

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Non Public 5:15pm  
Selectmen's Meeting 6:00pm  
Town Office

Thursday, April 18, 2019

MINUTES

Present: Chairman Poirier, Selectmen Ricker, Farnum, Mason and Streeter, Road Agent Roberts, Asst Chief Bowles, Police Chief Littlefield, Transfer Station Supervisor Glenn Johnson, Friends of the Town House member Cook, Treasurer Annie Burke, TVA President Norman Cloutier, Library Director Cronin, Town Administrator McWhirter and several members of the public.

- CALL TO ORDER: Chairman Poirier called the meeting to order at 5:15pm.
- NON PUBLIC per RSA 91A:3 II (a)
  - Motion made by Chairman Poirier at 5:16pm to enter into non-public session under RSA 91-A: 3 II (a). Motion seconded by Selectman Mason and passed by roll call vote. Poirier Y, Ricker Y, Farnum Y, Mason Y and Streeter Y
  - Motion made by Selectman Mason to reopen the regular session at 6:03pm. The motion seconded by Chairman Poirier and passed unanimously.

*Chairman Poirier made a motion to seal the minutes of the previous non-public sessions #1, & #2, as it would adversely affect a reputation. The motion was seconded by Selectman Mason and passed by roll call vote. Poirier Y, Ricker Y Farnum Y, Mason Y and Streeter Y*

Chairman Poirier made a motion to approve and sign 3 sets of non public minutes from the April 11, 2019 selectmen's meeting. The motion was seconded by Selectman Mason and passed unanimously.

- DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts reported that Ambrose Brothers should finish crushing gravel this week. The roads are finally beginning to dry out and they will begin sweeping. He and his crew repaired a culvert on Washington Hill Road. He is extending a thank you to Zack Remick and Chief Colcord for their assistance during that repair.
  - Fire
    - Asst Chief Bowles stated fire permits are required. Gail Enos, president of Tamworth Pines Coop and resident Marie Hentges have been working with Chief Colcord to establish E911 addresses for residents at Tamworth Pines Coop. Some of the residents are opposed to the changes. Asst Chief Bowles and the Tamworth Pines Coop president are asking the town to hold a public hearing and name

the roads within the park and require that they establish E911 addresses. The board agreed to hold a public hearing and will decide on a date at a later time. Selectman Farnum will meet with a resident who is asking to rename the road he resides on. The board will hold a public hearing to discuss both items.

- Police
  - Police Chief Littlefield reminded everyone about Drug Take Back day April 27<sup>th</sup> from 10 am to 2pm in the Police Department lobby. He would like to commend Road Agent Roberts for great road work this winter and spring. Now that the weather has broken the radar trailer will be out.
- Transfer Station
  - Transfer Station Supervisor Johnson has changed the paper container to a MSW container. The container for the swap shop is ready for this weekend. He voiced his concern that the recycling group will not have volunteers available to keep an eye on the swap shop. He was reminded that this is only a 2 weekend trial.
- Friends of the Town House
  - Member C. Cook reported that the grounds at the Town House were cleaned up.
- Administration
  - Town Administrator McWhirter reminded the board of their April 25<sup>th</sup> meeting with Waste Management and the scheduled Public Hearing on May 2<sup>nd</sup> to accept the Discretionary Preservation Easement and Appropriation of Funds from the Tamworth Foundation. Selectman Mason will attend the vote on SB 38 naming the bridge in Tamworth for David Bowles. J & S Masonry will begin work to complete the foundation project April 27<sup>th</sup>. The Board agreed to allow Remick Museum and Farm to use the parking lot at the town house for an event they are sponsoring on May 30<sup>th</sup> from 9am to 2pm. The board declined a resident's request to separate the Selectmen's deed they received from the 2007 land auction.
- APPOINTMENTS:
  - Treasurer Annie Burke reported that she obtained information and rates for a Tax Anticipation Note from MVSb and Northway. The board agreed to have her submit the paperwork and get the process started.

*Selectman Mason made a motion to direct all department heads to hold off buying anything unnecessary until after the 1<sup>st</sup> tax bill has gone out. The motion was seconded by Chairman Poirier and passed unanimously.*

- Tamworth Village Association, President Norman Cloutier came before the board to discuss the transfer of the Tamworth Village Association to the Town of Tamworth. The board agreed to have TVA attorney correspond directly with town counsel to work out all the details and allow the attorney to speak with the town auditor if need be. The TVA stated that they will pay for all legal expenses, even the ones that occurred before town meeting. A work session is scheduled for May 23<sup>rd</sup> at 6:00pm with TVA President Cloutier, TVA Attorney Cargill, Tamworth Treasurer Burke, the present bookkeeper and possible candidates to serve as commissioners. The work session will be to decide on procedures, commissioner's role, the transfer etc.
- NEW BUSINESS:

- Chairman Poirier reported to all department heads that all employees work cell phone numbers will be posted on the town website. The board believes they are public information and should be published.

Police Chief Littlefield asked the board when that decision was made and was told it was in the earlier non public session. He voiced his concern that cell phones are not something that should be discussed in a non public meeting. For safety reasons, he feels very strongly that the officer's work cell phone number should not be posted on the town website. Concerns for property record keeping, lack of emergency response to name a few reasons. The department has spent numerous hours teaching residents whom to call and when, this practice will undo what he has accomplished.

- The board briefly discussed which employees held authorized credit cards and the limits on each one.
  - *Selectman Mason made a motion that all town credit cards will have a credit limit of \$5,000. The motion was seconded by Selectman Streeter and passed unanimously.*

- Vote on RSA 31:105 & RSA 31:106

- *Selectman Mason made a motion to adopt RSA 31:105 Indemnification for Damages & RSA 31:106 Indemnification; Civil Rights Suits. The motion was seconded by Selectman Farnum and passed unanimously.*

- **SELECTMEN'S UPDATES:**

- Chairman Poirier asked the board members to think about what they want to accomplish this year, set goals and plan to work on specific projects during scheduled work sessions.
- Selectman Mason will be attending the ambulance meeting in Freedom on April 22<sup>nd</sup>. She is working on 2 issues as the health officer.
- Selectman Ricker is speaking to the Madison Road Agent about how they get rid of their glass at no cost to the Berlin/Bethel landfill.
- Selectman Farnum will research the process to change road names.
- Selectman Streeter helped to clean up the grounds at the town house.

- **SIGNATURE:**

- Chairman Poirier made a motion to approve and sign the accounts payable manifest for April 19, 2019 in the amount of \$273,020.90. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the payroll manifest dated April 25, 2019 in the amount of \$32,616.76. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to sign the 2019 MS-535 Financial Report of the Budget. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Poirier made a motion to approve and sign the Yield tax Levy for map/lot 407-039. The motion was seconded by Selectman Mason and passed (4-0-1).
- Chairman Poirier made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
  - Yield tax Levy 411-024 & 025
  - Raffle application – Friends of the Cook Memorial Library
  - Business website link application

- **OLD BUSINESS:**

- The board approved the
  - The Board asked to meet with Primex and the Swim director to discuss her program for 2019.
  - The Town Administrator will ask Eversource for which types of lights are on each pole in town.
  - The Board agreed to have Selectmen Farnum and Streeter review all sealed non public minutes and present a list to the entire board to review and vote to unseal any minutes that should be unsealed.
  - The Board agreed to the proposal presented by Library Director Cronin “Library Carpeting – Moving Services”. Director Cronin will have a contract for the board to sign at the next meeting.
- PUBLIC COMMENT:
  - Resident Linda Cook reported that a Tamworth resident still has the 250<sup>th</sup> Commemorative Plate on their truck. Per RSA that should be removed. She was told it was up to the Board of Selectmen to respond to this type of complaint. Chairman Poirier will make speak to the individual.
  - Mrs. Siniscalchi inquired about a budget committee for 2020. The board would like to establish one. A notice will be put on the town website. The Board would like a budget committee to begin meeting in June.
  - Veteran’s Committee member P. Poirier reported, she received information concerning the old Veteran’s Committee that they were a 501 C3 and had money that should go to the newly formed veteran’s committee. The old committee could not find any of the supporting paperwork for the time they were in existence. The board asked that the checking account be closed and the funds could be donated to the town.
- *Selectman Mason made a motion to correct and clarify the 2019 Economic Development appropriation for 2019 for \$2,595. On the warrant it is called Advertising & Regional Associations. The motion was seconded by Selectman Streeter and passed unanimously.*
- ADJOURNMENT: At 7:45pm, Selectman Mason made a motion to adjourn the meeting. The motion was seconded by Selectman Streeter and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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Daniel J. Poirier

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Rebecca Mason

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Aaron Ricker

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Melanie Streeter

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William W. Farnum