

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349  
[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Non-Public per RSA 91-A: 3 II (a) & (e) 5:30pm  
Public Hearing RSA 31L95-b  
Selectmen's Meeting 6:00pm  
Town Office

Thursday, October 4, 2018

MINUTES

- CALL TO ORDER: At 5:35pm, Chairman Gray called the meeting to order.
- NON PUBLIC per RSA 91-A:3 II (a) & (e)
  - Motion made by Chairman Gray at 5:36pm to enter into non-public session under RSA 91-A: 3 II (a) & (e). Motion seconded by Selectman Poirier and passed by roll call vote. Gray Y, Poirier Y, Ricker Y, Farnum Y, Mason Y.
  - Motion made by Selectman Farnum to reopen the regular session at 5:50pm. The motion seconded by Selectman Poirier and passed unanimously.

*Selectman Poirier made a motion to seal the minutes of the previous non-public session #1, as it would adversely affect a reputation. The motion was seconded by Selectman Mason and passed by roll call vote. Gray Y, Poirier, Ricker Y, Farnum Y, Mason Y.*

- OPEN PUBLIC HEARING: At 6:01pm, Chairman Gray opened the public hearing per RSA 31:95-b.
  - The town received \$18,014.94 from the Tamworth Foundation to upgrade the lighting, replace windows and purchase folding chairs at the town House. The board thanked the Friends of the Town House for completing the application and thanked the Tamworth Foundation.

*Chairman Gray made a motion to accept the funds from the Tamworth Foundation in the amount of \$18,014.94. The motion was seconded by Selectmen Poirier and passed unanimously.*

- CLOSE THE PUBLIC HEARING: At 6:03pm. Chairman Gray closed the public hearing.

Present: Chairman Gray, Selectmen Poirier, Ricker, Farnum and Mason, Asst. Chief Jim Bowles, Recreation Director Roberts, Police Chief Littlefield, EDC Chairman Farley, Friends of the Town House member Streeter, Recreation Advisory Committee Chairman Cook, Town Clerk Trammell, TCC Chairman O'Bryan, Chris Alt, TVA Chairman Cloutier, Attorney Cargill, David Little, CIP Chairman Waldron, Jim Hoenscheid, Town Administrator McWhirter, Videographer from governmentoversite.com and several members of the public.

- CALL SELECTMEN'S MEETING TO ORDER: At 6:04pm Chairman Gray reopened the Selectmen's Meeting.
- DEPARTMENTS & COMMITTEES:
  - Fire
    - Asst Chief Bowles reported that RPF Environmental will test the air quality for mold and floor tiles for asbestos at the Central Fire Station on Friday. The cost for the testing is

\$1,760.00. The Carpet has been removed from the meeting room. The Fire Wards are working on the final cost for the proposed fire truck. A warrant article will be placed on the 2019 warrant for approximately \$85,000 to be combined with the \$384,000 that was raised over the last 2 years. Comstar has billed for ambulance transports, the town has received \$2,178.22. The Haz-Mit plan should be delivered anytime. The propane tank has been repaired for the shelter generator at the school. The Municipal Building Committee meeting is October 15, 2018 at 7pm at the central fire station.

- Recreation
  - Recreation Director Roberts reported that flag football will be offered for grades 6-8 in conjunction with the Brett School. Soccer season has begun. Director Roberts has started fall cleanup and is getting ready for the winter season. Director Roberts thanked the highway crew for delivering wood chips to Remick Park playground.
- Police
  - Chief Littlefield introduced Karl Koch as the newest member of the Police Department. He comes to Tamworth with 10 years of service in Tufonboro. Drug Take Back Day is 10/27 from 10am to 2 pm in the lobby of the police station.
- EDC
  - Chairman Farley discussed the need for broadband in Tamworth and other rural areas in the state. She stated there are a number of programs and funding being discussed at the state level and a big push for broadband in rural areas to begin in January 2019. She is looking for volunteers to work with LRPC to participate in mapping the area to see which areas have broadband service. Chairman Farley feels that the community deserves the town's efforts towards providing sufficient broadband to all its residents.
- Friends of the Town House
  - Member Melanie Streeter asked that the phone line be cancelled with Spectrum. The friends will install nests over the thermostats. J & S Masonry will begin the foundation work the week of October 21<sup>st</sup>.
  - After reviewing the written request from Strong Living:  
  
*Selectman Mason made a motion to waive the rental fee for the Strong Living program which has been part of the recreation department. The motion was seconded by Selectmen Poirier and passed (4-0-1).*
- Town Clerk
  - Town Clerk Trammell reported that the board may need to put an article on the warrant this year to pay a portion of the shelving unit for the safe. The total cost will be approximately \$36,000. Part of the shelving unit and restoration of the books is being funded by the Tamworth Foundation. The Tamworth Foundation's funding is for preservation of the permanent records. Town Clerk Trammell stated she may be interested in replacing the tax collect software in the next year or so. Beginning in April 2019 the interest rate on delinquent taxes will go from 12% to 8% and on liens from 18% to 14%.
- Administration
  - Town Administrator McWhirter reported that the state utility values are not available. The first meeting of the Budget Advisory Committee is scheduled for October 15 @ 6:00pm at the town house. Spectrum would like to meet with the board to discuss the contract. Selectman Farnum agreed to get information on a flag pole and flag for South Tamworth. I am still waiting on a list of recreational vehicles from 1 campground owner in regards to RSA 72:7-d. Avitar is still working to get the assessing program loaded on the town's

server. Training by Primex “Recruiting, Hiring and Termination” is scheduled for October 22, 2018 from 9-noon for the department heads and Selectmen.

After a brief discussion regarding the email service:

*Chairman Gray made a motion to use Rmon Networks to host the towns email at a cost of \$1,200 to install and \$80 per month until April 2019. The motion was seconded by Selectman Mason and passed (3-2).*

▪ APPOINTMENTS:

- Tamworth Conservation Commission Chairman Nelson O’Bryan and Chris Alt attended the meeting to discuss the proposed donation of a Conservation Easement near Bunker Hill Road. Mr. O’Bryan believes this to be a positive addition to conservation land in Tamworth. There will be no tax impact and Mr. Alt will pay all legal expenses associated with the easement. The board thanked The Alt family for the donation and acknowledged they are the largest easement granters in town.
- Tamworth Village Association president, Norman Cloutier & Attorney Ken Cargill came before the board to discuss the need to have the sewer system inspected, before the cold weather and the possible transfer. They discussed the possible commission structure, how the billing could be handled and whether additional users could be added. The importance for a public hearing to talk about the town possibly taking over the sewer system was discussed. The board will meet with town council again to continue to discuss options for the town.
- Recreation Advisory Committee Chairman Casslyn Cook and members of the committee presented recommendations for the Recreation Department to the Selectmen. Some recommendations include using all forms of social media to advertise programs and create a pamphlet to distribute after events to get ideas. The Recreation Director will attend the October 25<sup>th</sup> Selectmen’s meeting to review recommendations.
- CIP Chairman Jack Waldron presented the 2019 to 2024 Capital Improvement Program Report.

▪ NEW BUSINESS:

- The board opened the one snow shoveling bid and one snow plowing bid. After a brief discussion the board decided to postpone vote until the October 11th meeting.

▪ SIGNATURE FILE:

- Chairman Gray made a motion to approve and sign the Selectmen’s minutes for August 30, 2018 and September 6, 2018. The motion was seconded by Selectmen Poirier and passed unanimously.
- Chairman Gray made a motion to sign and approve the accounts payable manifest and check register in the amount of \$303,069.86 dated October 11, 2018. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to sign and approve the accounts payable manifest and check register in the amount of \$65.40 dated October 11, 2018. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the payroll manifest in the amount of \$52,671.32 dated October 11, 2018. The motion was seconded by Selectman Poirier and passed unanimously.
- Chairman Gray made a motion to approve and sign the following items. The motion was seconded by Selectman Poirier and passed unanimously.
  - Yield Tax Levy: Map 415-069-000
  - Intent to Cut: Map 413-9 & 10 off of Bunker Hill Road
  - Intent to Cut: Map 407-66, 30 & 33 off of Philbrick Neighborhood Road
  - Intent to Cut: Map 410-132 off of Page Hill Road

- Recess from 8:45pm to 8:50pm.
- SELECTMEN’S UPDATE:
  - Selectman Poirier met with the Veteran’s Committee. On November 11, 2018 at the Veteran’s Memorial there will be a ceremony followed by refreshments and a display of photos and memorabilia at the Library. The next committee meeting is October 23<sup>rd</sup> at 5pm at the library.
  - Selectman Mason attended a seminar at Primex “Office Investigations”. She attended the political forum in Albany. She also participated in the JLMC tour of the municipal buildings with Primex.
  - Selectman Ricker will be hosting local fire departments at Ricker’s Auto Salvage for an event/demonstrations on extrication.
  - Selectman Farnum attended the Library Trustees meeting and participated in the JLMC tour of municipal buildings.
  - Chairman Gray stated that the cemetery trustees worked at the Chocorua Cemetery.
- OLD BUSINESS:
  - Master Plan
- PUBLIC COMMENT:
  - Jim Hoenscheid from CMI provided sound measurements taken over September 24<sup>th</sup> and 25<sup>th</sup>. Mr. Hoenscheid toured different areas over the 2 days to hear what residents are hearing. He has submitted a Right to Know request for emails and correspondence from residents regarding the noise. Mr. Hoenscheid stated we received 2 complaints about noise for a day the track wasn’t running. The phone number is on CMI website, residents could call directly.
- ADJOURNMENT: At 9:30pm, Selectman Poirier made a motion to adjourn the meeting. The motion was seconded by Selectmen Mason and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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Steve G. Gray

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Daniel J. Poirier

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Aaron Ricker

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William W. Farnum

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Rebecca Mason