

TOWN OF TAMWORTH

SELECTMEN'S MEETING MAY 23, 2019

Town Offices

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason & Streeter, TVA president Norm Cloutier, TVA Council Cargill, Town Administrator McWhirter and several members of the public.

Chairman Poirier called the meeting to order at 6:00pm.

Attorney Cargill stated that he has been working with Town Council Serge to create the agenda for the meeting and working out specifics for the transfer of the Tamworth Village Association sewer system on July 1, 2019.

Attorney Cargill suggested a letter be created and distributed to all current users on the system to let them know about the change of ownership. This information should include town contact information, billing cycle, where payment should be sent etc. This letter can be included in the July bills. Anyone interested in serving as a sewer commissioner is asked to attend the Selectmen's meeting on May 30th. A list of commissioner's duties is available on the town's website. The board would like to appoint commissioners as soon as possible so they can create rules and procedures before the transfer on July 1st.

Selectman Farnum made a motion to allow Chairman Poirier to sign any documentation pertaining to the transfer of the sewer on behalf of the entire board. The motion was seconded by Selectman Streeter and passed unanimously.

As of July 1, 2019 a bank account will be opened by the town treasurer to begin accepting payments and all TVA funds will be deposited there. The name of the sewer system will be Tamworth Sewer. The decision to use the existing bookkeeper will be left up to the commissioners.

Because the system will be owned by the town, Attorney Cargill stated that a license agreement would not be necessary for the pipes under the street. They discussed individual deed restrictions going away, but no decision was made by the board to do that.

The board did agree to not write off any delinquent accounts, but have them recorded as receivables at the time of the transfer.

Selectman Mason asked to have the draft RFP for the ambulance send to the Fire wards for their review. She also asked to check with the Chief Littlefield about an active shooter policy for all public buildings. Administrator McWhirter will forward the RFP and speak with the Chief.

At 7:15pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Farnum and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Daniel J. Poirier

Rebecca Mason

Aaron Ricker

Melanie Streeter

William W. Farnum