

TOWN OF TAMWORTH  
BOARD OF SELECTMEN  
84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting  
Town Office

Thursday, November 2, 2017

MINUTES

PRESENT: Chairman Hidden, Selectman Gray and Poirier, Police Chief Littlefield, Sergeant Sheehy, Fire Chief Colcord, Recreation Director Roberts, Transfer Station Supervisor Johnson, EDC Chairman Farley, Advisory Budget Committee Chairman Mason, Welfare Director Clyne, Treasurer Remick, Conservation Commission Chairman Nelson, Planning Board Treasurer Dube, Swim Program Director Robinson, Administrator McWhirter, Conway Daily Sun Reporter Daymond Steer, Governmentoversite.com videographer and 6 members of the public.

- I.    CALL TO ORDER: At 6:30pm, Chairman Hidden called the meeting to order.
  
- II.   DEPARTMENTS & COMMITTEES:
  - Police
    - Chief Littlefield introduced Sergeant Jamie Sheehy the newest member of the Tamworth Police Department. Chief Littlefield presented statistics for October 2017. Chief Littlefield will advertise for a patrolman. He is getting the cost to purchase the IMC program for the cruisers. This program would allow information sharing with other agencies, while in the cruiser. He and the Sergeant met with the school to share the new drug program he will be using in the school.
  
  - Fire
    - Chief Colcord stated he was busy with the storm and is now dealing with the aftermath. He has begun getting figures together to submit for FEMA relief. He has extended a huge thank you and praise for all involved in the storm, highway crew, police department, crewmen & Eversource. Everyone has been outstanding to work with.
  
  - Recreation
    - Recreation Director Roberts reported that soccer season is finished and basketball registration is next week. Playground equipment has been installed. Baseball fields are being prepared for winter.
  
  - Highway
    - Road Agent Roberts expressed the same gratitude as Chief Colcord as to everyone working together after the storm. He and the highway crew have cleared away most of the downed trees. The crew is getting equipment and roads ready for winter.
  
  - Transfer Station
    - Transfer Station Supervisor Johnson reported the chipper has been fixed. Supervisor Johnson will be on vacation next week.

- Administration
  - Town Administrator McWhirter stated that the Town Offices will be closed November 10<sup>th</sup> for Veteran's Day. A selectmen's meeting will be scheduled for November 27, 2017 beginning at 8:00am to complete employee evaluations. The electricity contract was signed and the new rate is \$.07692. The Sandwich BOS will be invited to a meeting on December 5<sup>th</sup> to discuss the perambulation. The 2017 tax rate is \$22.70 per \$1,000, using \$400,000 from fund balance to offset the rate. For budgeting purposes, regarding disclosure of health care costs, the board agreed to keep the cost in each department budget.
- Economic Development Commission
  - Chairman Pat Farley stated the Tech Forum is scheduled for November 9, 2017 from 6pm to 8pm at the Town House.

### III. APPOINTMENT:

### IV. NEW BUSINESS:

- Review Budgets:  
Advisory Budget Committee (ABC) Mason presented recommendations for the following budgets.
  - 4150.20 Treasury – ABC suggests using the Police Department to transport deposits to the bank. They also suggests the only bank fee that should be charged is for bad checks and the town shouldn't be buying deposit slips, they can be generated off line.
  - 4191.10 Planning – ABC suggests reducing the Engineering Review, Legal and equipment lines, they have been underspent for the last four years.
  - 4326.20 Transfer Station – ABC suggested holding line items open with \$1.00 instead of \$100.00. Municipal accounting is gross based budgeting. Monitoring and Testing has not been spent in a number of years, this testing is conducted under federal guidelines.
  - 4440.10 General Assistance – ABC suggests that some of these line items be separated as in other town budgets. ABC suggests a review of the cell phone plan.
  - 4530.10 Swim – ABC recommends possibly changing the fee structure. Also, suggests tracking participation.
  - 4612.10 Conservation – ABC recommends that money for scholarships should not be raised by taxes. ABC suggests reducing the sign/boxes, printing maps/flyers and tower expenses. ABC asked if Tamworth Wireless is paying anything for the tower.

### V. SIGNATURE FILE:

- Motion made by Chairman Hidden to approve and sign the Selectmen's minutes for October 19 and October 31, 2017. Motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Accounts Payable Manifest and Check Register dated November 9, 2017 to \$235,285.00. Motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to appoint Patricia Chaput to the Economic Development Commission. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to accept the Credit Card policy effective November 2, 2017. The motion was seconded by Selectmen Gray and passed unanimously.
- The board approved and signed the following items:

- Intent to Cut – 201-058
- Intent to Cut – 202-009

VI. SELECTMEN'S UPDATE:

- Selectman Gray shared a newspaper article about the Town of Wakefield's Tax Payment Plan and Contract for Pre-Deeding.
- Chairman Hidden said the One Stop Trick and Treat event was well attended.

VII. OLD BUSINESS:

- Irene's Way – DRNC will be attending the November 16, 2017 meeting.
- Sandwich Perambulation – Tentative December 5, 2017 meeting.

VIII. PUBLIC COMMENT:

IX. NON PUBLIC: RSA 91-A: 3 II (a) & (c)

- Motion made by Chairman Hidden at 7:50 pm to enter into a non-public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y, Gray Y & Poirier Y.
- Motion made by Chairman Hidden to reopen the regular session at 8:12 pm. Motion seconded by Selectman Gray and passed unanimously.

- X. ADJOURNMENT: At 8:15pm, Chairman Hidden made a motion to adjourn the meeting. The motion was seconded by Selectman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter  
Town Administrator

Approved by the Board of Selectmen

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James S. Hidden

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Steven G. Gray

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Daniel J. Poirier