

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Non public per RSA 91-A:3 II (c) 5:30PM
Selectmen's Meeting 6:00pm
Town Office

Thursday, May 3, 2018

MINUTES

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:30pm.
- NON PUBLIC per RSA 91-A:3 II (c)
 - Motion made by Chairman Gray at 5:30pm to enter into non-public session under RSA 91-A:3 II (c). Motion seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y & Mason Y.
 - Motion made by Selectman Mason to reopen the regular session at 5:42pm. Motion seconded by Selectman Poirier and passed unanimously.
- Recess until 6:00pm

PRESENT: Chairman Gray, Selectmen Poirier, Ricker, Farnum & Mason, Recreation Director Roberts, Road Agent Roberts, Fire Chief Colcord, Police Chief Littlefield, Transfer Station Supervisor Johnson, TC/TX Kim Trammell, TVA representative Cloutier, EDC Chairman Farley, Friends of the Town House members Streeter, Walker and Cook, Town Administrator Mcwhirter, videographer of Governmentoversite.com and several members of the public.

- **DEPARTMENTS & COMMITTEES:**
 - Recreation Department
 - Recreation Roberts stated he has been preparing the fields and they are in great shape. There are 35 to 40 kids enrolled in Cal Ripken, 13 girls are playing softball and 20 kids are playing T-ball. The tennis nets are up. One of the posts and ratchets may need to be replaced at a cost of \$250. Adult basketball and pickle ball is continuing.
 - Highway Department
 - Road Agent Roberts reported all town roads are open except Meader Road and about 75% of the roads have been graded. The crack sealing will begin the week of May 7, 2018. The road crew has swept all the roads and has hauled all the gravel. They will begin cleaning the culverts. Mr. Roberts stated that the work on Butler's Bridge should begin after July 4th for about a month. He did ask the board to consider allowing him to use barriers to close some Class VI roads next winter. He would like to discuss this again in the fall.
 - Fire Department
 - Fire Chief Colcord reported business as usual. He will be meeting with Homeland Security on May 9th to submit paperwork concerning the disaster declaration of October 30 & 31, 2018. The HAZ-MIT plan should be ready within the next week.

- Police Department
 - Police Chief Littlefield submitted the department statistics for April 2018. The department collected about 10lbs of medication during the Drug Take Back Day. He will be participating in a Public Safety event sponsored by the Congregational Church.

- Transfer Station
 - Supervisor Johnson introduced Rob Clark, owner of The Recycle Mobile. Mr. Clark has been approached by a business in town to pick up their recycling after events. Mr. Clark is asking for permission to use the Tamworth Transfer station. The board did not make a decision. Mr. Johnson reported that maintenance/repairs are needed on the compactor, compactor floor and the ram. He did budget for these repairs.

- Economic Development Commission
 - Chairman Farley reminded the board of the LRPC Annual Dinner will be June 25th in Meredith. LRPC is presenting 'Safety on Route" 16 at the Ossipee Library on May 21st. "Wet Paint" begins May 7th. There are 29 artists participating. A number of receptions are planned during the week. May 11th "Tricks of the Trade" forum will be held at the Town office. Mrs. Farley mentioned plans to begin updating the 2008 Master Plan.

- Friends of the Town House
 - Member Melanie Streeter reported that a lot of progress has been made regarding the renovations to the Town House. The plumbing work has been completed, the water has been turned on and the furnace is scheduled to be serviced. The alarm company has completed its work on the alarm system. The board decided in case of emergency the Carroll County Sheriff's office will be the contact. The stairs going to the basement need to be replaced.
Selectman Mason made a motion to award the contract to replace the stairs to the basement to Mark Feddern at a cost of \$1,600.00. The motion was seconded by Selectman Poirier and passed unanimously.

 - There was further discussion regarding the kitchen design. Replacing the windows, work on the entrance to the bathroom and replacing the door was discussed.
Selectman Poirier made a motion to go back to the contractors for an updated estimate to this work. The motion was seconded by Selectman Mason and passed unanimously.

 - Mrs. Streeter reported the application is 99% complete with the NH Historical Preservation Alliance.
 The Friends of the TH also have estimates to repair/correct water flow to prevent it from seeping into the basement. No decision was made. The committee would like to know what to charge to rent the town house going forward. Selectmen Mason will craft a usage policy for the Town House.

- Town Clerk/Tax Collector
 - TC/TX Kim Trammell requested permission to obtain a shelving unit to store vital records being offered free by the Town of Exeter. It will be stored in the basement.
Selectman Farnum made a motion to move ahead and get the shelving unit. The motion was seconded by Selectman Mason and passed unanimously.

- APPOINTMENTS:
 - Tamworth Village Association representative, Norman Cloutier came before the board to discuss the future of the Association and the septic system that is used in the village. Mr. Cloutier presented a lengthy history of the old system which was a bare bones system. It was a large residential system not capable of the usage. He also recapped how the new system was installed. The new system was built to handle residential, apartment buildings, commercial, industrial and municipal uses. Mr. Cloutier stated that the current system being maintained and governed by an unpaid volunteer committee does not work. The new system is at 20% capacity, is functioning well and is being operated with a surplus. Mr. Cloutier reported that the septic system has an unlimited life and can be rehabilitated, in contrast to the old system which began to fail within 6 years and needed to be replaced. The board will discuss this request with town counsel.
- PUBLIC COMMENT:
 - Resident Linda Medeiros requested an update of activity concerning communication between the Selectmen and Club Motorsports. She also asked if the board has done any more regarding the purchase of a handheld decibel reader. The request for the operating plan and decibel monitoring records was made to CMI. The town is in possession of the operating plan. The decibel monitoring records have not been provided at this time. The board is working on other avenues that cannot be discussed. Ms. Medeiros asked that the board review the operating plan by the next Selectmen's meeting.
 - Resident Sue Ticehurst asked that the board enforce the noise ordinance as written. She also asked the draft selectmen's minutes be published on the town's website within 5 days. It is not required by law to publish draft minutes on the website, but to be made available for inspection.
- ADMINISTRATION:
 - Town Administrator will contact CMI to set up a meeting with Selectmen Ricker and Mason. The board discussed the request by Mr. Haskell for the town to create and send out a survey to residents to see how many residents are veterans. The board decided to deny this request. Town Administrator McWhirter is registering Selectmen Ricker, Mason and Farnum for the Budget Workshop being held in Ossipee.

Chairman Gray made a motion to approve the secretary/assessing clerk job description and written. The motion was seconded by Selectman Poirier and passed unanimously.

The board instructed Mrs. McWhirter to write a letter to NH DOT requesting changes and improvements to Tamworth Road and Page Hill near the bridge.

The board took a 5 minutes recess at 8:55pm.
- SIGNATURE FILE:
 - Motion made by Chairman Gray to approve and sign the Selectmen's Minutes for April 5 and April 19, 2018. Motion was seconded by Selectman Poirier and passed (4-0-1).
 - Chairman Gray made a motion to approve and sign the payroll manifest dated April 26, 2018 in the amount of \$30,901.85. The motion was seconded by Selectman Poirier and passed unanimously.
 - Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated May 10, 2018 in the amount of \$302,638.97. The motion was seconded by Selectman Poirier and passed unanimously.
 - Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated May 3, 2018 in the amount of \$1,550.00. The motion was seconded by Selectman Poirier and passed unanimously.

- Chairman Gray made a motion to sign and approve a Timber tax levy to parcel 413-9 & 10. The motion was seconded by Selectman Poirier and passed unanimously.
 - Selectman Mason made a motion to give permission to Chairman Gray to approve and sign the General Linen Services, LLC agreement. The motion was seconded by Selectman Poirier and passed unanimously.
 - Chairman Gray made a motion to approve and sign a veteran's credit for parcel 411-051. The motion was seconded by Selectman Poirier and passed unanimously.
 - Motion made by Chairman Gray to approve and sign the Land Use Change Tax for parcel 413-017.3. The motion was seconded by Selectman Poirier and passed unanimously.
 - Selectman Mason made motion to give permission to Chairman Gray to approve and sign the contract with BVC Art and Entertainment to provide music for the July 4th celebration. The motion was seconded by Selectman Poirier and passed unanimously.
 - Chairman Gray made a motion to approve and sign a letter to the NH Liquor Commission on behalf of the Barnstormer's Theatre. The motion was seconded by Selectman Poirier and passed unanimously.
- SELECTMEN'S UPDATE:
 - Chairman Gray worked with Jason Noyes and Peter Smart to add dimmers to the street lights in Chocorua Village.
 - Selectman Farnum attended the Road Study Committee meeting. The Road Study Committee is asking for volunteers to do deed research in Dover.
 - Selectman Ricker attended the Web design Forum.
 - Selectman Mason will write an RFP for plowing the police and fire stations this winter.
- ADJOURNMENT: At 10:00 pm, Selectman Poirier made motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason