

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, December 13, 2018

MINUTES

Present: Chairman Gray , Selectmen Ricker, Farnum and Mason, Road Agent Roberts, Police Chief Littlefield, Fire Chief Colcord, Asst Fire Chief Bowles, Recreation Director Roberts, Transfer Station Supervisor Johnson, Library Director Cronin, Conservation Chairman O'Bryan, EDC members Phelps, Bloomberg and Goodson, Advisory Budget Committee members Streeter, Cook, Johnson, Siniscalchi and Remick, CIP Chairman Waldron, Town Administrator McWhirter, videographer from governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 6:00pm.
- DEPARTMENT AND COMMITTEES:
 - Highway
 - Road Agent Roberts reported a lot of storm damage and trees down.
 - Recreation
 - Recreation Director Roberts stated the recreation programs are traditionally slow this time of year. Basketball and pickle ball are underway.
 - Fire Department
 - Fire Chief Colcord stated he would have November stats for the next meeting. He just finished proof reading the Hazmat Mitigation Plan and is waiting for the final copy.
 - Police Department
 - Police Chief Littlefield submitted October and November statistics. He reported business as usual.
 - Friends of the Town House
 - All the floors in the town house have been refinished.
- APPOINTMENTS:
 - Norm Cloutier president of the Tamworth Village Association came before the board with an update regarding the inspections of the system. White Mountain Survey tested the ventilation, which is drafting properly. Lamprey Septic tested all controls, floats and relays. Bellemore Septic power flushed all 8" mains and a video inspection was completed. There were no issues reported and reports will be provided to the Board of Selectmen.

Attorney Cargill spoke regarding the difference between a municipal sewer system and a private sewer system as it relates to subdivisions and expansion in the village. What was discovered is that when an owner goes to subdivide a property they will need to obtain approval from Tamworth Planning Board and NH DES. DES standards are very ridged. If there were cluster developments in the village, this would not work with DES's subdivision standards even though it is an offsite system. If the system is owned by the municipality then DES would drop its jurisdiction over the subdivision. Mr. Cargill stated that the risk exposure for any municipal coverage is far more robust than a private system. Any liability beyond the insurance coverage

would be held by the users of the system, not the municipality. There is no mandatory hook up requirement and the sewer commissioners would dictate who could hook up. If an owner has a working system they don't have to hook up, but if it fails the owner would have to hook up. Attorney Cargill will contact town council to discuss the potential building on Greg's Way and how that will affect the system. Mr. Cloutier will provide updated financial information to the Selectmen. The joint public hearing regarding the town acquiring the sewer system is January 9, 2019 at 6:00 pm at the KA Brett school cafeteria.

As of March 2019, the TVA will not have a quorum of board members to continue their work. The present board members have not found anyone willing to serve and the current members will not be continuing to serve. The TVA would become dormant. With provisions set in the agreement the town can step in and maintain the systems as needed. There was a brief discussion about the 2 entities of the TVA. The articles are written for the following purposes:

1. To conduct civic oriented work.
 2. To work on a sewer system in the Tamworth Village District.
- Members of the Advisory Budget Committee (ABC) were in attendance. Casslyn Cook stated that the detailed report is extensive and are possible recommendations for the Selectmen. Some of the recommendations being suggested for 2019 are the same as the ones suggested in 2018 and they feel they need to be addressed. Chairman Gray thanked the committee for their dedication and hard work throughout the process. Bruno Siniscalchi stated that the committee worked hard during this process and would hope that the Selectmen heed the recommendations.

Selectman Farnum stated that the voters have an opportunity to decide at town meeting how they want to spend their money, as a board he would like to look at any way the budget can be reduced. Selectman Mason stated the Board will work closely with department heads to cut budgets where they can be cut. This entire process gets voters and department heads talking and understanding the budget process. The discussion continued to ways of increasing revenue and that the business incentive tax should be looked at again.

There was a lengthy discussion as to the process and lack of follow up with the department heads to discuss possible solutions and lack of or misinformation being used to make the recommendations. Town meeting votes on appropriations, but the spending of the funds is done by Board of Selectmen. Chief Littlefield stated the need to be mindful of cutting corners. Some of the problems being faced today are because corners were cut in the past. As the municipality is looking to cut their budget it should be noted that the school budget makes up a big portion of the overall tax rate. The school budget needs to be looked at as well. EDC Commissioner Phelps stated a number of reasons why an Economic Development Commission is needed in town and reported on their activities throughout the year. ABC member Remick suggested looking into the CIP plan and bringing back the use of capital reserve accounts.

- ADMINISTRATION:
 - Town Administrator McWhirter presented a resignation letter from Fire Chief Colcord as the health officer. The board will not accept the resignation until it is signed. The board will not put additional funds into the 2019 budget for the Sandwich perambulation. The board accepted the revision to the personnel policy to include the new health insurance cost share.
- SIGNATURE FILE:
 - Chairman Gray made a motion to approve and sign the Selectmen's minutes for November 29, 2018, November 30, 2018 and December 4, 2018. The motion was seconded by Selectman Mason and passed (4-0).

- Chairman Gray made a motion to approve and sign the Selectmen's non-public minutes of November 30, 2018 and December 4, 2018. The motion was seconded by Selectman Mason and passed (4-0).
- Chairman Gray made a motion to approve and sign the Accounts payable manifest and check register dated December 11, 2018 in the amount of \$19,233.33 & December 20, 2018 in the amount of \$312,387.26. The motion was seconded by Selectmen Mason and passed unanimously.
- Chairman Gray made a motion to approve and sign the Payroll manifests dated December 11, 2018 in the amount of \$5,993.34 & December 20, 2018 in the amount of \$30,166.55. The motion was seconded by Selectman Mason and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Mason and passed unanimously.
 - 2019 holiday schedule
 - Intent to cut – 404-039 off Philbrick Neighborhood Road
 - Intent to cut – 215-037 off Maple Road
 - Intent to cut – 419-7 off Hackett Hill Road
 - Timber tax levy – 422-024
 - Timber tax levy – 407-66, 33 & 30
 - Land use change tax – 413-013
- **SELECTMEN'S UPDATE:**
 - Selectman Mason has been working on numbers for the budget. She is looking into other sources of revenue such as reviewing current use rates and fees for repeated alarm calls for the Fire and Police Departments.
 - Selectman Farnum attended a meeting with Fire Chiefs to discuss the ambulance contract in Center Ossipee. He also requested a number of items from the Town Administrator to include a revenue report, detailed expenditure report, Tamworth's permanent Record from NH DRA, list of non profits and PILOTs. Selectman Farnum was informed that the BOS is given a list of expenditures at the end of each month and we do have a copy of Tamworth's Permanent Record.
 - Chairman Gray attended a meeting with the Fire Chiefs to discussion the ambulance contract in Center Ossipee. Selectman Mason suggested the possibility of forming a mutual aid committee to oversee the ambulance contract. He also attended the LRPC regional meeting. They will be gathering information for regionalization of road striping, school buses and broadband. LRPC is also looking into the cell phone coverage and will need to send a letter to the FCC stating the cell companies are not in compliance with their agreement with the FCC. Chairman Gray also attended the Tamworth Conservation Commission.
- **PUBLIC COMMENT:**
 - ABC Chairman Streeter wanted to thank the budget committee members for all their hard work and dedications. She also commented that she is disappointed in the behavior of some department heads. The committee researched another possible source of review at the Fire Department. There are 3 members of the department that are certified to do inspections that could generate revenue.
 - Bruno Siniscalchi asked for an explanation of a modified full time position. There was a brief discussion of the health insurance and FSA benefit for employees.
- **NON PUBLIC Per RSA 91-a:3, II(a):**
 - Motion made by Chairman Gray at 8:30pa to enter into a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Farnum and passed by roll call vote. Gray Y, Ricker Y, Farnum Y & Mason Y.

- Motion made by Selectman Mason to reopen the regular session at 8:59pm. Motion seconded by Selectman Farnum passed by roll call vote Gray Y, Ricker Y, Farnum Y and Mason Y.

Chairman Gray made a motion to seal the non public minutes for session #1 of the December 13, 2018 and the non public minutes for November 26 and December 4, 2018. The motion was seconded by Selectman Mason and passed by roll call vote, Gray Y, Ricker Y, Farnum Y & Mason Y.

- ADJOURNMENT: At 9:03pm, Chairman Gray made a motion to adjourn the meeting. The motion was seconded by Selectman Mason and passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Town Administrator

Steve Gray

Daniel Poirier

Aaron Ricker

William Farnum

Rebecca Mason