

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 5:30pm
Town Office

Thursday, November 29, 2018

MINUTES

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Police Chief Littlefield, TC/TX Trammell, Recreation Director Roberts, Asst Fire Chief Bowles, Attorney Ken Cargill, Norm Cloutier, Town Administrator McWhirter, videographer from Governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 5:42pm
 - Motion made by Chairman Gray at 5:43pm to enter into a non-public session under RSA 91 A: 3 II (e). Motion seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y and Mason Y.
 - Motion made by Chairman Gray to reopen the regular session at 5:49pm. Motion seconded by Selectman Poirier and passed unanimously.

Chairman Gray recessed the meeting until 5:55pm

Selectman Mason made a motion to seal the minutes from the previous non public session. The motion was seconded by Selectmen Poirier and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y and Mason Y.

- PUBLIC COMMENT:
 - Tamworth Village Association President Norm Cloutier and Attorney Cargill came before the board to discuss a public hearing to present information and about the town possibly taking over the sewer system. The discussion at the public hearing should consist of land use & planning issues along with public health and safety issues. The Board of Selectmen has scheduled a public hearing on January 9, 2019.

Selectman Farnum made a motion to hold a joint public hearing along with the Planning Board on January 9, 2019 at 6:00pm in the KA Brett School cafeteria. The motion was seconded by Selectman Poirier and passed unanimously.

▪ DEPARTMENTS & COMMITTEES:

▪ Fire Department

- Asst Fire Chief Bowles reported the Fire/Rescue Department was very busy during snow storm.

▪ Police Department

- Police Chief Littlefield reported he has been attending training offered through Primex – Chief Development Program. The department was very busy during this week's storm. He would like to remind everyone not to move snow into the roadway. Sergeant Sheehy is involved with the NH Police Cadet Academy Training. On behalf of the academy there will be letters being sent to local businesses in town to solicit donations. The chief and the board briefly discussed recent telephone scams.

▪ Recreation

- Recreation Director Roberts reported basketball season has begun and will continue through March 2019. Adult programs have also begun with open gym, unified basketball and pickle ball. There will be a slight increase in the cost of the fireworks display next year. He has been advised that the total cost of the show will be donated as it has been in the past. Director Roberts will be holding office hours on Tuesday and Thursday from 9 to noon.

▪ Town Clerk/Tax Collector

- TC/TX Trammell asked the board to approve an increase in the Municipal Agent Fees from \$2.50 to \$3.00. This will offset the cost of new state computers, supplies and repairs. As of June 2019, the state will no longer pay for these items.

Selectman Poirier made a motion to raise the municipal agent fee from \$2.50 to \$3.00. The motion was seconded by Selectman Mason and passed unanimously.

▪ Administration

Town Administrator McWhirter stated that another meeting is scheduled to discuss the ambulance contract at 10am on December 10 at the Central Ossipee Fire Station. The board's budget books were distributed. The Advisory Budget Committee will attend the December 13th meeting with their recommendations. Eversource has moved the light to the pole closest to the triangle in South Tamworth. The Christmas luncheon for the employees will be held on December 21. A meeting on December 20, @ 5pm will be scheduled to begin reviewing the 2019 budget. A non public meeting to review evaluations is scheduled for December 4, at noon.

▪ NEW BUSINESS:

- The board had a lengthy discussion regarding tax rate setting for 2018. They discussed the need to cut spending throughout all departments.

Selectman Farnum made a motion to add \$350,000 from fund balance to offset the rate tax and \$40,000 for overlay. The new tax rate for 2018 will be \$22.05. The motion was seconded by Selectman Poirier and passed (5-0).

- The board discussed the health insurance benefits and the FSA contribution to be made to each individuals account. The board agreed to contribute half the deductible if the employee chooses the HMO plan with a deductible. One reservation is that the employee will not take full advantage of the FSA benefit. The office staff will send out friendly reminders.

Selectman Poirier made a motion to change the original proposal of \$500 of half the deductible to each employee to be: Single Plan is \$500, 2 person plan would be \$1,000 and a family plan would be \$1,500. This would be an additional cost to the town of \$4,400, but an overall savings of \$38,000. The motion was seconded by Chairman Gray and passed unanimously.

- SIGNATURE FILE:

- Chairman Gray made a motion to approve and sign the Selectmen's minutes for November 15, 2018. The motion was seconded by Selectman Poirier and passed (3-0-2).
- Chairman Gray made a motion to approve and sign the Selectmen's minutes for November 19, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the Selectmen's minutes for November 26, 2018. The motion was seconded by Selectman Poirier and passed (5-0).
- Chairman Gray made a motion to approve and sign the (3) Selectmen's non public minutes for November 15, 2018. The motion was seconded by Selectman Poirier and passed (3-0-2).
- Chairman Gray made a motion to approve and sign the Selectmen's non public minutes for November 19, 2018. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the Selectmen's non public minutes for November 26, 2018. The motion was seconded by Selectman Poirier and passed (5-0).
- Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated December 6, 2018 in the amount of \$271,765.88. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the accounts payable manifest and check register dated November 21, 2018 in the amount of \$1,000.00. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the Payroll manifest dated December 04, 2018 in the amount of \$51,789.06. The motion was seconded by Selectman Poirier and passed unanimously.
- Selectmen Farnum made a motion to approve and sign the Franchise Extension Agreement with Spectrum. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the 2019 Valuation Update contract. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Poirier and passed unanimously.
 - Selectman Poirier made a motion to authorize the Chairman to sign on behalf of the entire board if only one signature is required. The motion was seconded by Selectman Ricker and passed unanimously.
 - Intent to Cut - 412-032 off of Great Hill Road
 - Annual Assessing Services contract

- Medical Coverage and Rates
- HEB Groundwater Permit
- 2019 Valuation Update contract
- BMSI – Tax Billing upgrade

▪ SELECTMEN'S UPDATE:

- Selectman Poirier reported the Veteran's Committee will meet on December 4th, at 5:00pm at the Cook Memorial Library.
- Selectman Mason shared that the Tamworth Tree Lighting will be December 8th at 7:00pm. Selectman Mason reported the next Municipal Building Committee meeting is December 3rd at 7:00pm at the Central Fire Station.
- Selectman Farnum and Chairman Gray attended a meeting regarding the current ambulance contract, the need for the 6 towns to stick together when there is an issue and approach the ambulance company together. The attendees from the other towns involved in the current contract discussed the needs for the upcoming contract and how to proceed with an RFP.

▪ OLD BUSINESS:

- Chairman Gray and Selectman Ricker will attend the planning board meeting on February 13, 2019 to present the Selectmen's portion of the master plan.
- Selectman Mason asked Chairman Gray and Selectman Ricker to get the increased density population that would be serviced by the Tamworth Village Association for the last 5 years.

- ADJOURNMENT: At 7:43pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Selectman Mason and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason