

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting 4:00pm
Town Office

Thursday, June 6, 2019

MINUTES

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason and Streeter, Administrator McWhirter and members of the public.

- CALL TO ORDER: Chairman Poirier called the meeting to order at 4:00pm and moved directly into non public session.
- NON PUBLIC per RSA 91-A:3, II:
 - Motion made by Chairman Poirier at 4:00pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Farnum and passed by roll call vote. Poirier Y, Ricker Y, Farnum Y and Streeter Y. Selectman Mason entered meeting at 4:04pm
 - Motion made by Chairman Poirier to reopen the regular session at 4:30pm. The motion seconded by Selectman Mason and passed unanimously.

Chairman Poirier made a motion to approve sealed minutes of the non-public meetings on May 9, 2019 sessions #1, #2, & #3 and non-public meeting on May 30, 2019 session #2. Motion seconded by Selectman Mason and passed unanimously.

- DISCUSSION ITEMS:
 - The board reviewed the Tamworth Swim Program and Waiver form and asked for 2 minor changes. Mrs. McWhirter will relay information to the Swim Director. This form is approved once changes are made.
 - The pay period change has been approved beginning with a one-time transition payroll of 10 days; Thurs 6/27/2019 to Sat 7/6/2019. Employees received written notification in their paychecks on June 6, 2019. The board will discuss this issue again if employees have questions.
 - The Friends of the Town House presented the framed plaque and certificate from the Historical Registry. This will be displayed in the lobby at the town house.
- SIGNATURE:
 - Chairman Poirier made a motion to approve and sign the revised Letter of Commitment – 6-Town Ambulance Services Agreement. The motion was seconded by Selectman Streeter and passed unanimously.

The next meeting to discuss the ambulance contract is June 10, 2019.

- Chairman Poirier made a motion to approve and sign the Moose Plate Grant Application for the Cook Memorial Library. The motion was seconded by Selectman Mason and passed unanimously.
 - Chairman Poirier made a motion to approve and sign the MOU – Homeland Security Grant 2019 – Radio Programming Grant for the Police Department. The motion was seconded by Selectmen Streeter and passed unanimously.
 - Chairman Poirier made a motion to approve and sign the HEB Contract Amendment dated 5/14/2019. The motion was seconded by Selectman Mason and passed unanimously.
 - Administrator McWhirter will contact Primex to ask about the possibility of an out clause in the Contribution Assurance Program (CAP) for 2020-2022 Worker's Compensation Program. This item will be discussed at the next meeting.
-
- Selectman Farnum stated he is meeting with the CIP committee on Wednesday and asked the board for correction to CIP put forward by the Selectmen last year. Mrs. McWhirter will prepare an RFP for a new server for the boards review and requests bids for a new roof for the town office.
 - Selectman Mason discussed RSA 275:32 & 33 Days Work; Days of Rest. The law states that if an employee is required to work on Sunday, within the next 6 days they must have a day of rest which is 24 consecutive hours. She stated there are 3 employees that fall into this category.

Selectman Mason made a motion to send a memo to all employees and enforce the day of rest law. The motion was seconded by Chairman Poirier and passed unanimously.

- ADJOURNMENT: At 5:26pm, Selectman Ricker made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum