

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Non Public per RSA 91-A: 3 II (a) 5:45pm
Selectmen's Meeting 6:00pm
Town Office

Thursday, January 25, 2018

MINUTES

Present: Chairman Hidden, Selectmen Gray and Poirier, Road Agent Roberts, Fire Chief Colcord, Police Chief Littlefield, EDC Pat Farley, ABC Chairman Becky Mason, TC/TX Trammell, Linda & Casslyn Cook, Melanie Streeter, Barbara Walker, David Little, Bruno Siniscalchi, Town Administrator McWhirter & videographer from Governmentoversite.com

- I. CALL TO ORDER: At 5:40pm, Chairman Hidden called the meeting to order.
- II. NON-PUBLIC – RSA 91-A:3, II (a)
 - Motion made by Chairman Hidden at 5:41 pm to enter into a non-public session under RSA 91 A: 3 II (A). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y, Gray Y & Poirier Y.
 - Motion made by Chairman Hidden to reopen the regular session at 6:05 pm. Motion seconded by Selectman Gray and passed unanimously.
- III. DEPARTMENTS & COMMITTEES:
 - Highway
 - Road Agent Roberts explained that he and his crew have been busy with snow and ice. They are cleaning up a lot of tree damage throughout town.
 - Fire/Rescue
 - Fire Chief Colcord reported everything is going well. He will be working with the planning board to review and approve subdivisions. In NFP1 and NFP101 it is a requirement to have the roads, dead ends, cul de sac signed off by the Fire Department. This process will be included in the planning board application.
 - Police
 - Police Chief Dana Littlefield if happy to report that the IMC software should be going live next week. A little training will be required.
 - Economic Development Commission
 - Chairman Pat Farley reported that 25 people participated in the first Tech Forum. The next 3 forums are as follows: February 15 Instagram, March 15 Excel and April 26 Web design.
- IV. APPOINTMENTS:
 - David Little presented a comparison of Tax Maps and Tax Cards. After discovering a discrepancy with PSNH property and at the request of the Board he compared all parcels contained in the Vision Appraisal database and the tax maps from CAI Technologies. There are a number of discrepancies that need to be researched and corrected. Mr. Little recommends correcting errors as necessary before converting to different appraisal software. Create procedures to provide for routine reconciliation and consider using assessing software that integrates mapping functionality to prevent such errors going forward. This outline was given to the Town Assessor and a number of the errors

have been researched and will be corrected. The assessor and Town Administrator will work together and review the process for a routine reconciliation.

V. NEW BUSINESS:

- 2018 Budgets
 - 4130 Town Administration – no change. The ABC committee does not agree with the part time salary line and suggests 2 40/hour per week positions as opposed to 1 40/hour a week and 1 32 hour a week position. As discussed this would not take care of the need for coverage during an extended absence.
 - 4153 Assessing – no change
 - 4155 Personnel Benefits - \$2,000 for the merit pool will be eliminated.
 - 4194.10 GB Town office - no change
 - 4150 Data Processing – no changes. ABC Chairman stated the committee agreed to the potential change to a new webhosting company.
 - 4194.20 GB Town house – Friends of the Town House requested \$105,000 be added to the Building repair and maintenance line to clean up the mold in the kitchen and mold and asbestos in the basement.
Continuing the discussion regarding the cleanup at the Town House, Fire Chief Colcord will coordinate getting things out of the building. The building will remain closed until the cleanup is complete. The voting on March 13, 2018 will be held at the K A Brett School.

VI. SIGNATURE FILE:

- Chairman Hidden made a motion to approve and sign Selectmen's Minutes for January 18, 2018. The motion was seconded by Selectmen Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Selectmen's Non-Public minutes for January 18, 2018. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Appointment for Welfare Director – Chris Clyne. The motion was seconded by Selectmen Gray and passed unanimously.
- The board approved and signed the following item:
 - Contract with Vachon and Clukay
 - Yield Tax 414-037 & 202-33

VII. SELECTMEN'S UPDATE:

- Selectman Gray attended the lakes region selectmen's meeting with surrounding towns to share resources. They discussed catch basins, KENO, school bus service and ambulance coverage. Selectman Gray has a ball park figure for cost to dim the street lights in Chocorua. He feels \$460 should be included in the budget for a hand held sound meter. Selectman Gray also suggested getting the cost for a flag pole and solar lighting for South Tamworth. Town Administrator McWhirter will work on that.

VIII. PUBLIC COMMENT:

- Chief Colcord will look into the light that is out on the flag at the Veteran's Memorial. If he can't get it working he will remove the flag.

- IX. ADJOURNMENT: At 7:40pm, Chairman Hidden made a motion to adjourn the meeting. The motion was seconded by Selectmen Gray and passed unanimously.

Respectfully submitted,
Darlene McWhirter, Town Administrator

Approved by the Board of Selectmen

James S. Hidden

Steve G. Gray

Daniel J. Poirier