

Town of Tamworth
Board of Selectmen's Meeting
September 10, 2009
Tamworth Town Office & Town House

Members Present John Roberts and William Farnum

The Board began the meeting at 3:00 p.m. when members of the Board met with attorneys to discuss hiring them for the 2008 abatement of Pinetree Power.

The meeting was moved from the Town Office to the Town House at 4:00 p.m.

Others Present Road Agent Bruce Robinson, Administrative Assistant Cassandra Pearce, Police Chief Daniel Poirier, Welfare Director Tracey Hayes, Jim Bowditch, Sam Martin, Dana Littlefield, Mr. & Mrs. Scott Finman, David Haskell, Ruth Timchet, David Bowles, Donna Lane, Nancy Mayville, William Rose, Mr. & Mrs. Lee Custer, Mr. & Mrs. David Farley, John Goudreault, Kira Bushong and other members of the community.

William Farnum called the meeting to order at 4:05 p.m. at the Town House.

Department Heads

Highway Department Mr. Robinson discussed the following with the Board:

1. Quotes received for paving the entrance to the highway garage. Two quotes received - one from FR Carroll for \$2,550 and one from Paquette Paving \$2,600. *Mr. Farnum moved and Mr. Roberts supported to accept the quote of FR Carroll for \$2,550 to pave the entrance of the new highway garage which will be 22'x50' with a flare to 48 feet at the entrance. Vote was unanimous. Motion passed.*
2. Mr. Robinson discussed the 2009 funds that remain from paving that was done during the year. He will be looking to keep those funds available for 2010 and to add additional funds as necessary to complete the roads he would like to do in 2010.
3. Mr. Robinson advised he would like the Board to consider allowing for the purchase of a blank for the cat loader for a plow and a broom and also a sander for the 1-ton. Mr. Robinson advised he would like to purchase the blank and the sander out of the 2009 budget if possible and would be budgeting the broom purchase in the 2010 budget. Mr. Robinson will provide the Board with the cost estimates for the blank and sander at the next meeting.
4. The roadside mowing has been completed.
5. The highway department is screening sand this week.
6. Mr. Roberts discussed the roadway along the back of White Lake. Mr. Robinson will view the road later in the week.

Police Department

Chief Poirier discussed the following with the Board:

1. Stats for August 2009.
2. Chief Poirier discussed the first week of school.
3. Mr. Roberts discussed the report of travelers speeding on Deer Hill Road. Chief Poirier updated the Board on the monitoring that has been done by the Police Department.

Public Comment

1. Ms. Ruth Timchet thanked Mr. Parker Roberts for the handrail that was placed at the top of the stairs to the second floor of the Town House.
2. Mr. Jim Bowditch thanked Mr. Roberts for filling in holes at the Grove.
3. Ms. Flanagan inquired if the increase in animal control costs could be attributed to animals being left behind by summer visitors. Chief Poirier advised he had not seen an increase in animal calls due to animals being left behind.

Non-Public Session

Mr. Farnum moved and Mr. Roberts supported to enter into a non-public session per RSA 91 A: 3 II c – to discuss a personnel matter at 4:21 p.m. Vote was: Roberts, Yes, Farnum, Yes. Motion passed.

Mr. Farnum moved and Mr. Roberts supported to adjourn the non-public session at 4:42 p.m. Vote was unanimous. Motion passed.

The Board met with Welfare Director Tracey Hayes to discuss the need for her to submit her hours of work for the Town as no bill had been received since January 2009. The Board discussed disciplinary action that may be necessary if Ms. Hayes did not submit the hours requested.

CDBG Grant Administrator Tamworth Pines Feasibility Study

Mrs. Pearce advised two administrator proposals were received for the position of grant administrator for the Tamworth Pines project. After a review of the proposals, *Mr. Roberts moved to accept the proposal and to enter into an agreement with Donna Lane as the CDBG Administrator for the Tamworth Pines Feasibility Study. Mr. Farnum seconded this motion. Vote was unanimous. Motion passed.* The proposal received from Ms. Lane was for \$1250 lump sum, which does not include the audit, legal expenses or advertising.

Ms. Lane presented an infrastructure feasibility study. She advised she had reviewed the proposal along with Town Counsel and recommended the Board approved the agreement to move forward. *Mr. Roberts moved and Mr. Farnum supported to authorize Mr. Farnum to sign the feasibility study documents on behalf of the Board of Selectmen. Vote was unanimous. Motion passed.*

Kira Bushong
Septic System
92 Union Hall
Road

Ms. Bushong met with the Board to request a letter for her mortgage company regarding her septic system. She requested the Board sign a letter advising that the septic system was installed accurately according to the 1980 requirements of NH DES. The Board of Selectmen advised they were unwilling to sign this letter and that although a number was assigned to the system construction approval, the Town could not verify the system was put in according to the State requirements. Further, Ms. Bushong advised the letter had to also state that the system did not meet the FHA guidelines when it was installed. Ms. Bushong expressed her extreme dissatisfaction with the Board advising that the current members of the Board and the administrative staff were not accommodating to her needs as a taxpayer.

Chocorua Community
Project

John Goudreault of FST Engineering, Nancy Mayville and William Rose of NH DOT attended the meeting to discuss the Chocorua Community Project and the current funding available. Mr. Goudreault advised the final walk through for phase I would take place on Thursday, September 17 beginning at 9:00 a.m. The few items remain to be taken care of from phase I including:

General Items:

Restore Runnel's Road landscaping to preconstruction condition – The Town will accept a \$750 dollar check, from Nelson, in lieu of the work, and complete any necessary landscaping to restore the area to its preconstruction condition with their own forces.

Mortar handhole covers in landscaped areas that are loose - One still loose – east side of Route 16, near the existing culvert under Route 16, to the north of the Post Office.

Replace Street Sign at corner of Route 113 and Route 16 – The Town indicated to FST they'd be ordering and installing the sign on their own.

Re-seed Bio-retention area, other seeded areas, where lacking – Once seed in bio-retention area has taken, the plug in the CB out letting into the bio-retention area needs to be removed. Appears to be complete – the area is pretty well grown in.

Roadway:

Drainage getting into driveway at Ice Cream Shop, 2" lip, as per standard detail missing. An 18" wide lip was created, without making a "speed bump" – FST has not observed during a rain event.

Lighting:

Replace undersized conduit – Nelson is disputing this item, there has been no payment approved for this stretch of conduit to date. Conduit is not going to be paid for by the Town – specked out at 2" then it was not put in appropriately

Mrs. Mayville advised that she did not understand why the money that was paid to the Town for FST's invoices was not paid to FST. The Board advised they were currently in litigation with Nelson Communications and the funds received may need to be paid to Nelson.

Mr. William Rose discussed the work that had been accomplished with the funding for phase I which included: NH 113/NH 16 intersection safety improvement, purchase and demo of village store, provide crosswalks at intersection of NH 16 and NH 113, install in-road signage, traffic calming islands, painted sidewalks and pedestrian signage, provide parking of bicycles, motorcycles, cars and trucks at the NH 16 /NH 113 intersection.

Phase II of the project was discussed and will consist of \$490,000 to be utilized for preliminary design, engineering and construction. Unlike the last project, the Town will have to make payment to the contractors/engineers prior to the State making payment back to the Town.

The Selectmen must put together a scope of the work to be done in order to start the work on this phase. The original proposal for phase II was to shift the southern portion of NH 16 at the estimated cost of \$430,511. If this is not the direction the Board wishes to continue towards, they must provide an additional scope to be approved by the State. The Board advised they would begin working on the scope for phase II.

Energy Committee

Mr. & Mrs. Lee Custer presented information to the Board for the possibility of having an energy audit conducted to see if the audit would assist in lowering the utility expenses the town currently pays. The Board will review the proposals and will discuss the information at the next meeting.

Mrs. Custer advised the Board might consider reducing the number of streetlights within the Chocorua Village. The current plan estimates 22 lights will be placed within the village.

Ms. Sandra Flanagan inquired if the Board had discussed the deregulation status in which may allow the Town to receive the power service from another supplier.

Administrative

Mrs. Pearce presented the following to the Board for their review:

1. A timber tax levy in the amount of \$256.74
2. An intent to cut for map 407 lot 064
3. An intent to cut for map 215 lot 010
4. A corrected tax warrant for 2008 in the amount of \$11,300
5. An abatement of timber taxes for map 420 lot 004.
6. *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of August 27, 2009 as written. Vote was unanimous. Motion passed.*
7. Mrs. Pearce advised that Cartographics would be conducting GPS collection for a monument at the Ossipee/Moultonborough/Tamworth town line and would like to have members of the Board present during this collection phase. There will be no cost to Tamworth. The Board recommended requesting the assistance of Paul King during this data collection.

8. Mrs. Pearce advised that Paul King was one-half way through the Ossipee/Tamworth town lines. Further, Mr. King will be touching base with Mr. Robinson regarding the bridge project.
9. Mrs. Pearce discussed the logging for timber off the transfer station site for wood to be used at the highway garage. John Roberts advised David Welch felt there was some wood available at the site. The Board requested the Town forester look at the property for an estimated amount to be cut.
10. The Board discussed renovations needed at the Town Office that included heat tapes being installed to reduce the snow and ice build up on the Town Office, with outlets and tapes being installed. Further, the Board discussed the snow shoveling and plowing needs this winter. Mr. Roberts recommended contacting an electrician for the heat tapes. No decisions were made on the plowing and shoveling of the Town Office.
11. Mrs. Pat Farley inquired about the budget for the Economic Development Committee for the 2010 year. She was advised to submit a budget request for this committee to include what the funds would be utilized for.
12. Mr. Farnum advised the library trustees are working on their 2010 budget request and would like to discuss the plowing in front of the library. The Board did not make a decision on the plowing.
13. Mr. Farnum discussed the driveway application of Bob Hardy along Turkey Street. The Board requested Mrs. Pearce check with Mr. Robinson to determine the status of this application.

Non-Public Session

Mr. Farnum moved and Mr. Roberts supported to enter into a non-public session per RSA 91 A: 3 II c & e to discuss a personnel matter and to discuss pending legal cases at 6:49 p.m. Vote was: Roberts, Yes, Farnum, Yes. Motion passed.

Mr. Farnum moved and Mr. Roberts supported to adjourn the non-public session at 7:31 p.m. Vote was unanimous. Motion passed.

The Board met with Mrs. Pearce and Mrs. Abear to discuss pending legal cases and received a status update on all of them. Further, the Board discussed the upcoming schedule related to the office personnel.

Adjournment

Mr. Farnum moved and Mr. Roberts supported to adjourn the meeting at 7:32 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Board of Selectmen: 9/24/09

Tom Abugelis

John Roberts

William Farnum