

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, November 1, 2018

MINUTES

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Road Agent Roberts, Asst. Fire Chief Bowles, Police Chief Littlefield, Recreation Director Roberts, EDC Chairman Farley, Friends of the TH members, Representative Mark McConkey, SAU 13 Superintendent Hemingway, Town Administrator McWhirter, videographer from governmentoversite.com and several members of the public.

- CALL TO ORDER: Chairman Gray called the meeting to order at 6:00pm.
- DEPARTMENTS & COMMITTEES:
 - Highway
 - Road Agent Roberts reported that the roads on Saturday during the snow storm were a little greasy. There were a lot of downed trees, which have been cleared. He was able to use the new truck during Saturday's storm. Fall maintenance and cleanup will be completed by next week.
 - Fire
 - Asst Fire Chief Bowles reported that during the storm on Saturday there were 7 calls to the Fire/Rescue Department. The trucks are being inspected. The Fire Wards are still working on numbers for the new fire truck for next years warrant.
 - Police
 - Police Chief Littlefield reported that the number of calls were down in October. He stated that the department is at full staff. About a dozen people participated in Drug Take Back Day. He also mentioned that Halloween was quiet this year.
 - Recreation
 - Recreation Director Roberts reported that soccer season is over. This year he had to cancel a lot of games and the tournament due to all the rain this fall. He should be done with fall cleanup within the next week or so. Basketball registration will begin the first week in November. He will have the statistics completed/submitted for soccer season. Mr. Roberts is still working on policies for the recreation department. After reviewing the paperwork from the summer program, Selectman Farnum suggested that the chaperones sign in and out on the same attendance sheet as the participants.
 - EDC
 - Chairman Farley reported that the mapping to determine the service area for broadband has been completed. She thanked John Gotjen, Dave Farley, Dan Poirier and Steve Gray for getting the project complete. Eventually LRPC would like to determine the service area on the hiking trails as well.
 - Friends of the Town House
 - Friends of the town house member Melanie Streeter stated that the foundation work is underway. The nests over the thermostats have been installed and the new lighting is

being installed. Now that the town house is being used more, the friends would like to purchase cleaning supplies and kitchen items such as a microwave, coffee pot, cutting boards and hot pads. The \$250.00 donation from the Tamworth History Center can be used for these purchases.

Selectman Farnum made a motion to allow the purchase of cleaning supplies and kitchen items of up to \$400. The motion was seconded by Selectman Poirier and passed unanimously.

Senator Bradley spoke with Selectman Farnum regarding dedicating a bridge or section of road to David Bowles.

Selectman Farnum made a motion to request in writing to Senator Bradley to dedicate the newly renovated bridge at the intersection of Whittier Road and Tamworth Road. The motion was seconded by Selectman Poirier and passed unanimously.

▪ Administration

- Town Administrator McWhirter reported she made a formal request to Eversource to change the streetlight in So. Tamworth. The public hearings per RSA 31:95-b to accept and expend funds from FEMA and per RSA 41:9-a to amend Transfer Station fees are scheduled for November 15, 2018 at 6:00pm. If there is an overflow, we will move to the Brett School. The new website went live October 31, 2018 and the email migration is underway. The removal of the old computer equipment will be handled by RMon Networks as part of our service agreement. An additional extension has been filed and approved by NH DRA for the MS-1 until November 15th. The board will send a letter to DRA expressing their concern. After a brief discussion concerning a tentative public hearing set by the planning board to discuss the Tamworth Village Association sewer, the board has decided the public hearing should be held by the Selectmen which will be January 9, 2018. The board discussed and amended parts of the Procedures for Appointed Committees to include volunteers that are not residents of Tamworth. This will be signed at the next meeting. The board was informed that Fairpoint did not realize they had a building on their property and that has not been abated. If the town agreed to waive any minimal costs /fees, Fairpoint will drop the case.

Selectman Mason made a motion waive the minimal costs/fees to allow Fairpoint to drop the litigation. The motion was seconded by Selectman Poirier and passed unanimously.

There was a lively discussion regarding who would appoint a replacement Fire Ward, the Selectmen or Fire Wards. The board received an opinion from town counsel stating that the appointment of a fire ward is to be made by the Selectmen. Fire Ward Littlefield did not agree sighting RSA 154:1. Administrator McWhirter was asked to get clarification from town counsel.

▪ APPOINTMENTS:

- Kent Hemingway, Superintendent at KA Brett School presented a Memorandum of Understanding: Sheltering and Mass Care Facilities. This agreement has been reviewed by the Emergency

Management Director and will be reviewed by the Police Chief. The board made a few minor changes and the agreement will be signed by the board at the next meeting.

- Representative McConkey came before the board to discuss the correspondence from Mr. Cass of NH DOT related to concerns on NH Route 113. NH DOT offered to place a stop sign at the intersection of NH 113 and Page Hill Road, which the board declined. Chairman Gray discussed the 55mph speed limit on RT 16 in the Maple Road area that is of some concern. After some discussion, no further action will be taken on this matter.

- NEW BUSINESS:

- The board discussed a letter from the Tamworth Outing Club requesting a waiver of the town house rental fee and the liability insurance.

Selectman Mason made a motion to waive the insurance requirement and the town house rental fee. The motion was seconded by Selectman Poirier and passed unanimously.

- PUBLIC COMMENT:

- Zack Remick asked for clarification regarding purchasing the fire truck next year and how it will be funded. He also shared information on a Class A pumper that is available for \$265,000. Effingham Fire Department is happy with the one they purchased. Any further discussion regarding the Fire Department and Fire Wards will be done with the Fire Wards.
- Advisory Budget Committee Chairman Streeter asked when the board wanted to discuss their budget. The budget committee will attend the November 15, 2018 meeting to discuss that budget.
- Chairman Gray reported that the Town of Brookfield hired Attorney Miller to assist with their negotiations with Spectrum. The Town of Brookfield received a 1 year extension from Spectrum. The Town of Albany has just begun negotiations regarding their contract. After some discussion the board agreed to send a letter to Spectrum requesting a 1 year extension regarding the town's contract. They will also look into working with other towns to negotiate with Spectrum in a regional forum.
- Regarding Municipal Building Committee:

Chairman Farnum made a motion to hire Chris Conrod as the minute taker for the Municipal Building Committee for \$17.00/hr. The motion was seconded by Selectman Poirier and passed unanimously.

- SIGNATURE FILE:

- Chairman Gray made a motion to approve and sign the Selectmen's minutes for October 18, 2018 as amended. Selectman Farnum clarified work done at the town house. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the Selectman's minutes of October 25, 2018 as amended. Selectman Mason elaborated on the discussion with Recreation Director Roberts. The motion was seconded by Selectman Poirier and passed (4-0-1).
- Chairman Gray made a motion to approve and sign the Accounts payable manifest and check register dated November 8, 2018 in the amount of \$838,953.62 which includes the payment of \$450,204.00 to Carroll County. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the Payroll manifest dated November 8, 2018 in the amount of \$50,826.26. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Poirier and passed unanimously.
 - Intent to Cut – Map 411-029-000

- SELECTMEN'S UPDATE:
 - Chairman Gray reported the new shelves to hold the town clerk records in the vault look great. Chairman Gray rode along with John Gotjen to map the broadband service area in town. He attended the training put on by Primex for the department heads. He also attended candidate's night in Chocoura.
 - Selectman Farnum presented talking points for the public hearing regarding recycling. The board had a lengthy discuss about recycling county wide and some possibilities for Tamworth to continue recycling, such as recycling clean glass. The public did not realize that even if Tamworth pays to recycle, once the items leave Tamworth they are being disposed of in a landfill. The public hearing to discuss increased transfer station fees and recycling is November 15, 2018 at 6:00pm.
 - Selectman Poirier stated that the Veteran's ceremony will be held November 11th at 11:30am.
- OLD BUSINESS:
 - JLMC building evaluation
 - Part time handyman position
 - Spectrum contract
 - Master Plan
- ADJOURNMENT: At 8:45pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Chairman Gray and passed (4-1).

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

Steve G. Gray

Daniel J. Poirier

Aaron Ricker

William W. Farnum

Rebecca Mason