

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, September 20, 2018

MINUTES

Present: Chairman Gray, Selectmen Ricker and Mason, Road Agent Roberts, Fire Chief Colcord, Police Chief Littlefield, Recreation Director Roberts, Friends of the town House member Streeter, Recreation Advisory Chairman Cook, Transfer Station Supervisor Johnson, Rescue Captain Baumann, 2nd in Command Mike Dow, Fire Wards Bowles, Remick and Hartley, Jim Bowles, Jim Hoenscheid from CMI, Conway Daily Sun reporter Daymond Steer, Town Administrator McWhirter, Governmentoversite.com videographer and several members of the public.

- CALL TO ORDER: At 6:00pm, Chairman Gray called the meeting to order.
- DEPARTMENTS & COMMITTEES:
 - Highway
 - Road Agent Roberts reported that he and his crew have been working on roadside mowing, corner cuts and grading the roads. They will get started on Washington Hill Road. The paving of Durrell Road should begin next week depending on the rain. The crew is busy with shop maintenance. Ricker's Auto Salvage picked up scrap metal from the highway garage.
 - Fire
 - Fire Chief Colcord reported he spent almost a week on a missing person incident. He thanked all the volunteers that helped in the search. Ricker's Auto Salvage will be hosting an extrication class on Oct 14th and 15th for the Fire/Rescue Department. Eastern Propane repaired the pipe to the propane tank at the School for the EMD generator. Selectman Mason asked for a meeting to be set up with the school to discuss ownership of the generator. A Memorandum of Agreement between the Town of Tamworth and SAU 13 should be prepared regarding the generator at the school.
 - Police
 - Police Chief Littlefield and his department worked to locate the subject that walked away from the assisted living facility. The new patrolman is starting on September 24, 2018.

Selectman Mason made a motion to approve and sign the appointment form for patrolman Karl Koch. The motion was seconded by Selectmen Ricker and passed unanimously.

- Recreation
 - Recreation Director Roberts reported that soccer has begun. There is about 16 children in k-2nd grade, 15 children in 3rd-4th grade. The numbers were very low for 5th-8th grades, so Tamworth will be combining with Freedom. Practices and most games will be played in Tamworth. The Recreation Department will also be offering flag football this year. Mr.

Roberts has turned in stats and signup sheets to the summer program to the town office as requested.

- Transfer Station
 - Transfer Station Supervisor Johnson reported operations are going well. He did receive a new 3 year contract with Waste Management, which will be submitted for review. He also shared with the board the increased costs associated with the new contract.
- Friends of the Town House
 - J & S Masonry will begin work at the town house the 1st week in October. The board doesn't know when Ossipee Concerned Citizens will begin using the town house again. Member Streeter requested a corrected certificate from the NH Historic Registry. Going forward all election equipment will be stored at the Town House and the Friends of the Town House will set it up and break it down. David Little from the Tamworth Foundation shared that the application submitted
- Administration
 - Town Administrator McWhirter reported that the check from FEMA has arrived for \$62,611.78. The MS-434 Estimated Revenue report has been filed. The state has not posted the utilities values needed to complete the MS-1. The Albany Selectmen are hosting a forum with the NH State Reps and candidates on September 26, 2018 @ 7:00pm. A training session on "Recruiting, Hiring and Termination" will be scheduled for all department heads and Selectmen.

Selectmen Mason made a motion to hold the general election in November at the Town House. The motion was seconded by Selectmen Ricker and passed unanimously.

- APPOINTMENTS:
 - 2nd in Command Mike Dow & Rescue Captain Matt Baumann reported that the Comstar billing set up for ambulance have been completed. There have been 7 transports that have been billed. The board discussed the purchase of an ambulance at a cost of \$160,000 being place in the CIP plan for budget year 2020. Fire Chief Colcord shared a letter he received from Effingham Fire Chief Burbank to set a meeting regarding the dissatisfaction with the current ambulance provider and to begin discussing a new contract to begin in 2021. Town Administrator McWhirter will reach out to Chief Burbank to let him know the board is interested in meeting. The board discussed the possible mold issue in the Central Fire Station with the fire wards:
 - *Selectman Mason made a motion to allow Chief Colcord to spend up to \$5,000 to get an air quality test for the mold and asbestos tiles. The money will come from the emergency repair response line of the budget. The motion was seconded by Selectman Ricker and passed unanimously.*
- PUBLIC COMMENT:
 - Recreation Advisory Committee Chairman Cook reported that the committee has received 235 completed surveys and are now being reviewed by the committee. Ms. Cook and the committee will deliver the committee's recommendations at the October 4th Selectmen's meeting.
 - As requested Jim Hoenscheid from Club Motor Sports provided sound measurements and reviewed the data with the Board for the 2 day event the weekend of September 8th and 9th. Mr. Hoenscheid stated he visited a number of affected neighborhoods to monitor the areas during the weekend

event. Mr. Hoenscheid stated that he does enforce his internal rules regarding muffled pipes. The Audi Club will be using the venue Sept 24th and 25th. There is also a fundraising event to support Meals on Wheels on October 7th. The BMW Club will be using the venue October 12th and 13th. The Club is still working with a sound engineer. Covering exposed rock slopes and seeding has been helpful in some areas.

- The meeting was recessed from 7:35pm to 7:40pm.
- SIGNATURE FILE:
 - Chairman Gray made a motion to approve and sign the Selectmen's non-public minutes (2) of September 6, 2018. The motion was seconded by Selectmen Mason and passed unanimously.
 - Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated September 27, 2018 in the amount of \$290,046.14. The motion was seconded by Selectman Ricker and passed unanimously.
 - Chairman Gray made a motion to approve and sign the payroll manifest dated September 27, 2018 in the amount of \$03,017.85. The motion was seconded by Selectman Ricker and passed unanimously.
 - Chairman Gray made a motion to approve and sign the Appointment forms (5) for Advisory Budget Committee for Melanie Streeter, Casslyn Cook, Rachel Johnson, Zach Remick and Jim Hidden. The motion was seconded by Selectman Ricker and passed unanimously.
 - Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Ricker and passed unanimously.
 - Intent to cut: Map 412-4 & 412-7 off Brown Hill Road
 - Intent to cut: Map 412-25 off Pease Hill Road
 - Letter to Liquor Commission – Wing's Restaurant
 - Thank you letter to CMI
 - Driveway Permit: map 410-015
 - Selectman Mason made a motion to allow Chairman Gray going forward to sign all documents that require one signature. The motion was seconded by Selectman Ricker and passed unanimously.
- SELECTMEN'S UPDATE:
 - Selectman Mason reported that the JLMC toured a number of municipal buildings. She will be attending a seminar on "Workplace Investigations". She attended the Albany Selectmen's meeting. Two topics were discussed one was the contract with Kennett and the other was rural broadband issues.
 - Cemetery Trustees have scheduled a work session at the Chocorua Cemetery from 9am to noon on September 22, 2018.
- OLD BUSINESS:
 - Master Plan
- PUBLIC COMMENT:
 - David Little spoke with the board about the need for a build out analysis. The board will discuss this at the October 11th work session along with members of the planning boards. He also asked the board to discuss the possible shelving unit for the sate and available funding. This will be discussed further at the October 4th Selectmen's meeting. The Tamworth Foundation has approved the application for funding renovations for work at the town house. A public hearing will be scheduled on October 4th to accept the unanticipated funds.
- ADJOURNMENT: At 8:45 pm, Chairman Gray made a motion to adjourn the meeting. The motion was seconded by Selectman Ricker and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason

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