

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting 6:00pm
Town Office

Thursday, September 6, 2018

MINUTES

Present: Chairman Gray, Selectman Poirier, Ricker, Farnum and Mason, Road Agent Roberts, Fire Chief Colcord, Police Chief Littlefield, Recreation Director Roberts, EDC Chairman Farley, Friends of the Town House member Streeter, Recreation Advisory Chairman Cook, Franco Rossi from CAI, Town Administrator McWhirter, Governmentoversite.com videographer and several members of the public.

- CALL TO ORDER: At 6:01pm, Chairman Gray called the meeting to order.
- DEPARTMENTS & COMMITTEES:
 - Highway
 - Road Agent Roberts reported shoulder work on Gardner Hill Road and will begin working on Washington Hill Road next week. His crew replaced a culvert on Turkey Street and repaired a basin in the village. Mr. Roberts asked the board if some of the FEMA disaster relief funds could be transferred into the highway budget once the town receives the check.
 - Fire/Rescue/EMD
 - Fire Chief Colcord shared statistics for August 2018. He has been working with Lakes Region Fire Apparatus to reduce the cost of the proposed new fire truck. There have been 4 new members working on FF1 class and 1 member starting an EMT class. The chief is working on the ISO rating. There has been a definite improvement with the service of North Conway Ambulance. Ambulance billing has been set up with Comstar, there have been 6 runs billed to date. Chief Colcord has sent one member of the department to a grant writing class and will be getting all members certified to be in compliance to receive grants. All vehicles are due for inspection in September. Hazard Mitigation Plan should be completed by the end of September. Tamworth will receive \$62,611.78 for expenses incurred during the October 29th 2017 storm. A final recovery meeting with HSEM and FEMA is scheduled for September 11, 2018. The chief will begin to service all generators beginning next week. A Municipal Safety Building Committee is scheduled to meet on September 10, 2018. The key box for the town house has been installed.
 - Police
 - Police Chief Littlefield reported that Butler's Bridge is open. He is making progress on hiring a new patrolman.
 - Recreation
 - Recreation Director Roberts reported a successful summer program. He will have the last of the information requested by the Recreation Advisory Committee completed. Soccer and fall programs are scheduled to begin in a couple of weeks, coaches are in place. The Recreation Department will be offering flag football.

- EDC
 - Chairman Farley thanked the board and all attendees at the meeting regarding Broadband. She urged the board to form a committee to explore solutions for the lack of broadband available in town.
- Friends of the Town House
 - Internet and a phone have been installed at the Town House. The kitchen will be opened this week. Old tables have been replaced.

Selectman Farnum made a motion to throw out old tables. The motion was seconded by Selectman Ricker and passed unanimously.

The Friends shared a pamphlet of the history of the Tamworth Town House (The Meeting House) text from If Walls Could Speak – Revisited in 2005 by Jean Ulitz and Chris Clyne. The floors on the first floor of the Town House will be refinished after September 11, 2018.

- Administration
 - Administrator McWhirter reported that Avitar will take Vision data off the server and begin the conversion next week. The board members scheduled their time at the polling place on September 11, 2018. Steve 7am to 11am & 1pm to 3pm, Willie 7am to 11am, Dan 11am to 3pm, Aaron 3pm to 7pm and Becky 3pm to 7 pm. The reimbursement check for the repairs to Narrows Bridge was prepared and sent to Chocorua Lake Conservancy. The application to the Tamworth Foundation was submitted 8/31/2018 for work at the Town House. The next work session is scheduled for September 27, 2018. The letter to the editor written by the BOS regarding overturning the veto on SB 365 has been submitted to the surrounding newspapers. CIP public hearing is scheduled for September 18, 2018 at 7:00pm.

▪ APPOINTMENTS:

- Franco Rossi of CAI Technologies came before the board to discuss mapping and GIS capabilities moving forward. Mr. Rossi presented a brief demonstration of what his company offers regarding online access to mapping and GIS. The date in our CAMA system has been converted to GIS referencing. Looking to the further, to use the mapping and layer the data should be recompiled, the estimated cost to do this would be about \$30,000. This would not have to be done all at once.

The board recessed from 7:50pm to 7:55pm.

▪ PUBLIC COMMENT:

- Kristine Bontaites of 531 Depot Road came before the board to share her disappointment regarding the noise from CMI and the lack of response from CMI to the Boards request for sound data. A number of board members have been monitoring the noise on their personal devices. Selectman Farnum does not agree with this practice. The noise ordinance specifies that CMI should be doing this and providing it to the board.

Selectman Farnum made a motion to ask CMI to provide data for the next event and all subsequent events. The motion was seconded by Selectman Mason and passed (3-2).

Town Administrator McWhirter will make the request.

▪ NEW BUSINESS:

- The board opened the snowplowing and snow shoveling bids. The board agreed to advertise the RFP's again until September 20, 2018.

Selectman Poirier made a motion put the snow plowing and snow shoveling out to bid again until September 20, 2018. Also advertise in the newspaper again. The bids will be opened at the September 27th Selectmen's meeting. The motion was seconded by Selectman Mason and passed unanimously.

▪ SIGNATURE FILE:

- Chairman Gray made a motion to approve and the Selectmen's minutes for August 23, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign (3) sets of Selectmen's non-public minutes for August 23, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign (3) sets of Selectmen's non-public minutes for August 30, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign accounts payable manifest dated August 21, 2018 in the amount of \$7,294.11. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign accounts payable manifest dated September 13, 2018 in the amount of \$426,080.19. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the payroll manifest dated September 13, 2018 in the amount of \$28,865.57. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the appointment for Scott Turcotte to the Veteran's Committee. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign an Intent to Cut for map 422-024 off of Mountain Road. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign an Intent to Cut for map 422-026 & 004 off of Mountain Road. The motion was seconded by Selectman Poirier and passed unanimously.

▪ SELECTMEN'S UPDATE:

- Selectman Poirier reported that the first Veteran's Committee meeting is scheduled for Wednesday, September 12, 2018.
- Selectman Mason stated that some board members will be attending the Albany Selectmen's meeting at the Wonalancet Church on September 12, 2018. She also stated that the CIP is holding a public hearing on September 18, 2018.

▪ OLD BUSINESS:

- CIP
- Master Plan

▪ NON PUBLIC per RSA 91-A:3 II (a) & (e)

- Motion made by Chairman Gray at 8:53pm to enter into non-public session under RSA 91-A: 3 II (a) & (e). Motion seconded by Selectman Farnum and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y, Mason Y.

- Motion made by Chairman Gray to reopen the regular session at 9:03pm. The motion seconded by Selectman Mason and passed unanimously.
- Selectman Mason made a motion to seal the minutes of the previous non-public session #2, as it would adversely affect a reputation. The motion was seconded by Chairman Gray and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y, Mason Y.
- ADJOURNMENT: At 9:04pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason