

Town of Tamworth  
Board of Selectmen's Meeting  
June 25, 2009  
Tamworth Town Office

Members Present

Willie Farnum, John Roberts, and Tom Abugelis

Others Present

Administrative Assistant Cassandra Pearce, Transfer Station Attendant Glenn Johnson, Road Agent Bruce Robinson, Police Chief Dan Poirier, EM Director Dana Littlefield, Sam Martin, David Little, Pat Farley, Jim Bowditch, Anne Abear, and other members of the community.

*Chairman Abugelis opened the meeting at 3:02 p.m.*

Non-Public Session

*William Farnum moved to go into non-public at 3:02 p.m. per RSA 91 A: 3 II b. John Roberts supported this motion. Vote was Farnum, Yes, Abugelis, Yes, Roberts, Yes. Motion passed.*

*William Farnum moved to adjourn the non-public session at 4:00 p.m. John Roberts supported this motion. Vote was unanimous. Motion passed.*

The Board met with candidates who applied for the part time transfer station's vacant position. No decision was made during this non-public session.

*Chairman Abugelis called the public portion of the meeting to order at 4:08 p.m. and reviewed the agenda.*

Department Heads

Transfer Station

Mr. Johnson advised he ordered parts for the compactor and street pads for the down riggers on the backhoe.

Police Department

Mrs. Pearce advised that NH DRA has approved the over expenditure of the 2009 budget by \$24,000 in order for the Town to replace the cruiser that was totaled in March. Chief Poirier advised the cost of the vehicle is \$23,144 from Irwin Motors which was awarded the State bid for pricing. The vehicle will be picked up Monday, 6/29/09 and will be taken directly to OME for radio installation on 6/30/09. OME will give the Town a price for any equipment that was damaged and needs to be replaced.

Mrs. Pearce discussed a concern of Mr. Mike Davis who advised the insurance company should have given the Town an amount for the totaled vehicle that would allow the Town to purchase another vehicle. After discussions with the insurance company and the insurance commission, at Mr. Davis' request, it is determined that the amount received for the

vehicle was adequate as 100% replacement cost is not an option for any other vehicle, other than fire equipment.

*Mr. Roberts moved and Mr. Farnum supported to purchase a new police cruiser from Irwin Motors in the amount of \$23,144. Vote was unanimous. Motion passed.*

#### Highway Department

Mr. Robinson discussed the Cleveland Hill Road Bridge replacement. He advised the roadway will be paved on Friday, 6/26. He further advised that some of the timbers for the guardrails had to be replaced. Mr. Robinson is pleased with the work of the contractor, Dubois Excavation.

The Board viewed the advertisement for the sale of topsoil from the highway garage property. Mr. Roberts requested the purchaser pay for the product in full prior to any material being removed from the site. The Board authorized this advertisement to be published.

Mr. Robison advised he is waiting for a certificate of insurance from Mancini Brothers in order to have them start mowing. The certificate is expected on or about Monday, 6/29/09. Mowing will begin on Turkey & Maple Streets.

Mr. Roberts discussed the plow frames that are still on the town trucks. Mr. Robinson advised he awaits information on running the trucks without a front bumper. Mr. Roberts recommended Mr. Robinson check with NH DOT and remove the plow frames as soon as possible.

Mr. Farnum discussed a resident's concern regarding Depot Road and advised patching was being done by the highway crew this day.

#### Public Comment

#### Selectmen's Meeting Schedule for Summer

Chairman Abugelis announced the Board's summer meeting schedule would begin on Thursday, July 2. Meetings will be held every two weeks through the month of August.

#### KA Brett School Update

Mr. Littlefield discussed the \$210,000 surplus expected from the 2008-2009 school budget and advised the School Board is looking to hire a professional consulting company to assist in the review of the school being able to lower their appropriations in the coming years. The cost for this review is estimated to be \$10,000. In addition, consideration is being given to move the SAU office to the KA Brett School, which will allow for any unused classrooms to be utilized.

Mr. Littlefield discussed the consolidation of the town and school annual reports. At this time, the School Board is not interested in entertaining this option as they believe that some residents do not want to receive both reports and the book could be overwhelming.

## Emergency Management

EM Director Littlefield reviewed the goals he has for the emergency management department that included:

- EM Operations Plan to be adopted
- Establish a functioning shelter (& generator)
- Update NIMS Compliancy
- Create Community Information Pipeline
- Update Hazard Mitigation Plan – Last update 2004 – LRPC can help update as they took care of the last item.
- Establish Response Guidelines for each department

## Rails – intention of Narrow's Bridge

The Board discussed the Narrows Bridge and the history of the work necessary to be done. It is agreed that the CLA will pay the difference between the original cost of the railing was and the railings that will be installed. Mr. Tom Peters will discuss this with Attorney Reardon.

## RSA 91-A Request

Mr. David Little thanked Mrs. Pearce for her effort in getting him the information he requested and apologized to the Board for any problem that may have been created by his request. Chairman Abugelis recognized Mr. Little for the amount of work he does for each of the Boards.

## Mr. Peters – Chocorua Village Banners

Mr. Peters advised he has flagged the poles that will hold the banners. A total of 10 banners which will be 30" x 60" is proposed. The Board discussed the insurance requirements for the contracts and was advised by Mrs. Pearce that the insurance limits requested is adequately provided through LGC. LGC will not issue a bond for \$10,000. The town office personnel will be looking for the price for the a bond or a line of credit. Mr. Peters will request a waiver of the bond or line of credit for Fairpoint.

The installation and removal of the banners will be the responsibility of the Chocorua Community Association.

Mrs. Pat Farley recognized the diligence of Mr. Peters to push this project forward.

## BOS Updated

Mr. Farnum advised that the Planning Board's recent meeting concentrated on the master plan an they will be continuing their discussion at the next work session. Mr. Farnum advised there is a flier that was created outlining the master plan and is available at the Town Office for those interested.

Mr. Farnum advised the Ordinance Review Committee is working on a listing of ordinances to be withdrawn as they have been replaced with State RSA's.

#### Administrative Matters

Mrs. Pearce discussed the following with the BOS:

1. Gregg's Way – Bruce to check with Fire Department to request they flush the culvert as a first attempt to assist in the drainage of this roadway.
2. Drug & Alcohol Policy – Non-CDL & CDL driver's policies were reviewed and discussed. *Mr. Farnum moved and Mr. Roberts supported to rescind the drug and alcohol policy adopted by the Board on March 19, 2009 and adopts the two policies being presented.* The Board discussed the possibility of requesting the testing requirements of the Administrative Assistant be mailed directly to the Chairman of The Board of Selectmen. *Vote was unanimous. Motion passed.* The Board thanked Mrs. Pearce for her work on these policies.
3. A timber tax levy in the amount of \$527.07 was signed.
4. An intent to excavate for map 217 lot 023-003 was approved. Mr. Farnum requested a copy be given to the Planning Board.
5. The Board approved an elderly exemption application.
6. *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of June 18, 2009 as written. Vote was unanimous. Motion passed.*

#### Non-Public Session

*Mr. Abugelis moved at 5:20 p.m. to enter into a non-public session per RSA 91 A: 3 II a, b, & c. Mr. Farnum supported this motion. Vote: Abugelis, Yes, Farnum, Yes, Roberts, Yes. Motion passed.*

*Mr. Roberts moved to adjourn the non-public session at 6:36 p.m. Mr. Farnum supported this motion. Vote was unanimous. Motion passed.*

The Board met with a property owner and her family whose property was taken by tax deed, conducted an employee job evaluation with Mrs. Pearce as Administrative Assist and discussed the applicants who applied for the transfer station attendant.

*Mr. Roberts moved and Mr. Abugelis supported to hire Mr. Herman Steding at the rate of \$9.50/hour with a 6-month probation and after certification as a level I transfer station operator, will receive a .50 raise to \$10.00/hour. This appointment is pending a background investigation on Mr. Steding. Vote was unanimous. Motion passed.*

#### Adjournment

*Mr. Roberts moved to adjourn the non-public session at 6:36 p.m. Mr. Farnum supported this motion. Vote was unanimous. Motion passed.*

Minutes approved: 7/2/09

Tom Abugelis

William Farnum

John Roberts