

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting  
Town Office

Wednesday, December 20, 2017

MINUTES

Present: Chairman Hidden, Selectman Gray and Poirier, Recreation Director Roberts. Road Agent Roberts, Police Chief Littlefield, Fire Chief Colcord, ABC Chairman Mason, EDC Chairman Farley, Bruno Siniscalchi, Friends of the Town House: Melanie Streeter, Barbara Walker, Linda Cook, Casslyn Cook & Town Administrator McWhirter.

- I.    CALL TO ORDER: Chairman Hidden called the meeting to order at 10:05am.
- II.   APPOINTMENTS:
  - A volunteer group known as the Friends of the Town House came before the board to discuss ways to reduce expenses at the Town House using volunteers and fund raising. The volunteers are suggesting they be in charge of all the cleaning, opening/closing the building for renters and ordering supplies. Friends of the Town House would also like to be responsible for its use. Through fundraising they would like to purchase new window shades, new rugs, a dehumidifier and a refrigerator. They would also like to create a renter's guide. After some discussion the board agreed to allow these functions to be done by the Friends, while Recreation Director Roberts would continue to maintain the outside of the building. Mr. Roberts will outline the outside duties and the Friends of the Town House will outline their inside duties for the December 28<sup>th</sup> Selectmen's meeting. This new arrangement will begin in January 2018.
- III.   SIGNATURE FILE:
  - Chairman Hidden made a motion to approve and sign the A/P Manifest and Check Register dated December 15, 2017 for \$595.00. The motion was seconded by Selectmen Gray and passed unanimously.
  - Chairman Hidden made a motion to approve and sign the Payroll Manifest dated December 21, 2017 for \$46,707.42. The motion was seconded by Selectmen Gray and passed unanimously.
  - Chairman Hidden made a motion to approve and sign a 2017 Administrative Abatement. The motion was seconded by Selectmen Gray and passed unanimously.
  - The board approve and signed the following items:
    - Timber Tax Levy 402-003
    - Intent to Cut 403-011 off of Fowler's Mill Road
- IV.   SELECTMEN'S UPDATE:
  - Selectman Gray attended the Municipal Records Committee meeting. Mrs. Trammell will apply for an additional Moose plate grant. The committee would like other department and committees to review the records retention policy and bring in items that can be shredded.
- V.    DEPARTMENTS & COMMITTEES:
  - Administration

- The 2 new furnaces will be installed on Thursday, December 21, 2018. The board agreed to discontinue using the services of Checkmate Payroll Service and will begin using BMSI for the first Pay run in 2018. Chris Clyne has resigned as the Welfare Director. The board has agreed to use Sam Martin in the interim at a cost of \$30/hr. Town Administrator McWhirter will reach out to other towns to possibly share resources. The board agreed to do nothing at this time regarding the Sandwich Perambulation. The board reviewed proposed warrant articles for the 2018 warrant. They will be discussed and voted on at the December 28<sup>th</sup> Selectmen's meeting.
- Highway
  - Road Agent Roberts would like to put the plowing at the Fire Stations and Police Department out to bid for the 2018/19 season. Regarding participation in the catch basin cleaning regional sharing, Mr. Roberts does not believe it is beneficial for us to participate. Tamworth only has 8 to 10 basins and the state DOT cleans them for us.
- Recreation
  - Recreation Director Roberts stated he is working to resolve an issue with the furnace at the Town House. Most clubs are taking a break during the holidays, so the Town House is not being used. The recreation games will be the 1<sup>st</sup> week in January.
- Police
  - Police Chief Littlefield stated the cruisers should be getting the new graphics next week. He also is reminding residents to not put the snow from their property into the road.

VI. PUBLIC COMMENT:

- ABC Chairman Mason reported the committee will begin meeting on January 3, 2018. The committee is recommending the Board get together with the school to discuss exactly who is responsible for the maintenance of the EM generator. The ABC recommend the Fire Department, Conservation Commission and Tamworth Wireless meet to discuss who is responsible for activity at Great Hill Fire Tower. They are also in agreement that all fire budgets be combined. They will be scheduling meetings with 8 of the non-profit agencies that are requesting donations.

VII. ADJOURNMENT: At 11:50, Selectmen Gray made a motion to adjourn the meeting. The motion was seconded by selectmen Poirier and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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James S. Hidden

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Steve G. Gray

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Daniel J. Poirier

