

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting    5:45pm  
Non-Public session  
Town Office

Thursday, November 30, 2017

MINUTES

Present: Chairman Hidden, Selectmen Gray and Poirier, Recreation Director Roberts, Road Agent Roberts, Fire Chief Colcord, Police Chief Littlefield, T/S Supervisor Johnson, Cemetery Trustees Wheeler and Albee, Jack Waldron, ABC Chairman Mason, Town Administrator McWhirter, Videographer and 5 members of the public.

- I.    CALL TO ORDER: Chairman Hidden called the meeting to order at 5:45pm.
  
- II.   NON-PUBLIC PER RSA 91 A:II (a):
  - Motion made by Chairman Hidden at 5:46pm to enter into a non-public session under RSA 91 A: II (a). Motion was seconded by Selectmen Gray and passed by roll call vote. Hidden Y, Gray Y & Poirier Y.
  - Motion made by Chairman Hidden to reopen the regular session at 6:15pm. Motion was seconded by Selectmen Gray and passed unanimously.
  
- III.   DEPARTMENTS & COMMITTEES:
  - Fire Department
    - Fire Chief Colcord reported that the repairs to the generator at the school will be close to \$2,500. The fire extinguishers and (SCBA) Self-contained breathing apparatus will be calibrated this week. Chief Colcord met with the Advisory Budget Committee.
  - Recreation Department
    - Recreation Director Parker Roberts reported fall cleanup is done and he has been getting ready for winter. He is organizing a trip to the Magic Christmas concert in Portland, ME on December 10<sup>th</sup>. Basketball season is underway. He will be holding an adult open gym for Basketball. New this season he will be offering pickle ball for adults.
  - Highway Department
    - Road Agent Roberts stated he and his crew has been taking advantage of the nice weather. They have been able to do some roadside chipping and cleaning up the sight lines. They did some work on Depot Road and Fowler's Mill Road. The disaster declaration has been declared by the government for the storm in November, the town filed for about a \$61,000 reimbursement.
  - Transfer Station
    - T/S Supervisor Johnson stated he has a good supply of wood chips.
  - Police

- Police Chief Littlefield reported his month activity. He stated the radar sign is not working and he getting it ready to be repaired. The IMC software has been ordered and he is waiting for the technician. The Police Department Facebook page is up. The Police Department will begin the Good Morning Program and a program for homes and/or businesses to be checked during vacations beginning in 2018. All forms for these programs will be available on the website.

#### IV. APPOINTMENTS:

- School Board Chairman Jack Waldron came before the board to discuss plowing at the school for the 2017/2018 winter season. It was decided by the Selectmen to stop plowing the school parking lot this year. Mr. Waldron asked the board to wait until next season as no money has been allocated for plowing. The school board has run an ad in the newspaper for plowing bids. Road Agent Roberts agreed to continue plowing until the end of 2017. School Board Chairman Waldron will attend the next Selectmen's meeting to continue this discussion.

#### V. NEW BUSINESS:

- Review 2018 Budgets
  - 4520.10 Recreation – The Advisory Budget Committee recommends a review of the electrical costs using the new rates. The ABC is concerned about the lack of heat in the Rec building will be harmful to the computer. They also recommend that attendance be taken at each event/program and kept on file for 30 years.
  - 4194.20 GB Town House - The Advisory Budget Committee recommends a review of the Water/Sewer costs. Concerned with being ADA compliant, the ABC recommends looking again at building a ramp on the side of the Town House where the stairs are currently.
  - 4583.10 Patriotic Purposes – ABC does not recommend any changes to this budget.
  - 4195.10 Cemetery – The ABC questioned Worker's Compensation in this budget, if there are no salaries lines. This will be reviewed with the finance office. The Advisory Budget Committee raised concerns about raising funds over the last 4 years that have not been spent on Surveying and Gravestone Repair. The ABC recommends a comprehensive gravestone repair plan be developed and with a comprehensive plan for a maintenance for the cemeteries.

#### VI. SIGNATURE FILE:

- Chairman Hidden made a motion to approve and sign the Selectmen's Non-public minutes for November 16 and November 27, 2017. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Accounts Payable Manifest and Check Register dated December 7, 2017 in the amount of \$246,657.14. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Payroll Manifest dated December 7, 2017 in the amount of \$26,338.21. The motion was seconded by Selectman Gray and passed unanimously.
- The board approved and signed the following items:
  - Administrative Abatement – 415-090-020
  - Administrative Abatement – 404-6,7,9,10 & 11
  - Intent to Cut - 412-25 off of Pease Hill Road
  - Intent to Cut – 412-4 & 412-7 off of Pease Hill Road

VII. SELECTMEN'S UPDATE:

- Selectman Gray attended the employee open enrollment meeting.

VIII. OLD BUSINESS:

- Sandwich Perambulation meeting is scheduled for December 5, 2017 @ 6:00pm at the Tamworth Town office.

IX. PUBLIC COMMENT:

- The board agreed to contact NH DOT regarding the passing area on Route 16 in front of the Transfer Station.
- Resident Becky Mason asked the board about 2 new employees and the salaries for the positions. A Deputy Town Clerk/Tax Collector was hired at \$13.00/hr and office staff was hired for the Police department at \$22.00/hr. Ms. Mason also questioned all the Town of Tamworth related webpages and if there is a policy in place.

- X. ADJOURNMENT: Chairman Hidden made a motion to adjourn the meeting at 8:00pm. The motion was seconded by Selectmen Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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James S. Hidden

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Steve G. Gray

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Daniel J. Poirier