

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
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TAMWORTH, NH 03886  
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Offsite visit to Ricker's Auto Salvage 5:00pm  
Selectmen's Meeting 6:00pm  
Town Office

Thursday, June 28, 2018

MINUTES

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Road Agent Roberts, Police Chief Littlefield, Fire Chief Colcord, Recreation Director Roberts, EDC Chairman Farley, Friends of the Town House member Streeter and Walker, Recreation Advisory Committee Chairman Cook, NH DNCR rep Philip Bryce, Art Charbonneau, Martin Frank, Town Administrator McWhirter and Governmentoversite.com videographer Ed Comeau.

The visit to Ricker's Auto Salvage was postponed due to inclement weather. The visit is rescheduled for July 12<sup>th</sup> at 5:00pm.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:01pm.
- NON PUBLIC per RSA 91-A:3 II (c)
  - Motion made by Chairman Gray at 5:02pm to enter into non-public session under RSA 91-A: 3 II (c). Motion seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y, Mason Y.
  - Motion made by Chairman Gray to reopen the regular session at 5:18pm. The motion seconded by Selectman Poirier and passed unanimously.
- Chairman Gray announced that the minutes from this non-public meeting have been sealed.
- DEPARTMENTS & COMMITTEES:
  - Transfer Station
    - Transfer station supervisor Johnson reported that the new steel container has been delivered. He reported the deck in the compactor will be repaired along with the plunger and ram.
  - Police
    - Chief Littlefield reported the patrolman position as been advertised. He and his department are gearing up for the July 4<sup>th</sup> activities. Chief Littlefield discussed noise complaints from residents near some of the wedding venues in town. The board discussed creating an event policy. No decision to create one was made.
  - Highway
    - The board and Road Agent Roberts discussed the request by the Barnstormers and agreed that placing a sandwich board sign on the retention pond property in Chocorua would not be granted. Town Administrator McWhirter will contact the Barnstormers with the board's decision. Using Depot Road as a detour while Butler's Bridge is closed will be okay for the short term. The board agreed to lift the load limit on Depot Road during the bridge replacement.

- Fire
  - Fire Chief Colcord submitted statistics since 6/16/2018. He and the fire department are ready for the July 4<sup>th</sup> activities. The firemen's auction is July 7<sup>th</sup> at 10am. The specifications are complete for the new fire truck. Bids will be opened on August 2, 2018. Still waiting on the completed Haz-Mit plan. The paperwork for FEMA funds will be filed by the end of the week. The next meeting of the municipal building committee is July 9, 2018 at 7:00pm. Fire Chief Colcord will reach out to CarePlus Ambulance to find out why they have been short-handed on a couple of ambulance calls and what they plan to do to remember the situation.
- Recreation
  - Director Roberts stated he has approximately 55 participants in the summer program, by the end of summer he usually has about 80. All his counselors will have completed CPR training before the program begins. Busses have been scheduled and contracts are in place for all field trips. All activities for July 4<sup>th</sup> festivities are set.
- EDC
  - Chairman Farley reported that the annual street fair is scheduled for August 4<sup>th</sup>. The day will begin with short races put on by Tamworth Community Nurses. LRPC annual dinner was well attended. The Tamworth Village Association received the Achievement of Excellence award and Mary Phelps received the Community Service award for "Wet Paint". Carol Miller, Director of Broadband Technology will meet with the board in a collaborative session to discuss broadband and the town's needs.
- Friends of the Town House
  - The new interior and exterior doors were installed. Keys will be distributed to the chiefs, town administrator, town clerk and the friends of the town house. During the last rain storm, the basement wall was washed out, Gary Jones will fix it at no charge.

*Selectmen Farnum made a motion to purchase a dehumidifier for the basement at the town house. The dehumidifier is a PFR175-EA for \$1,800.00. The motion was seconded by Selectman Poirier and passed unanimously.*

The committee reported that there will be about \$27,000 left after all the current work is completed. The foundation still needs to be fixed. The committee will get estimates for the foundation and possibly include that in the CIP plan.

- Administration
  - Town Administrator McWhirter reported that the treasurer is working with MVSB and was able to increase the interest earned on the Money Market which has increased from .75% to 1.35%. She will be looking into opening a CD. The work on Butler's Bridge will begin this week. The tentative shut down date is the middle of July for 4 weeks. The boards email accounts have been created. The board agreed to have the auditor return to meet with the staff to go over the findings and answer questions.
- APPOINTMENTS:
  - Philip Bryce and Art Charbonneau from NH DNCR came before the board to discuss the new summer season at White Lake State Park and Irene's Way. Mr. Bryce stated that nothing has changed from last year, no moorings are allowed and there is no gate at Irene's Way. The safety of campers, swimmers & boaters is the main concern. There is no swimming allowed at the boat ramp and a sign will be posted to that affect. There is night watchman, but any assistance from the Tamworth Police Department would be appreciated if the need arises. The cooperation with all parties is appreciated. The state is still planning to fix up the park, add more parking and possible a bathroom.

- Martin Frank and the board discussed whether the board was entering/exiting and recording non-public meetings properly. Mr. Frank is requesting that non-public minutes be posted on the website. After some discussion,

*Chairman Gray made a motion to post non-public meeting minutes on the website. The motion was seconded by Selectman Farnum and passed unanimously.*

- PUBLIC COMMENT:

- Casslyn Cook apprised the board of the activities of the Recreation Advisory committee. The committee is scheduled to meet again July 10<sup>th</sup> at the town house. Thus far they have requested back up paperwork from Administrator Mcwhirter for 2015, 2016 and 2017. They also submitted a questionnaire to Parker. The committee researched a summer camp program that is facilitated by the Brett School. The committee will be conducting a survey as to what people would like from a recreation department.
- Casslyn Cook also mentioned the lack of flags in the outlying cemeteries. The representative from the boy scouts was in attendance and said his troop would put flags out on the cemeteries in question.
- Bruno Siniscalchi asked the board if they would be willing to have a Fire Department Advisory Committee. Selectman Poirier stated he believes that should be handled by the Fire Wards not the Board of Selectmen.

- NEW BUSINESS:

- The RFP for snowplowing at the Fire stations and police department will be discussed at the next work session. Also postponed to the work session will be the draft fund balance policy.

- Selectman Poirier left the meeting at 8:00pm.

- SIGNATURE FILE:

- Chairman Gray made a motion to approve and sign the Selectmen's minutes for June 14, 2018. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the Selectmen's minutes for June 21, 2018. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the Selectmen's non-public minutes of June 21, 2018. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the check register and accounts payable manifest dated July 5, 2018 in the amount of \$1,855.00. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the check register and accounts payable manifest dated July 5, 2018 in the amount of \$368,510.85. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the payroll manifest dated July 5, 2018 in the amount of \$29,956.93. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the Intent to cut on 413-007.1 off of Cleveland Hill Road. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the 2018 administrative abatements for 203-069-000 & 203-069-002. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the 2018 Administrative abatement for 415-031-002. The motion was seconded by Selectman Farnum and passed unanimously.
- Chairman Gray made a motion to approve and sign the PA-28 Inventory of Taxable Property Form for 2018. The motion was seconded by Selectman Farnum and passed unanimously.

- Letter to NH DOT for flag pole in So. Tamworth
- Chairman Gray made a motion to approve and sign the appointment form for Mary Cronin to serve on the Veteran's Committee. The motion was seconded by Selectman Farnum and passed unanimously.
- SELECTMEN'S UPDATE:
  - Selectman Mason attended the CIP meeting. Requests are due to the committee by July 19, 2018. She mentioned she would like to still have a budget committee this year and is looking for volunteers.
  - Selectman Ricker attended the Lake's Region Planning Commission annual dinner.
  - Selectman Farnum attended the Lake's Region Planning Commission annual dinner. He quoted George Bald, speaker at the dinner who said, "It's about relationships first, everything else is second".
- OLD BUSINESS:
  - CIP
  - Master Plan
  - Drainage at Town House
- PUBLIC COMMENT:
  - Martin Frank asked what is happening with the Master Plan. The board stated that the Master Plan is created by the planning board.
  - The board agreed to invite Carol Miller to the August 23<sup>rd</sup> meeting to discuss broadband access for Tamworth.
- ADJOURNMENT: At 8:36pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Ricker and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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Steve G. Gray

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Daniel J. Poirier

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Aaron Ricker

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William W. Farnum

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Rebecca Mason