

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting 5:00pm  
Town Office

Thursday, January 24, 2019

MINUTES

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Road Agent Roberts, Asst. Fire Chief Bowles, Police Chief Littlefield, TC/TX Trammell, EDC Chairman Farley, Friends of the Town House C Cook & L Cook, Norman Cloutier of TVA, Finance Director Estabrook, Town Administrator McWhirter, videographer from governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:00pm.
- APPOINTMENT:
  - Norman Cloutier, President of Tamworth Village Association (TVA) discussed the proposed budget for the sewer system and suggested it should be half of what was originally discussed. The TVA's fiscal year ends Jun 30, which would be a good date to transfer the property. The TVA will pay all closing costs and legal fees associated with the closing. The board discussed the proposed budget for the sewer to be included in the town budget for 2019. If the town does acquire the system, the commissioners will have to update the ordinances. The board discussed RSA 149-I:10 and RSA 35:7, which clearly states that the Board of sewer commissioners can create a capital reserve fund without going before town meeting. The sewer commissioners may also spend out of the capital reserve account without going before town meeting. Mr. Cloutier stated that the TVA should repair the generator before the closing. He stated the sewer commissioners should be the ones to set up a monitoring system once they are in place.

*Selectman Farnum made a motion to include 6 months of expenses and revenues in the proposed 2019 budget for the sewer system at \$8,622. The motion was seconded by Selectmen Ricker and passed unanimously.*

- DEPARTMENTS & COMMITTEES:
  - Highway
    - Road Agent Roberts reported he and his crew have been busy with all the snow and rain. They have cleared downed trees. He does feel the roads are in good shape.
  - Fire
    - Asst Fire Chief Bowles says the department has been busy with calls. He briefly discussed the 2019 warrant article for a new truck and that a new truck would take at least a year before it is delivered. Fire Chief Colcord presented the Fire/Rescue Statistics for November and December 2018.
  - Police
    - Police Chief Littlefield stated he had nothing new to report. With the winter weather, his department has been responding to a number of accidents. In the 2019 budget, a line for holiday stipend was added for 3 officers, which will be changed to 2 officers. Chief Littlefield stated that this is a common practice throughout law enforcement agencies.

*Selectman Mason made a motion to accept the proposed holiday stipend plan for the Police Department and to revise the personnel policy to reflect the change. The motion was seconded by Selectman Farnum and passed unanimously.*

- EDC
  - Chairman Farley shared that EDC has been reviewing the master plan and have made plans for the next business forum.
- Friends of the Town House
  - Member Cook reported that the doors and windows have been replaced in the Town House. Squeaky Sneakers cancelled the program on the Martin Luther King holiday. Road Agent Roberts will bring a bucket of sand to the town house.
- Administration
  - Town Administrator McWhirter confirmed with the board that the voting for 2019 officers will take place at the town house on Tuesday, March 12<sup>th</sup> from 8am to 7pm. The town meeting will extend to Wednesday, March 13<sup>th</sup> at 7:00pm at the Brett School. The hazardous waste paperwork submitted by Transfer Station Supervisor will be discussed at a later meeting.

Ms. McWhirter shared an opinion from town counsel concerning sewer commissioner's ability to obtain a loan and sign contracts without the Board of Selectmen's approval. Per counsel, a Board of Sewer Commissioners is vested with the powers in the town otherwise conferred upon the selectmen, so they are the ones to negotiate and sign contracts related to the system. The Board of Sewer Commissioners would be officials charged with securing a loan, but the town meeting would still have to authorize the particular bond. The other concern brought to town counsel, is if a capital reserve fund needed to be created at town meeting. Per town counsel, RSA 149-I: 10 and RSA 35:7, a municipal sewer department may create a capital reserve fund without town meeting approval.

- Town Clerk/Tax Collector
  - The board reviewed the Town Clerk/Tax Collector 2019 proposed warrant article and made no changes.
- NEW BUSINESS:
  - Selectmen Farnum spoke about estimated revenue for 2019 using a 3 year average and briefly discussed other sources of small amounts of revenue. The proposed revenues for 2019 will be calculated as they have been in the past. The board mentioned the proposed HB 1470 that would repeal the yield tax on timber.
  - The board reviewed the overall proposed 2019 warrants and budget. A grant line was added for a proposed grant to complete work at the town house. Specific line item figures will be changed in the police budget to correct the amount for officer's holiday pay and to include ½ years expenses and revenue for the sewer budget.
  - Chairman Gray requested specific information from some of the outside agencies concerning how many Tamworth residents are using services each year. Ms. McWhirter will request that information.

- SIGNATURE:

- Chairman Gray made a motion to approve and sign the Selectmen's meeting minutes of January 3, 2019. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the Selectmen's Meeting minutes as amended of January 10, 2019. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest dated January 31, 2019 in the amount of \$264,649.10 for 2019 expenditures. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest dated January 31, 2019 in the amount of \$4,302.70 for 2018 expenditures. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to sign and approve the payroll manifest dated January 31, 2019 in the amount of \$36,265.10. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Poirier and passed unanimously.
  - Agreement for 2018 audit with Vachon Clukay & Company PC
  - Appointments for Conservation Commission
    - Michele Miller, Member
    - Stephanie Doyle, Member
    - Dexter Harding, Member
    - Eric Dube, Alternate member
  - Intent to Cut for 412-30 off Great Hill Road
  - Intent to Cut for 412-1, 4 & 7 off Brown Hill Road
  - Pole license agreement on Cleveland Hill Road

- PUBLIC COMMENT:

- David Little requested that projected revenue be included on the spreadsheets from year to year. He would also like to see total appropriations on the expenditure worksheets from year to year.
- Chief Littlefield reported that part of Fowler's Mill Road has been closed due to flooding.

- SELECTMEN'S UPDATE

- Selectmen Farnum reported that there are 13 street lights throughout town that are not working. One pole doesn't have a light on it and one in Chocorua is over one of the new lights. These discrepancies have been reported to Eversource for repair

*Selectman Farnum made a motion to discontinue the light on pole #87/4. The motion was seconded by Selectman Poirier and passed unanimously.*

- Chairman Gray attended the Conservation Commission meeting and reported they are working on obtaining a grant for the summer program. Naturalist Sue Morse will speak on 2/15/2019. He also attended the hearing in Concord to discuss the renaming of Butler's Bridge in memory of David Bowles.

- OLD BUSINESS:

- The discussion regarding Personal Wire Service Facility Building Permit will be discussed at a later date.

- ADJOURNMENT: At 7:40pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

- RECONVENE: At 7:40pm, Chairman Gray reconvened the meeting.
  - The board discussed adding an overtime line in the transfer station budget to 2019. The full time salary line has been overspent the last couple of years.

*Selectman Mason made a motion to add \$3,000 in an overtime line for the transfer station. The motion was seconded by Chairman Gray and passed unanimously.*

- ADJOURNMENT: At 7:45pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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Steve Gray

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Daniel Poirier

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Aaron Ricker

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William Farnum

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Rebecca Mason