

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting 6:00pm
Public Hearing per RSA 231:133 & 231:113-a
Town office

Thursday, June 27, 2019

MINUTES

Present: Chairman Poirier, Selectmen Farnum, Mason & Streeter, Fire Chief Colcord, Assistant Fire Chief Bowles, members of the Fire/Rescue Department, Police Chief Littlefield, Recreation Department Roberts, EDC Chairman Farley, C Cook & L Cook members of the Friends of the Town House, several members of the Tamworth Pines Coop, governmentoversite.com videographer and Town Administrator McWhirter .

- CALL TO ORDER: Chairman Poirier called the meeting to order at 6:00pm.
- OPEN PUBLIC HEARING: Chairman Poirier opened the public hearing at 6:01pm.

Chairman Poirier stated that the public hearing is being held to offer the residents ample opportunity to speak regarding naming the roads within Tamworth Pines Coop. The park is not mapped for E911 and there have been a number of safety issues where emergency personnel could not locate a particular residence. There was quite a bit of controversy. Residents don't feel the names or numbers on the houses should have to change. The residents of the Coop are unhappy with street names (Patriots Way, Championship Lane & Red Sox Way) submitted by the president of the coop. Selectman Farnum reviewed why the roads need to be named and house numbers change. Mr. Farnum stated that even if the residents don't agree, the Selectmen feel strongly that this change will be made to ensure safety. After a lengthy discussion, the board agreed to schedule another public hearing in 60 days and residents to submit new street names to the town administrator for E911 approval within 30 days of tonight's meeting. Town Administrator McWhirter will send a letter to the president of the Coop with the date of the Public hearing and submittal of proposed road names.

- CLOSE PUBLIC HEARING: At 6:43pm, Chairman Poirier closed the public hearing and returned to the Selectmen's meeting.
- DEPARTMENTS & COMMITTEES:
 - Fire
 - Fire Chief Colcord has returned from his recent deployment. He will submit the department statistics next month. He will attend the meeting to discuss the after action review for the purchase of the fire truck on July 18, 2019. Assistant Fire Chief Bowles has an incomplete draft of the modified point system and will review it with Chief Colcord. The July fireward's meeting will be rescheduled due to the holiday.
 - Police
 - Police Chief Littlefield submitted the police department activity report. Sargeant Sheehy is attending the cadet academy next week. Chief Littlefield discussed the purchase of the new police vehicle. The cost of a new vehicle ranges from \$32,000 to \$35,000. The cost to outfit the vehicles averages \$10,500. Chief Littlefield was asked to get quotes on a Tahoe and a

sedan for the board to review. The board will not purchase the vehicle through a bid process.

- Recreation

- Recreation Director Roberts stated the plans for the July 4th celebrations are coming along. He will have signage and cones in place where needed. The fire truck will stop traffic at Depot Road during the parade. This year the parade will end in the village and afternoon activities will be held in the village not at the school. Main Street will be closed. Parking will be available like it is during the farmer's market. The fireworks will be held at the Brett School with a band playing from 7-8pm. Mr. Roberts will look into parking on 1 side of Cleveland Hill Road. He will also look into creating a flyer for July 4th events to include locations of bathrooms. Mr. Roberts reported there are 43 kids enrolled in the summer program.

- EDC

- Chairman Farley stated the 4th Annual Street Fair is being held on August 3rd from 9am to 1pm. The LRPC Annual Dinner was a success and well attended. Mrs. Farley is the LRPC Representative to the Carroll County Broadband committee.

- Friends of the Town House

- Member C Cook stated the Tamworth Village Handcrafters (TVH) will be holding a craft fair/bake sale at the town house on July 4th along with other activities. TVH purchased a sandwich board for advertising in front of the town house. TVH will be conducting a raffle, with proceeds to possibly purchase a banister for the upstairs of the town house. The board approved the purchase of water plug to correct the trip hazard in front of the building.

- Administration

- Town Administrator McWhirter reported that the contract for the auditing firm is expiring this year and did the board wish to go out to bid. Selectman Farnum wanted to know what the requirement is to use an outside auditor. Selectman Farnum will change the locks at the property on 1 So. Chocorua River Drive. The state has discontinued the program for water testing at Chocorua Lake. The board does not want to test independently. The board will discuss the handyman position at a later meeting. The property on Lollipop Lane has been repurchased by the original owners.

- APPOINTMENTS:

- Conservation Commission Chairman Nelson O'Bryan updated the board on 2 Conservation Commission land projects. The commission is working to purchase 2.5 acres from the Community School. This will be merged with the current town owned Jackman Pond Wildlife Area. Grace Payne wishes to donate a conservation easement to the town. This property abuts the Hemenway State Forest with the northern boundary close to the Great Hill Fire Tower. The Conservation Commission will have the property surveyed. The cost will be paid by the conservation fund.

- SELECTMEN'S UPDATES:

- Selectman Mason attended the CIP meeting where they adjusted the numbers in the plan and moved the bridge work to next year. Mrs. Mason attended the Carroll County Broadband meeting. The members of the organization are requesting written commitments from all the interested parties to continue working on this project. The sewer commissioners will meet on July 10, 2019 at 6pm at the Town House.
- Selectman Farnum toured the Tuftonboro Transfer Station with the Tamworth Recycling Project and Glenn Johnson. Tamworth needs a plan to expand and update the transfer station. He attended the LRPC dinner where TCNA and Jack Waldron received awards.
- Selectman Streeter attended the sewer commissioner's meeting.
- Chairman Poirier attended the Planning Board meeting. He will be on vacation for the next meeting. Selectman Farnum will chair the meeting on July 11, 2019. The paperwork for the transfer of Tamworth Village Association sewer to the town was signed. The Tamworth Sewer easement will be signed this week.

▪ SIGNATURE:

- Chairman Poirier made a motion to approve and sign the Selectmen's minutes of June 13, 2019 as amended. The motion was seconded by Selectman Mason and passed (4-0).
- Chairman Poirier made a motion to approve and sign the Selectmen's minutes of June 20, 2019. The motion was seconded by Selectman Mason and passed (3-0-1)
- Chairman Poirier made a motion to approve and sign the Selectmen's non pubic minutes of June 20, 2019. The motion was seconded by Selectman Mason and passed (3-0-1)
- Chairman Poirier made a motion to approve and sign the accounts payable manifest dated June 28, 2019 in the amount of \$338,271.48. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the payroll manifest dated July 3, 2019 in the amount of \$31,279.82. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
 - Single Audit Requirement waiver
 - Notice of Intent to Cut Wood – 217-22 & 17 off RT 16
 - Notice of Intent to Cut Wood - 202-06 off Fairgrounds Road
 - Land Use Change Tax – 414-070
- Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed (3-0-1).
 - Junk Yard License
 - Raffle Permit

▪ OLD BUSINESS:

- The board reviewed and prioritized the list 2019 Selectmen Goals. A work session is scheduled for July 18th to discuss Tax-exempt properties, meeting with department heads and after action review for the purchase of the 2019 fire truck. A work session is scheduled for August 1st to review PILOTs, active duty pay procedure and road regulations.
- Remick Park & Tamworth History Center to discuss and vote on pathway. Administrator McWhirter to send a letter to the History Center with decision.

Selectman Mason made a motion to allow the History Center to create a pathway between the History Center and Remick Park through the hedge without a structure. The motion was seconded by Chairman Poirier and passed unanimously.

- The board will discuss creating a handyman position at a later date.

▪ PUBLIC COMMENT:

- EDC Chairman Farley commented about fiber optics cable and the need to have the entire town mapped to see where it is available.
- Selectman Mason reported there are 190 kids enrolled in the swim program.

- ADJOURNMENT: At 9:07, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Farnum and passed unanimously.

- RECONVENE: The meeting was reconvened and went directly into non public session.

▪ NON PUBLIC PER RSA 91-A: 3, II (a)

- At 9:08pm, Chairman Poirier made a motion to enter into non public per RSA 91-A:3, II (a). The motion was seconded by Selectman Mason and passed. Poirier Y, Farnum Y, Mason Y & Streeter Y.
- At 9:17pm, Chairman Poirier made a motion to return to the regular meeting. The motion was seconded by Selectman Mason and passed unanimously.

Selectman Mason made a motion to seal the previous non public meeting minutes, as it would adversely affect a reputation. The motion was seconded by Chairman Poirier and passed unanimously.

- **ADJOURNMENT:** At 9:19pm, Selectman Streeter made a motion to adjourn the meeting. The motion was seconded by Selectman Mason and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum