by Chairman Gray to approve and sign the minutes of January 7, 2016. Motion was seconded by Selectman Hidden and passed unanimously.
- Chairman Gray made a motion to approve and sign the non-public minutes Per RSA 91-A: 3, II (a & e) of January 7, 2016. Motion was seconded by Selectman Hidden and passed unanimously. Chairman Gray made a motion to seal this set minutes for perpetuity. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$ 19,579.80 with authorization for a transfer in the amount of \$12,428.72 for direct deposit (included in this amount), and an additional transfer of \$6,652.92 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Roberts and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$273,311.67. Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$273,311.67. Motion was seconded by Selectman Hidden and passed unanimously.
- Town Administrator Pearce discussed an email from David Little of the Planning Board requested a number of tax cards. She is questioning the necessity and asked if a list would be sufficient. Would like to work together.
- Town Administrator Pearce needs information and pictures regarding the Boston Post Cane recipient.
- The town has applied to participate in the WEX State of New Hampshire fuel card program.
- Mrs. Pearce asked permission to apply for the Primex Emerging Leadership Program. It is 9 days of training throughout the year, includes meals and materials for a cost of \$250.00. No answer was given.
- Resident Rebecca Mason asked the Board if they had heard anything further from the State regarding Irene's Way. The board has not.

**COUNTY
COMMISSIONERS &
ATTORNEY:**

County Administrator Ken Robichaud, Commissioner's Dave Sorenson, Chris Algren and Dave Babson came before the board to introduce Mr. Robichaud and present a brief update on county matters and answer possible questions.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 5:35 p.m. to enter into a non public session under RSA 91 A: 3 II (a & e). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 6:10 p.m. and recessed the meeting at 6:11 p.m. Motion was seconded by Selectmen Hidden and passed unanimously.
The board reconvened the meeting at 9:10 p.m.

Motion made by Chairman Steve Gray to approve Town Administrator Pearce to apply for the Primex Emerging Leadership Program. Motion seconded by Selectman Hidden and passed 2-1.

ADJOURNMENT:

Motion made by Chairman Gray to adjourn at 9:20 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

James S. Hidden